

2015-2016  
Guthrie County Board of Supervisors Meeting Minutes  
Meeting Place: Guthrie County Courthouse  
Guthrie County Board of Supervisors

Regular Session

July 2, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Mike Dickson, Clifford Carney and Tom Rutledge. The meeting began at 9:00<sub>AM</sub>.

Motion Caraher seconded Carney to approve the agenda. All ayes.

Motion Carney seconded Dickson to reject the bid for project LFM-N54T(1)--7X-39. All ayes.

Motion Rutledge seconded Carney to approve the fireworks permit for Kellie Lewis. All ayes.

Motion Caraher seconded Dickson to approve the fireworks permit for Dean Albright. All ayes.

Rutledge gave an IT update saying that the County would continue to use ThinkSpace's anti-virus and back-up services for one month giving Panora Telco time to transition new services into place.

Motion Caraher seconded Carney to adjourn at 9:56<sub>AM</sub>. All ayes.

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Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

July 7, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Mike Dickson, Everett Grasty, Clifford Carney and Tom Rutledge. The meeting began at 9:00<sub>AM</sub>.

Motion Grasty seconded Carney to approve the agenda. All ayes.

Minutes for 06/30/15 and 07/02/15 were reviewed and approved.

Mary Benton introduced her new assistant county attorney Edward Fishman to the board and requested her budget be amended to allow Fishman to work three days a week instead of the two originally budgeted. The board had no issue with the increase in hours.

Motion Caraher seconded Grasty to approve the plan document and summary plan description for the County's health insurance. All ayes.

Motion Carney seconded Grasty to approve a fireworks permit for Dan Irlbeck. All ayes.

Motion Caraher seconded Dickson to adjourn at 9:46<sub>AM</sub>. All ayes.

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Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

July 14, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Everett Grasty, Clifford Carney and Tom Rutledge. The meeting began at 9:00<sub>AM</sub>.

Motion Grasty seconded Carney to approve the agenda. All ayes.

Joe Hanner gave the board June 2015 Guthrie County Conservation Board minutes to review. Hanner told the board that the Conservation board is requesting that \$9,853.00 be moved into the Conservation Reserve Fund from the General Basic Fund. Hanner said that a bike trail crossing had been planned to be paid out of the FY14-15 budget but do to timing issues it will paid out of the Conservation Reserve Fund instead.

Minutes for 07/07/15 and the mental health advocate expenses were reviewed and approved.

Motion Grasty seconded Carney to approve a fireworks permit for Patrick Kenney. All ayes.

Claims in the amount of \$369,398.01 were reviewed and approved.

Motion Carney seconded Grasty to appoint Brett Michael as the Guthrie County mental health advocate. All ayes.

Motion Grasty seconded Carney to table the decision on the HIPAA vendor. All ayes.

A draft of the lease for the County care facility was reviewed with Diane Jackson and Tim Benton.

Curtis Thornberry, Andrew Randol and David Garland with Panora Telco/Guthrie Center Comm. gave an IT update. They are still in the process of gathering critical information and waiting for additional information on the current system from the former vendor. Panora Telco currently does not have access to the backup software or the backups.

Josh Sebern reviewed current projects. Sebern told the board he was going to apply to FEMA for loss of granular material and handle other recent storm damage on his own.

Motion Grasty seconded Carney to adjourn at 11:56<sub>AM</sub>. All ayes.

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Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

July 16, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Everett Grasty, Clifford Carney and Tom Rutledge. The meeting began at 9:00<sub>AM</sub>.

Motion Grasty seconded Carney to approve the agenda. All ayes.

Stephen Patterson spoke to the board regarding part-time wages at the transfer station. Patterson suggested a \$.50/hr. pay increase in the transfer station part-time wage. Rutledge said he is never in favor of random raises but there is a huge pay gap as compared to secondary roads truck drivers.

Motion Caraher seconded Grasty to approve a \$.50/hr. pay raise from \$10.60/hr. to \$11.10/hr. for part-time transfer station employees. All ayes.

Motion Carney seconded Grasty to approve Colton Heckman's end of probation pay increase effective 08/09/15 increasing his salary from \$18.03/hr. to \$19.03/hr. All ayes.

The lease for the County care facility was discussed.

Motion Carney seconded Caraher to adjourn at 10:00AM. All ayes.

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Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Gwen Blass  
Guthrie County Deputy Auditor

Guthrie County Board of Supervisors

Regular Session

July 21, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Mike Dickson, Everett Grasty, Clifford Carney and Tom Rutledge. The meeting began at 9:10AM.

Motion Grasty seconded Carney to approve the agenda. All ayes.

Sebern presented plans for N54, culvert project, saying it combines box culverts and culverts into one project and it opens up the timeline.

Motion Carney seconded Grasty to approve plans for N54, culvert project. All ayes.

Sebern told the board calcium was being sprayed at the fairgrounds. Dickson stated that the fair board should be paying for it. Rutledge asked Sebern to get a cost for the calcium and spraying it. Rutledge asked for a cost analysis on the rock hauling.

Gwen Blass gave the board a message from Jack Bohlender regarding the north County line road where water is going over the road. Sebern said Carroll County was taking the lead but he would contact Bohlender.

Motion Grasty seconded Carney to approve Resolution 16-01: to transfer \$9,853.00 from General Basic to the Conservation Reserve Fund. Roll call vote: Nay-Dickson. Ayes-Caraher, Grasty, Carney and Rutledge.

Minutes for 07/14/15 and 07/16/15 were reviewed and approved.

Motion Grasty seconded Carney to approve Steven Henry's letter of employment. The letter states that Henry will be hired as a full time deputy sheriff at 70% of the Sheriff's salary for his first year. He will receive a three percent increase each year for the following three years of the 28E agreement. The base salary of 70% will be set in the first year, FY15-16. Ayes-Rutledge, Carney and Grasty. Nays-Caraher and Dickson.

A preliminary quote from Panora Telco for antivirus was reviewed. The board stated the bill would be prorated out to all of the departments.

Motion Grasty seconded Dickson to approve the preliminary quote on anti-virus from Panora Telco. All ayes.

Trudy Tam asked the board about putting three benches around the proposed veteran's memorial. Grasty wanted to talk to Ron Allen before making any decisions.

Rutledge approved paying the safety audit.

Rusty Pearson provided an updated map for the boundary lines for the County care facility.

Carney reported that the facility in Woodward should be open on 08/10/15 and that it is a very nice facility.

Mary Benton invited the board to come up to her office to see the increase in her case load.

Motion Carney seconded Dickson to adjourn at 10:25<sub>AM</sub>. All ayes.

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Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Gwen Blass  
Guthrie County Deputy Auditor

Guthrie County Board of Supervisors

Regular Session

July 23, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Mike Dickson, Everett Grasty, Clifford Carney and Tom Rutledge. The meeting began at 9:01<sub>AM</sub>.

Motion Grasty seconded Carney to approve the agenda. All ayes.

Mary Benton asked the board if Edward Fishman could work 2 additional days of the week at the part-time rate of \$12.00/hr. Benton said she would not need a budget amendment for the expense since she had budgeted hours for a part-time position and would be paying her new secretary less than her current secretary. Benton told the board her case load has increased dramatically. Amber Lopez, Benton's secretary, reviewed how the case load has increased as well. Marty Arganbright and Tim Benton were also present.

Dickson arrived at 9:19<sub>AM</sub>.

Grasty asked if the increase was a seasonal spike. Arganbright said it is not seasonal it is just the way it is now and why he asked for another deputy.

Caraher said the bottom line was that Benton needed the help and he had no problem with it. The rest of the board had no issues since the money was in the budget.

Tim Benton wanted to recognize all of Amber Lopez's hard work and thanked her for her service.

Arganbright asked the board if it would consider a County ordinance that would allow UTV on County roads. The board asked Arganbright to get copies of other County's ordinances for it to review.

Motion Grasty seconded Carney to adjourn at 10:07<sub>AM</sub>. All ayes.

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Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

July 28, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Mike Dickson, Everett Grasty and Clifford Carney. The meeting began at 9:00<sub>AM</sub>.

Motion Carney seconded Grasty to approve the agenda. All ayes.

Minutes for 07/21/15 and 07/23/15 and the veteran affairs commission report were reviewed and approved.

Claims in the amount of \$572,643.42 were reviewed and approved.

Motion Grasty to approve Laura Deaton as a part time deputy, there was no second.

Motion Carney seconded Grasty to table Laura Deaton’s letter of employment until Thursday. All ayes.

Motion Grasty seconded Carney to approve hiring Lonnie Harris as a deputy auditor effective 08/03/15 at an annual salary of \$30,000/yr. All ayes.

Roger Ludwig spoke to the board about vacating roads in Monteith. Loretta Sloss and Josh Sebern were also present. Sebern will move forward with the process to vacate the roads.

Motion Carney seconded Grasty to adjourn at 10:53<sub>AM</sub>. All ayes.

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Jerome Caraher  
Vice Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

July 30, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Everett Grasty, Clifford Carney and Tom Rutledge. The meeting began at 9:00<sub>AM</sub>. Rutledge arrived at 9:04<sub>AM</sub>.

Motion Grasty seconded Carney to approve the agenda. All ayes.

Marty Arganbright told the board there were fewer arrests at this year’s River Ruckus, three people were currently in jail and equipment used for surveillance had been vandalized but those responsible had been caught. Arganbright answered questions about adding another part time deputy saying he has lost two recently and he needs a pool of officers from which to draw. Deaton has worked part time for Guthrie Center. Grasty said if possible it would be nice if Arganbright could be present if there was something regarding his office on the agenda. Arganbright said that he submitted the letter of employment as a courtesy and approval was not necessary.

Motion Grasty seconded Carney to approve Laura Deaton as a part time deputy at a rate of \$20.00/hr. effective 07/24/15. Ayes-Grasty, Carney and Rutledge. Nay-Caraher.

Motion Grasty seconded Carney to approve the EBS TPA administrative service agreement. All ayes.

Motion Carney seconded Caraher to approve the project approval for BROS-CO39(84)--8J-39, approval of an agreement with the DOT to administer federal funds for the project. All ayes.

Motion Caraher seconded Rutledge to adjourn at 10:18<sub>AM</sub>. All ayes.

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Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

August 4, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Everett Grasty, Clifford Carney and Tom Rutledge. The meeting began at 9:00<sub>AM</sub>.

Motion Grasty seconded Carney to approve the agenda. All ayes.

Josh Sebern reviewed Resolution 16-02 to set a public hearing on the vacation of roads in Monteith as discussed with Roger Ludwig on 07/28/15.

Motion Grasty seconded Carney to approve Resolution 16-02: to set the public hearing on 08/27/15 at 9:30<sub>AM</sub> on the proposed vacation of the following Guthrie County Roads: all of former 4<sup>th</sup> Street lying between blocks four and five, all of former Chestnut Street lying between blocks five and six, all of former Alley lying north of blocks four and five, all of former Alley lying west of block five and north half of block six and all of former Alley lying within block six. All in the original plat of Monteith, (all located in Section 23, Township 79 N, R. 31 West of the 5<sup>th</sup> P.M.) in Guthrie County, Iowa. Roll call vote: Ayes-Caraher, Grasty, Carney and Rutledge.

Minutes for 07/28/15 and 07/30/15 were reviewed and approved.

Motion Caraher seconded Carney to adjourn at 10:04<sub>AM</sub>. All ayes.

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Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

August 6, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Everett Grasty, Clifford Carney and Tom Rutledge. The meeting began at 9:00<sub>AM</sub>.

Motion Grasty seconded Carney to approve the agenda. All ayes.

The sheriff's quarterly report for the quarter ending 06/30/15 was reviewed and approved.

Josh Sebern opened two bids for the N54 culvert project. Sebern will review the bids and the contract will be awarded on 08/11/15.

Motion Caraher seconded Carney to adjourn at 10:15<sub>AM</sub>. All ayes.

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Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

August 11, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Mike Dickson, Everett Grasty, Clifford Carney and Tom Rutledge. The meeting began at 9:00<sub>AM</sub>.

Motion Grasty seconded Caraher to approve the agenda. All ayes.

Joe Hanner gave the board Guthrie County Conservation Board minutes to review. There was discussion on the dam at Lennon Mill Park and the damage done by the latest rain events. Hanner talked about the damage to the bridge on bike trail by the Greene County line. Hanner is applying for funds from FEMA to help repair the bridge.

Motion Carney seconded Caraher to award the contract for LFM-N54T(2)--7X-39, the N54 culver projects, to Gus Construction. All ayes.

Minutes for 08/04/15 and 08/06/15 were reviewed and approved.

Claims in the amount of \$877,006.53 were reviewed and approved.

The board discussed the quote for Caliber Concrete for work to be done at the courthouse and asked that it be placed on the agenda for 08/13/15.

The vote of the 08/04/15 Special Election were canvassed and remained the same.

Motion Carney seconded Caraher to adjourn at 10:30<sub>AM</sub>. All ayes.

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Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

August 13, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Mike Dickson, Everett Grasty, Clifford Carney and Tom Rutledge. The meeting began at 9:00<sub>AM</sub>.

Motion Grasty seconded Carney to approve the agenda. All ayes.

Motion Grasty seconded Carney to approve a fireworks permit for Paul Davis. All ayes.

Motion Carney seconded Grasty to approve the bid from Caliber Concrete for concrete work at the courthouse. All ayes.

Motion Carney seconded Caraher to approve Chad Redfern’s longevity raise to increase his salary from \$18.61/hr. to \$18.65/hr. effective 08/25/15. Ayes: Caraher, Grasty, Rutledge and Carney. Nay-Dickson.

Motion Grasty seconded Carney to approve Tony Wager’s longevity raise to increase his salary from \$18.61/hr. to \$18.65/hr. effective 09/02/15. Ayes: Caraher, Grasty, Rutledge and Carney. Nay-Dickson.

Josh Sebern reviewed a letter regarding a bridge on the Dallas County line for approval.

Motion Grasty seconded Caraher to approve the letter regarding the Dallas Co. line bridge, project no. L-I-72--73-25. All ayes.

Lee Whetstone told the board his concerns regarding the County.

Motion Caraher seconded Carney to adjourn at 10:09<sub>AM</sub>. All ayes.

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Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

August 18, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Mike Dickson, Everett Grasty, Clifford Carney and Tom Rutledge. The meeting began at 9:00<sub>AM</sub>.

Motion Grasty seconded Carney to approve the agenda. All ayes.

Brandon Thompson and Ron Allen spoke to the board about the courthouse mower. There are issues with the transmission and it is more cost effective to purchase a new mower. Thompson reviewed bids on a John Deere and a Simplicity mower. Simplicity had the lower bid.

Motion Carney seconded Dickson to approve the purchase of the Simplicity mower from Brown Equipment. All ayes.

Minutes for 08/11/15 and 08/13/15 were reviewed and approved.

A correction on the claimant was requested on the mental health advocate’s billing.

There was discussion on the County home facility. It needs to be surveyed and winterized since Xist is no longer interested in renting the facility. Rutledge was going to ask Thompson if he knew anyone that could winterize the facility.

Rutledge reviewed an invoice for July services from ThinkSpace and Panora Telco’s questions regarding the invoice. Additional information will be requested from ThinkSpace.

Motion Caraher seconded Dickson to adjourn at 10:30<sub>AM</sub>. All ayes.

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Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

August 20, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Mike Dickson, Everett Grasty and Clifford Carney. The meeting began at 9:00<sub>AM</sub>.

Motion Grasty seconded Dickson to approve the agenda. All ayes.



Motion Dickson seconded Grasty to approve the fireworks permit for Gwen Blass. All ayes.

Carney arrived at 9:03<sup>AM</sup>.

Diane Jackson spoke to the board about what it wanted to do regarding HIPAA. The board wants public health to be involved in the process. Jackson was going to meet with Jotham Arber with public health to discuss HIPAA.

Motion Grasty seconded Carney to table the decision on HIPAA until Jackson speaks with Arber and a time can be arranged to be on the board agenda. All ayes.

Jackson told the board the Hope Wellness Facility in Woodward is open.

Josh Sebern gave an update on the road department.

Motion Caraher seconded Dickson to adjourn at 10:21<sup>AM</sup>. All ayes.

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Jerome Caraher  
Vice Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

August 25, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Mike Dickson, Everett Grasty, Clifford Carney and Tom Rutledge. The meeting began at 9:00<sup>AM</sup>.

Motion Grasty seconded Caraher to approve the agenda. All ayes.

Stephen Patterson reviewed the contract extension that the board had previously agreed to with the Carroll County Iowa Solid Waste Management Commission.

Motion Grasty seconded Caraher to approve Amendment A to the solid waste disposal agreement with the Carroll County Solid Waste Management Commission. All ayes.

Patterson also spoke to the board about purchasing a skid loader for the transfer station and reminded it that he had discussed the need for new scales in the future.

Minutes for 08/18/15 and 08/20/15 were reviewed and approved.

Claims in the amount of \$307,988.82 were reviewed and approved.

Diane Jackson told the board Jotham Arber, public health administrator was willing to work with her on the County’s HIPAA.

Motion Caraher seconded Carney to adjourn at 10:17<sup>AM</sup>. All ayes.

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Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

August 27, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Mike Dickson, Everett Grasty, Clifford Carney and Tom Rutledge. The meeting began at 9:00<sub>AM</sub>. Rutledge arrived at 9:10<sub>AM</sub> after a meeting with Panora Telco.

Motion Grasty seconded Carney to approve the agenda. All ayes.

Marty Arganbright told the board that five were in jail, two were arrested last night, the reserve officers will be working at the fair and those in charge of the Peddlers' Jamboree would have to provide their own security for the event. Arganbright showed the board the hours log of law enforcement activities and hours of coverage with in the city of Guthrie Center. Grasty asked to see the report on a monthly basis.

Mental health advocate expenses were reviewed and approved.

Motion Rutledge seconded Dickson to open the public hearing on the vacation of roads in Monteith at 9:31<sub>AM</sub>. All ayes.

Josh Sebern told the board he had a few people stop in and a few calls but no one was against vacating the roads.

Motion Rutledge seconded Dickson to close the public hearing on the vacation of roads in Monteith at 9:34<sub>AM</sub>. All ayes.

Motion Carney seconded Caraher to approve the contract and contractor's bond with Gus Construction for project LFM-N54T(2)--7X-39. All ayes.

Jotham Arber told the board that the State has announced the four bidders which will receive contracts for the Medicaid Modernization initiative. The County already works with two of them. Fees will change after 2016 and at that time contracts will be renegotiated. Arber also told the board that a health care aide had resigned and her position is not being filled. Also Arber plans to look into private duty and respite care. Arber spoke about what he is doing for HIPAA now and asked that additional information be sent on the program the County is considering.

Tom Rutledge gave an update from his meeting with Panora Telco. How things were actually being backed up and where was discussed. Rutledge left Josh Hansen, with ThinkSpace, a message asking that he set up a time to answer outstanding questions.

Motion Caraher seconded Rutledge to adjourn at 10:54<sub>AM</sub>. All ayes.

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Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

September 1, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Mike Dickson, Everett Grasty, Clifford Carney and Tom Rutledge. The meeting began at 9:01<sub>AM</sub>.

Motion Grasty seconded Carney to approve the agenda. All ayes.

Motion Grasty seconded Carney to approve Resolution 16-03: to vacate and close the following Guthrie County Roads: all of former 4<sup>th</sup> Street lying between blocks four and five, all of former Chestnut Street lying between blocks five and six, all of former Alley lying north of blocks four and five, all of former Alley lying west of block five and north half of block six and all of former Alley lying within block six. All in the original plat of Monteith, (all located in Section 23, Township 79 N, R. 31 West of the 5<sup>th</sup> P.M.) in Guthrie County, Iowa. Roll call vote: Ayes-Caraher, Dickson, Grasty, Carney and Rutledge.

Minutes for 08/25/15 and 08/27/15 were reviewed and approved.

Dave Garland with Panora Telco updated the board on the Buffalo units and how files were actually being backed up and where. Josh Hansen and Jason Erickson with ThinkSpace were called with questions on how they thought the County's files were being backed up and if the files were encrypted. ThinkSpace needed to check with its back up specialist on where the files were being backed up and if the files were being encrypted. An invoice was requested to show that Buffalo units were purchased from ThinkSpace.

Motion Caraher seconded Carney to approve the FY14-15 Annual Urban Renewal Report. All ayes.

Motion Carney seconded Caraher to adjourn at 10:16<sub>AM</sub>. All ayes.

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Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

September 3, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Everett Grasty and Clifford Carney. The meeting began at 9:00<sub>AM</sub>.

Motion Grasty seconded Carney to approve the agenda. All ayes.

Carney gave an update on the regional mental health meeting reviewing the fund balances of the Counties in the region and the annual payment of \$40,000 to ISAC for the software used for reporting data.

Motion Caraher seconded Carney to adjourn at 9:41<sub>AM</sub>. All ayes.

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Jerome Caraher  
Vice Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

September 8, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Mike Dickson, Everett Grasty, Clifford Carney and Tom Rutledge. The meeting began at 9:00<sub>AM</sub>.

Motion Grasty seconded Caraher to approve the agenda. All ayes.

Minutes for 09/01/15 and 09/03/15 and the mental health advocate expenses were reviewed and approved.

Motion Carney seconded Dickson to approve a fireworks permit for Brian Rumble. All ayes.

Motion Grasty seconded Caraher to appoint Karen Burchfield to the Region XII Housing Authority Executive Board of Commissioners for the period 10/01/15- 09/30/16. All ayes.

Grasty asked if Rutledge had taken the courthouse grounds policies to the County Attorney’s Office. Rutledge had but would check to see where they are with reviewing the policies.

Motion Caraher seconded Carney to adjourn at 10:23AM. All ayes.

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Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

September 10, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Everett Grasty, Clifford Carney and Tom Rutledge. The meeting began at 9:00AM.

Motion Grasty seconded Caraher to approve the agenda. All ayes.

Claims in the amount of \$286,762.91 were reviewed and approved.

Tim Benton told the board that he would get on the agenda to speak to the board regarding the courthouse grounds policy.

Motion Caraher seconded Carney to adjourn at 10:10AM. All ayes.

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Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

September 11, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Everett Grasty and Tom Rutledge. The meeting began at 9:00AM.

Motion Grasty seconded Caraher to approve the agenda. All ayes.

The vote of the 09/08/15 School Election was canvassed and remained the same.

Motion Grasty seconded Caraher to adjourn at 9:20AM. All ayes.

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Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Gwen Blass  
Guthrie County Deputy Auditor

Guthrie County Board of Supervisors

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Mike Dickson, Everett Grasty, Clifford Carney and Tom Rutledge. The meeting began at 9:00<sub>AM</sub>.

Motion Grasty seconded Dickson to approve the agenda. All ayes.

Minutes for 09/08/15, 09/10/15 and 09/11/15 were reviewed and approved.

Ordinance No. 31: ordinance compiling the Guthrie County Code of Ordinances, 2015, was reviewed with the second reading scheduled for 09/17/15.

Motion Caraher seconded Carney to adjourn at 10:04<sub>AM</sub>. All ayes.

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Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Mike Dickson, Everett Grasty, Clifford Carney and Tom Rutledge. The meeting began at 9:00<sub>AM</sub>.

Motion Grasty seconded Carney to approve the agenda. All ayes.

Joe Hanner gave the board Guthrie County Conservation Board (GCCB) minutes and the FY14-15 annual report to review. The donation to the Doyle land acquisition and the offer made by the Historical Village Foundation to Sunny Fresh were discussed.

Motion Grasty seconded Caraher to approve the GCCB FY14-15 annual report. All ayes.

Hanner updated the board on the 09/16/15 conservation board meeting. There was discussion on the regulations for signs on the bike trail. The conservation board is working with the county attorney’s office to update its rules. Hanner said that signage wording needs to be added. The conservation board also wants to research what other entities are doing regarding signs and plans to hire a consultant to look at the issue.

Jotham Arber gave the board a public health update.

Motion Dickson seconded Caraher to waive the third reading of Ordinance 31: ordinance compiling the Guthrie County Code of Ordinances, 2015. Roll call vote: Ayes-Caraher, Dickson, Grasty, Carney and Rutledge.

Motion Grasty seconded Carney to approve Ordinance No. 31: ordinance compiling the Guthrie County Code of Ordinances, 2015. Roll call vote: Ayes-Caraher, Dickson, Grasty, Carney and Rutledge.

Josh Sebern reviewed options for the Menlo dump road bridge, Beaver 33.

Motion Caraher seconded Carney to adjourn at 11:12<sub>AM</sub>. All ayes.

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Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

September 22, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Mike Dickson, Everett Grasty, Clifford Carney and Tom Rutledge. The meeting began at 9:00<sub>AM</sub>.

Motion Grasty seconded Caraher to approve the agenda. All ayes.

Minutes for 09/15/15 and 09/17/15 and the veteran affairs report for the quarter ending 09/30/15 were reviewed and approved.

Marci Schreck told the board the City of Stuart was interested in a property on which the County held the tax sale certificate. It would like to take possession for the payment of the back taxes of \$2,281.00. The board was fine with assigning the tax sale certificate to the City of Stuart for the back taxes.

Schreck also discussed the issues that continue with the Tyler financial software do to the lack of training provided.

Josh Sebern spoke to the board about the Menlo dump bridge, Beaver 33. Additional options were discussed, Sebern is going to look into them further and get back to the board.

Motion Caraher seconded Carney to adjourn at 10:58<sub>AM</sub>. All ayes.

\_\_\_\_\_  
Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

September 24, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Mike Dickson, Everett Grasty, Clifford Carney and Tom Rutledge. The meeting began at 9:02<sub>AM</sub>.

Motion Grasty seconded Carney to approve the agenda. All ayes.

Marty Arganbright gave the board a sheriff’s department update telling the board that the County fair went well with no problems and that things have improved over the last five years. Amy Cleveland, dispatcher, told the board about the dispatcher position saying it was a 24/7/365 job, that they represent the first point of contact and someone had to be in the chair at all times. Cleveland also told the board how important the part-time dispatchers were. Arganbright said the new part time dispatcher had done an internship in the department and was catching on very quickly.

Motion Carney seconded Grasty to approve the letter of employment for Cody Sheeder as a part time dispatcher/jailer starting 09/21/15 at a rate of \$12.00/hr. All ayes.

Claims in the amount of \$138,815.98 were reviewed and approved.

Curtis Thornberry gave the board an IT update. David Garland and Andrew Randol were also present. The County has new antivirus software in place, Garland has figured out what is or is not being backed up and where. A free network management tool has been put into place that can now monitor the system. They will be working on renaming the network so it is functional and getting the County switched over to a new backup system and no longer using ThinkSpace for this service by the end of the month. They plan to use the NovaStor system that was originally purchased for backups but was not being used. ThinkSpace had switched to Garrison Data Secure for the County’s backups. There will be a seconded offsite backup done at the Road Department which was not being done by

ThinkSpace. Everything that has been done by Panora Telco has been done or purchased in the County's name and the items are the County's. Thornberry will bring a draft of a service contract to the next meeting with the board.

Motion Caraher seconded Carney to adjourn at 10:29<sup>AM</sup>. All ayes.

\_\_\_\_\_  
Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

September 29, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Everett Grasty, Clifford Carney and Tom Rutledge. The meeting began at 9:00<sup>AM</sup>.

Motion Grasty seconded Carney to approve the agenda. All ayes.

Minutes for 09/22/15 and 09/24/15 were reviewed and approved.

Diane Jackson reviewed the pros and cons of the HIPAA programs of ISAC and The Guard. Jackson said she had spoken with Jotham Arber with Public Health and he was already covered with what he was doing but he was willing to help. Jackson felt including Arber in what the County decides to do would be unfair to him since he has the issues addressed.

Motion Carney seconded Grasty to sign a one year contract with The Guard for HIPAA services. All ayes.

Rutledge told the group that the County Attorney's office was still reviewing the courthouse grounds policies.

Motion Carney seconded Caraher to adjourn at 10:39<sup>AM</sup>. All ayes.

\_\_\_\_\_  
Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

October 1, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Everett Grasty, Clifford Carney and Tom Rutledge. The meeting began at 9:00<sup>AM</sup>.

Motion Caraher seconded Grasty to approve the agenda. All ayes.

Sallie Myers with Outreach, Inc. spoke to the board about the Hunger-Free Iowa Initiative program. Their goal is to help facilitate communication between different organizations to develop a County wide network to help fight hunger. The first step would be hosting a Hunger Dialogue meeting.

Tim Benton gave the board a draft of a grounds policy to review.

Motion Caraher seconded Carney to adjourn at 9:54<sup>AM</sup>. All ayes.

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Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

October 6, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Everett Grasty, Clifford Carney and Tom Rutledge. The meeting began at 9:00<sup>AM</sup>.

Motion Grasty seconded Carney to approve the agenda. All ayes.

Minutes for 09/29/15 and 10/01/15 were reviewed and approved.

Ideas on what steps to take regarding the County home were discussed. They included adding another driveway for access and contacting a realtor.

Motion Carney seconded Grasty to adjourn at 10:14<sup>AM</sup>. All ayes.

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Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

October 8, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Mike Dickson, Everett Grasty, Clifford Carney and Tom Rutledge. The meeting began at 9:00<sup>AM</sup>.

Motion Grasty seconded Carney to approve the agenda. All ayes.

Tim Benton suggested the board go into closed session per Iowa Code 21.5(1)c) to discuss strategy with legal counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the government body in that litigation.

Motion Grasty seconded Carney to go into closed session to discuss the Victory 250 Bridge pursuant to Iowa Code 21.5(1)c) at 9:01<sup>AM</sup>. Roll call vote: Ayes-Caraher, Dickson, Grasty, Carney and Rutledge.

Motion Grasty seconded Caraher to exit the closed session at 9:44<sup>AM</sup>. Roll call vote: Ayes-Caraher, Dickson, Grasty, Carney and Rutledge. No action was taken in the closed session.

Stephen Patterson told the board a council person from the City of Bayard had asked if there could be any kind of reduction in the bill for the items brought to the transfer station by the City of Bayard that resulted from the recent flood in Bayard. Patterson said he had not been asked by a City for a discount before and that during other recent natural disasters the individuals brought the items in themselves. The County's costs and charges at the transfer station were discussed. Caraher said he would like to give them something, \$50.00 or \$100.00 off. Dickson said he thought a dollar amount should be given and requests would be reviewed on a case by case basis.



Motion Caraher seconded Dickson to reduce the bill to the City of Bayard by \$50.00. Ayes-Caraher, Dickson and Carney. Nays-Grasty and Rutledge.

Motion Dickson seconded Grasty to approve assigning a tax sale certificate to Menlo Corp for the back taxes of \$213.00. All ayes.

The cost of the antivirus is being paid out of IT general services.

Motion Caraher seconded Carney to adjourn at 10:42<sub>AM</sub>. All ayes.

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Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

October 13, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Everett Grasty, Clifford Carney and Tom Rutledge. The meeting began at 9:00<sub>AM</sub>.

Motion Grasty seconded Carney to approve the agenda. All ayes.

Joe Hanner gave the board Guthrie County Conservation Board minutes to review. Hanner said he continues to work with FEMA regarding flood damage and that there is a pending offer on the table to purchase land from Sunny Fresh. Hanner gave an update on the signs on the bike trail saying that it is hoped that a study can be done through the DOT and the Federal Highway Authority at no expense to the County but if that study is not an option one would have to be done at the expense of the County. To enforce the signs in place the rules and regulations need to be revised and he hopes to have them updated in one to three months.

Hanner told the board a new conservation secretary, Cinda Blythe, has been hired for \$10.75/hr. starting 10/15/15.

Minutes and the mental health advocate expenses were reviewed and approved.

Claims in the amount of \$242,232.41 were reviewed and approved.

Becky Benton with State Street Insurance reviewed changes to the items covered by insurance before submitting the information to ICAP. Changes included covering the sheriff's generator and other items in the area labeled the radio shack and the sheriff's office's firearms. Rutledge asked about cyber liability insurance. Benton was going to look into it and get back to the board. Benton also reviewed YTD worker's comp. claims.

Diane Jackson told the board that she would have the county attorney's office review the contract with The Guard for HIPAA services.

Josh Sebern requested another advance relating to the wind farm TIF saying most of the \$700,000 would be to cover the Adair Road pipe/culvert project.

Motion Carney seconded Grasty to approve the wind farm advance request for \$700,000. All ayes.

Sebern talked about the possibility of using federal aid for the Menlo dump bridge and that he had an estimate from Xenia for the cost to move the water line. The cost made other options a possibility again.

Sebern also told the board that FEMA wants him to have a replacement policy in place and this will be something that will need to be addressed in December or January.

Motion Grasty seconded Carney to adjourn at 11:02<sub>AM</sub>. All ayes.

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Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

October 15, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Everett Grasty and Clifford Carney. The meeting began at 9:01<sub>AM</sub>.

Motion Grasty seconded Carney to approve the agenda. All ayes.

Josh Sebern discussed options for the Menlo dump bridge, Beaver 33.

Motion Caraher seconded Carney to adjourn at 10:32<sub>AM</sub>. All ayes.

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Jerome Caraher  
Vice Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

October 20, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Everett Grasty, Clifford Carney and Tom Rutledge. The meeting began at 8:59<sub>AM</sub>.

Motion Grasty seconded Carney to approve the agenda. All ayes.

Tim Benton suggested the board go into closed session per Iowa Code 21.5(1)(c) to discuss strategy with legal counsel.

Motion Grasty seconded Caraher to go into closed session to discuss the Victory 250 Bridge pursuant to Iowa Code 21.5(c) at 9:00<sub>AM</sub>. Roll call vote: Ayes-Caraher, Grasty, Carney and Rutledge.

Motion Grasty seconded Carney to exit the closed session at 9:08<sub>AM</sub>. Roll call vote: Ayes-Caraher, Grasty, Carney and Rutledge. No action was taken in the closed session.

Motion Rutledge seconded Carney to accept the settlement offer from Nationwide Insurance of \$93,500 relating to the Victory 250 bridge. All ayes.

Minutes for 10/13/15 and 10/15/15 were reviewed and approved.

Rutledge asked Sebern to put some cost estimates together for the Victory 250 bridge. There was discussion that it had been requested in 2009 that a dirt road be graded in lieu of replacing the bridge once it was closed.

Motion Carney seconded Grasty to approve changing Leroy White's position change to equipment operator effective 10/16/15 changing his hourly rate from \$16.58 to \$18.53. All ayes.

Carney left at 10:35<sub>AM</sub>.

Motion Caraher seconded Grasty to adjourn at 11:02<sub>AM</sub>. All ayes.

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Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

October 22, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Everett Grasty and Clifford Carney. The meeting began at 9:00<sub>AM</sub>.

Motion Grasty seconded Carney to approve the agenda. All ayes.

Motion Carney seconded Grasty to approve the fireworks permit for Gwen Blass. All ayes.

Motion Carney seconded Grasty to adjourn at 9:47<sub>AM</sub>. All ayes.

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Jerome Caraher  
Vice Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

October 27, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Everett Grasty, Clifford Carney and Tom Rutledge. The meeting began at 9:00<sub>AM</sub>.

Motion Grasty seconded Carney to approve the agenda. All ayes.

Minutes for 10/20/15 and 10/22/15 were reviewed and approved.

Claims in the amount of \$292,716.38 were reviewed and approved.

Motion Caraher seconded Carney to adjourn at 9:55<sub>AM</sub>. All ayes.

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Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

October 29, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Everett Grasty, Clifford Carney and Tom Rutledge. The meeting began at 9:00<sub>AM</sub>.

Motion Carney seconded Caraher to approve the agenda. All ayes.

Marty Arganbright gave the board Guthrie Center hours for the month and told the board he has met with the Menlo and Yale city councils and plans to meet with the Bagley city council the first part of November to talk about a 28E Agreement for law enforcement services.

Grasty arrived at 9:09<sub>AM</sub>.

Arganbright spoke to the board about an ordinance that has been passed in Cass County to address “mudders” tearing up level B roads in the County. Mike and Joni Rees were also present to discuss the topic. Right now Arganbright said he didn’t have a way to cite someone and roads and fences are being torn up and road signs are being knocked down. If someone witnesses the individual causing the damage and gets a plate number with a County ordinance in place he/she could be fined. The board was in favor of looking into this further. Arganbright will talk to Josh Sebern who can then meet with the County attorney’s office to work on a County ordinance.

Grasty asked Arganbright what he could do about people passing him in a no passing zone. Arganbright told Grasty could get the plate number and file a complaint with sheriff’s office but Grasty would have to be a witness if a ticket was written.

Motion Rutledge seconded Carney to approve the NIMS FY2016 Statement of Compliance. All ayes.

Sara Gomez with MWP gave an update. October is manufacturing month and cookies were delivered to manufacturers in region. Gomez reported over 200 people attended the employer educator summit and that housing continues to be an issue in the area.

Stephen Patterson updated the board on the scales at the transfer station. The board said to budget for it in the FY16-17 and to include any costs that would be needed for temporary scales.

Motion Carney seconded Caraher to adjourn at 10:30<sub>AM</sub>. All ayes.

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Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

November 3, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Mike Dickson, Everett Grasty and Clifford Carney. The meeting began at 9:00<sub>AM</sub>.

Motion Grasty seconded Carney to approve the agenda. All ayes.

Minutes for 10/27/15 and 10/29/15 were reviewed and approved.

Motion Grasty seconded Dickson to approve the liquor license for Lake Panorama National. All ayes.

Motion Carney seconded Dickson to adjourn at 10:16<sub>AM</sub>. All ayes.

\_\_\_\_\_  
Jerome Caraher  
Vice Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

November 5, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Mike Dickson, Everett Grasty, Clifford Carney and Tom Rutledge. The meeting began at 9:00<sub>AM</sub>.

Motion Grasty seconded Caraher to approve the agenda. All ayes.

Doug Hemphill, President of Lake Panorama Rural Improvement Zone, presented the board a written request from the Lake Panorama Rural Improvement Zone board of trustees requesting an extension of the Lake Panorama Rural Improvement Zone’s dissolution date from 06/30/19 to 06/30/39.

Motion Caraher seconded Rutledge to adjourn at 10:10<sub>AM</sub>. All ayes.

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Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

November 10, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Mike Dickson, Everett Grasty, Clifford Carney and Tom Rutledge. The meeting began at 9:00<sub>AM</sub>.

Motion Grasty seconded Dickson to approve the agenda. All ayes.

Brad Halterman gave the board Guthrie County Conservation Board minutes to review. There was discussion of Idaho stops where when bike riders in Idaho come to a stop sign they slow down, yield and cross the road. It was felt that this was not the safest option for both biker riders and those on the roads.

Minutes for 11/03/15 and 11/05/15 were reviewed and approved.

Claims in the amount of \$392,775.11 were reviewed and approved.

The vote of the 11/03/15 City elections was canvassed and remained the same. There was a tie in Panora for the city council position in that case lots are drawn. Rachel Vogel’s name was drawn for the Panora city council position.

Diane Jackson and Tim Benton were present to discuss the contract for HIPAA services with the Compliancy Group. Benton said he had called the Compliancy Group representative requesting a couple changes to the contract. No action was taken on the contract. The board will take action once a revised contract is received.

Motion Carney seconded Grasty to approve Resolution 16-04: a bridge posting listing from the County engineer. Roll call vote: Ayes-Caraher, Dickson, Grasty, Carney and Rutledge.

Motion Grasty seconded Rutledge to approve John Lyall’s position change from a seasonal position to a full time laborer position effective 11/09/15 with a starting salary of \$15.54/hr.

Josh Sebern gave an update saying there was some ditch cleaning being done, next week some brush cutting would start, that Thompson 64 bridge was done but the grading to it was not and that he was getting a quote from Murphy on replacing the Victory 250 bridge.

Marci Schreck asked the board if it had any issues regarding a tax sale certificate she would like to offer to someone for the back taxes of \$481.00. The board had no issues. Schreck also discussed a property now in the City of Panora's name which has back taxes and interest due. The City wanted to know if it could just pay the back taxes. The board asked that Schreck let it know the total amount the County had to reimburse the investors who had bought it at tax sale.

Motion Caraher seconded Dickson to adjourn at 11:19<sub>AM</sub>. All ayes.

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Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

November 12, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Everett Grasty, Clifford Carney and Tom Rutledge. The meeting began at 9:00<sub>AM</sub>.

Motion Carney seconded Caraher to approve the agenda. All ayes.

Marci Schreck told the board the total amount paid to investors for the tax sale certificate by the County was \$2580.25. The board had no problem assigning the tax sale certificate to the City of Panora for the \$2580.25. Schreck had spoken to Tim Benton, assistant county attorney who said there was not an issue with the transaction.

The Auditor's report of fees collected for the quarters ending 06/30/15 and 09/30/15 and the mental health advocate expenses were reviewed and approved.

Guthrie County Tourism activities were discussed.

Motion Caraher seconded Carney to adjourn at 10:02<sub>AM</sub>. All ayes.

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Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

November 17, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Mike Dickson, Everett Grasty, Clifford Carney and Tom Rutledge. The meeting began at 9:00<sub>AM</sub>.

Motion Grasty seconded Caraher to approve the agenda. All ayes.

Robert Ammann the director of Healthy Aging and Programs/Nutrition with Elderbridge Agency on Aging presented the annual report for FYE 06/30/15 and made the FY16-17 funding request of \$8,028.00 or \$2.80 per senior. The 2010 census was used as basis for the calculation. Jim Burns an Elderbridge board member was also present.

Motion Dickson seconded Caraher to approve the FY16-17 funding request for Elderbridge Agency on Aging of \$8,028.00. All ayes.

Minutes for 11/10/15 and 11/12/15 and the Treasurer's semi-annual report for the period ending 06/30/15 were reviewed and approved.

The property rented to Bob and Jo's RV Center was discussed. The county attorney is looking into whether the property can be sold.

Marty Arganbright explained the lease for the new vehicle for his department. The lease includes a vehicle, its equipment and the equipment for the other car that was the City of Guthrie Center's. The total lease was for \$50,000.00. The lease that is acting more like a loan was entered into because the City of Guthrie Center wanted to purchase the vehicles in this way so that the payments could be added to its payment for services to the County. Leora Laughery was also present.

Motion Carney seconded Caraher to adjourn at 10:35<sub>AM</sub>. All ayes.

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Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

November 19, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Mike Dickson, Everett Grasty and Clifford Carney. The meeting began at 9:01<sub>AM</sub>.

Motion Grasty seconded Dickson to approve the agenda. All ayes.

Tim Benton told the board he had reviewed the contract for the conservation board's acquisition of property. Benton said he had recommended some changes to abide by Code and that the changes have been made. Joe Hanner was also present.

Motion Grasty seconded Caraher to approve the contract for the acquisition of property by the conservation board. All ayes.

The board reviewed Pete Leiferman's request for a tax abatement.

Motion Grasty seconded Dickson to deny Pete Leiferman's request for a tax abatement. All ayes.

Mary Benton requested to be placed on the agenda on 11/24/15 to discuss a property currently owned by the County.

Motion Dickson seconded Grasty to adjourn at 10:12<sub>AM</sub>. All ayes.

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Jerome Caraher  
Vice Chair – Guthrie County Board of Supervisors

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Attest: Lonnie Harris  
Guthrie County Deputy Auditor

Guthrie County Board of Supervisors

Regular Session

November 24, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Mike Dickson, Everett Grasty, Clifford Carney and Tom Rutledge. The meeting began at 9:00<sub>AM</sub>.

Motion Grasty seconded Dickson to approve the agenda. All ayes.

Marty Arganbright gave the board his monthly hours and activity for Guthrie Center. Arganbright told the board he had applied for and received a \$100,000.00 grant for a new dispatch center. Grasty asked for a six month average and a 12 month average on hours attributed to Guthrie Center. Arganbright asked why the lease/loan is still being discussed and that it was what the City of Guthrie Center wanted to do. It was explained any the lease/loan needs to be approved by the board since the document enters the County into debt including the lease entered into by Arganbright. This was verified with the State Auditors.

Nicki Herbert employed by the state to provide probationary services in Guthrie County told the board she would like a different office as she is in an old storage area and would like multiple exits out of her office.

Arganbright told the board that Dallas Co. is remodeling and moving offices out to its old County home. Arganbright asked if the heat had been shut off at the Guthrie County home and if there had been any interest in it, he hated to close something that could be used down the road. Rutledge said there was no way to completely winterize the premise and so the heat had not been shut off.

Mary Benton told the board she had filed for a no further action certificate on the property rented now by Bob & Jo's. Once the certificate is received and recorded the board can move forward with selling it if it wants. There was discussion on whether a survey would be needed to sell the property and what steps need to be taken to sell the property.

Tim Benton told the board the changes he requested to the HIPAA contract with The Guardian had been made and the board could take action on it now.

Motion Carney seconded Grasty to approve the HIPAA contract with The Guardian. All ayes.

Josh Sebern reviewed a study by Kirkham Michael regarding the pavement widths for N54 PCC overlay project. Sebern recommended going with 22' and asked the board for a consensus so that he could move forward. The board agreed with 22' with an estimate cost of \$4,500,000.00. Sebern then reviewed a proposal for drainage improvements for N70, Rose Acres; the cost estimate was \$170,000.00. Sebern reviewed another proposal for drainage improvements at 170<sup>th</sup> St. and Redwood Ave. the total estimated cost including the proposed secondary recommendations was \$508,000.00. Sebern planned to start the process by talking with the landowners affected by both drainage improvement proposals. Sebern then asked the board what direction it would like to move on the Beaver 33 Bridge. The estimate cost of replacement was \$615,000.00 - \$650,000.00. The board was in favor of replacing the bridge using TIF dollars.

Motion Carney seconded Caraher to approve certifying wind farm TIF debt of \$1,850,000.00. All ayes.

Minutes for 11/17/15 and 11/19/15 and were reviewed and approved.

Claims in the amount of \$134,880.54 were reviewed and approved.

Motion Caraher seconded Carney to adjourn at 11:40<sup>AM</sup>. All ayes.

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Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

December 1, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Mike Dickson, Everett Grasty, Clifford Carney and Tom Rutledge. The meeting began at 9:00<sup>AM</sup>.



Motion Grasty seconded Caraher to approve the agenda. All ayes.

Tim Benton requested formal approval from the board authorizing him to give notice to Bob & Jo's regarding termination of its lease with the County.

Motion Grasty seconded Dickson to have the County Attorney's Office serve notice of termination for the lease with Bob & Jo's. All ayes.

Correspondence regarding the inspections of on-site sewage systems was discussed. This is a board of health issue but it was brought to the supervisors' attention. Stephen Patterson and Tim Benton will work on the wording of the correspondence.

Minutes for 11/24/15 were reviewed and approved.

Motion Dickson seconded Carney to appoint Rex Wilhelm to the compensation board as a board of supervisor representative. All ayes.

Motion Caraher seconded Rutledge to adjourn at 10:39<sup>AM</sup>. All ayes.

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Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

December 3, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Mike Dickson, Everett Grasty, Clifford Carney and Tom Rutledge. The meeting began at 9:00<sup>AM</sup>.

Motion Grasty seconded Carney to approve the agenda. All ayes.

Kristine Jorgensen reviewed the budget and promotional materials for Guthrie County Tourism. Jorgensen said that she is currently working on updating the website and hopes to have it done by 2016. The tourism guide that is mailed out to every household in Guthrie County is paid for by those that advertise in it. Carney suggested mailing it out every other year to residents and getting it out to the State's welcome centers the other years. Jorgensen said that she would present this idea to her board. Jorgensen also told the board she works with Western IA Tourism to get discounts on publishing and that she was very happy with what the tourism board was getting from the County and would not be asking for an increase.

Tim Benton received the abstract but no title opinion relating to the Conservation's purchase of the Cargill property. Benton asked the board if it would be okay with having an outside firm do the title opinion. The board had no issues and said Conservation should pay the cost as it is part of the purchase.

Motion Grasty seconded Carney to table the comp. time payout for the secondary roads employees until further information can be gathered. All ayes.

Eric Whitver presented the 2015 weed commissioner's report.

Motion Caraher seconded Grasty to approve the 2015 weed commissioner's report. All ayes.

Dickson told the board that the City of Stuart plans to come and speak to the board regarding financial help on a street /intersection project.

Motion Caraher seconded Carney to adjourn at 10:46<sub>AM</sub>. All ayes.

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Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

December 8, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Mike Dickson, Everett Grasty, Clifford Carney and Tom Rutledge. The meeting began at 9:00<sub>AM</sub>.

Motion Grasty seconded Dickson to approve the agenda. All ayes.

Marci Schreck reviewed her FY15-16 budget amendment request with the board.

Minutes for 12/01/15 and 12/03/15 were reviewed and approved.

Claims in the amount of \$278,523.91 were reviewed and approved.

Josh Sebern discussed a level B road that was the old Linden dump road. A minimum maintenance definition for level B roads and signage was discussed. The board told Sebern it needed to know what the minimum maintenance definition is.

Motion Caraher seconded Carney to adjourn at 11:04<sub>AM</sub>. All ayes.

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Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

December 10, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Mike Dickson, Everett Grasty, Clifford Carney and Tom Rutledge. The meeting began at 9:00<sub>AM</sub>.

Motion Grasty seconded Carney to approve the agenda. All ayes.

The vote of the 12/08/15 RIZ Elections was canvassed and remained the same.

Motion Carney seconded to Caraher to approve Jeremy Anderson's request for comp. time payout of 34.75 hours. Ayes-Caraher, Carney and Rutledge. Nays-Dickson and Grasty.

Motion Caraher seconded to Carney to approve Evan Subbert's request for comp. time payout of 80 hours. Ayes-Caraher, Carney and Rutledge. Nays-Dickson and Grasty.

Motion Grasty seconded Dickson to approve Region XII's FY16-17 funding request in the total amount of \$19,959.28. All ayes.

Representatives for the City of Stuart spoke to the board requesting financial help for work on North Division and North 2<sup>nd</sup> Streets. They requested \$350,000 in direct financial help possibly from revenues from the gas tax and that the County sell bonds of \$2.6 million. The City is close to its maximum debt capacity and the City representatives requested that the supervisors give them its decision before this Monday's city council meeting. Rutledge said they would try to let them know before the end of the year.

Jotham Arber reviewed the public health FY15-16 budget amendment request saying he expected two people to retire in the first part of next year and there would be payouts for those employees and that new employees had taken family insurance.

Motion Caraher seconded Grasty to approve the hiring of Josie Cable as a part-time dispatcher/jailer starting 12/10/15 at a rate of \$12.00/hr. All ayes.

Motion Grasty seconded Carney to approve effective 12/01/15 to pay Blake Michelsen the monthly \$180.00 canine pay and no longer pay the canine pay to Kent Gries. All ayes.

Marty Arganbright reviewed his FY15-16 budget amendment request for the additional expense for the City of Guthrie Center and for the sheriff's investigation fund. Leora Laughery was also present.

Motion Caraher seconded Carney to adjourn at 10:41<sup>AM</sup>. All ayes.

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Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

December 15, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Mike Dickson, Everett Grasty, Clifford Carney and Tom Rutledge. The meeting began at 9:02<sup>AM</sup>.

Motion Carney seconded Grasty to approve the agenda. All ayes.

Joe Hanner gave the board Guthrie County Conservation Board minutes to review. Hanner reviewed the Seeley Creek Timber Mgmt. Agreement for the 120 acres with the IDNR which ends 12/31/15, the TEAP sign study, the FEMA projects and this FY15-16 budget amendment.

Minutes for 12/08/15 and 12/10/15 and the mental health advocate expenses were reviewed and approved.

Rutledge told the board that the hot water heaters at the county home would need to be taken down along with the boiler and that with the recent rains a sample would need to be take of the lagoons and a full discharge needs to be done.

Motion Grasty seconded Caraher to approve family farm tax credit applications. All ayes.

Stephen Patterson reviewed the FY15-16 budget amendments for environmental health and the transfer station.

Josh Sebern told that board he is working on an ordinance required by FEMA regarding how the county repairs and replaces damaged infrastructure.

Dickson asked about the City of Stuart's request. There were outstanding questions on bonding. Dickson was going to see if a representative could come speak to the board.

Motion Carney seconded Dickson to adjourn at 11:02<sub>AM</sub>. All ayes.

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Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

December 17, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Mike Dickson, Everett Grasty, Clifford Carney and Tom Rutledge. The meeting began at 9:00<sub>AM</sub>. Dickson arrived at 9:04<sub>AM</sub>.

Motion Grasty seconded Carney to approve the agenda. All ayes.

Mike Klein, president of Panora library board, presented on behalf of the Guthrie County Library Association. The County's libraries are providing a wide range of services previously not offered as technology continues to evolve. A \$5,000 or 4.37% increase in funding for FY16-17 was requested.

Motion Grasty seconded Carney to set the Public Hearing for the FY15-16 budget amendment for 01/07/16 at 9:00<sub>AM</sub>. All ayes.

Rutledge told the board he looked at the probation officer's office and spoke to her supervisor regarding her office space. Rutledge said this is office space used for DHS investigations what might be available.

Chip Schultz with the City of Stuart gave the board a payment schedule on a current GO bond to demonstrate how it is paying some of its current debt. Schultz said several avenues are and would be used to pay bonds such as road tax revenue, utility revenue, special assessments and city wide general tax revenues. It was stated that if the City could not pay for some reason the County could sue for payment. Schultz then stated the City's cash on hand was around \$2 million. The issue of conduit bonds was brought up which would leave the County with no financial liability. Schultz said this type of bond was not an option since it would have more than one payment source. Carney questioned the City's ability to pay for the bonds if it was not able to bond on its own behalf. Caraher asked why they waited so long to come to the board with its request. They had first spoke to the board on 12/10/15 and requested the board's decision before the council meeting on 12/14/15. Schultz said they had just got a good engineer's estimate. Carney asked if the project could be done in phases. Belden said the mobilization to do it all at once has savings.

Motion Grasty seconded Caraher to deny the City of Stuart's request for the County to sell bonds for it. Ayes-Caraher, Grasty and Carney. Nays-Dickson and Rutledge. Grasty said he was denying the request because it could put a possible burden on rural services.

Motion Grasty seconded Carney to approve the amendment to the Hungry Canyons agreement extending its deadline. All ayes.

Josh Sebern told the board he is getting a quote for spraying right-of-ways.

Motion Caraher seconded Carney to adjourn at 11:06<sub>AM</sub>. All ayes.

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Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

December 22, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Mike Dickson, Everett Grasty, Clifford Carney and Tom Rutledge. The meeting began at 9:00<sup>AM</sup>.

Motion Grasty seconded Carney to approve the agenda. All ayes.

Lisa Calvert and Lyle Laughery presented the compensation board’s recommendation to the board. Calvert said again this year the comp. board took into consideration trying to catch up the wages to bring Guthrie County closer to its peers. Calvert went on to say the portion the employees pay in health insurance premiums it was not the lowest but not out of the ball park and there was not a lot of change in the CPI this year. The compensation board voted six to one to recommend to the board a 5.0% across the board increase. Laughery said he voted against the recommendation because he was representing the board of supervisors but he thought the rest of the county employees should stay on par with the increases received by secondary roads. Dickson said the compensation board makes recommendations for elected officials only. Calvert said its recommendation affects everyone and though a 10.0% request would catch the county up it would be not be fiscally responsible. There was discussion on the hours the board of supervisors worked. Calvert said the compensation board puts in genuine effort at arriving at its recommendation.

Minutes for 12/15/15 and 12/17/15 were reviewed and approved.

Claims in the amount of \$504,927.75 were reviewed and approved.

Tim Benton reviewed Resolution 16-05 with the board, it is required by Cargill for conservation board to purchase an approximately four acre parcel of land physically adjacent to the Guthrie County historical village.

Motion Grasty seconded Carney to approve Resolution 16-05: of intent to purchase certain real property in Panora, Iowa. Roll call vote: Ayes-Caraher, Dickson, Grasty, Carney and Rutledge.

Benton was also asked about the lease/loan that was entered into by the Sheriff without prior board approval. Benton said that he would be preparing a resolution to set a public hearing and notice that would then have to be published. The contract as it stands now is void.

Motion Dickson seconded Caraher to adjourn at 10:54<sup>AM</sup>. All ayes.

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Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

December 29, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Mike Dickson, Everett Grasty, Clifford Carney and Tom Rutledge. The meeting began at 9:00<sup>AM</sup>.

Motion Grasty seconded Carney to approve the agenda. All ayes.

Becky Benton reviewed the ICAP insurance renewal. The board asked about what coverage was under the items listed under computer schedule and what is included in those items falling under valuable papers. Benton plans to return on Thursday to address the questions.

Marci Schreck spoke to the board about when the paychecks for 01/01/16 would be distributed since the checks are dated 01/01/16 and would be distributed on 12/31/15 someone could deposit or cash their check prior to the date of the

check which causes issues in the reconciliation process. It was decided that checks would be given to department heads at 4:15<sup>PM</sup> with department heads distributing the checks at 4:30<sup>PM</sup>.

Minutes for 12/22/15 were reviewed and approved.

The contract for garbage collection for the courthouse and secondary roads was discussed.

Motion Caraher seconded Carney to adjourn at 10:30<sup>AM</sup>. All ayes.

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Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

December 31, 2015

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Mike Dickson, Clifford Carney and Tom Rutledge. The meeting began at 9:00<sup>AM</sup>.

Motion Carney seconded Caraher to approve the agenda. All ayes.

Becky Benton gave the board more details on the EDP coverage saying it covers power surges and data recovery charges. The County has a \$10 million limit per occurrence and the medical examiner coverage was required.

Motion Dickson seconded Carney to approve the ICAP renewal, the amount due less the 2016 member credit was \$203,209.85. All ayes.

Jerri Christman presented her FY16-17 budget.

Motion Dickson seconded Rutledge to approve increasing Blake Michelsen’s salary to 75% of the sheriff’s salary effective 01/01/16. All ayes.

Motion Caraher seconded Carney to adjourn at 10:24<sup>AM</sup>. All ayes.

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Tom Rutledge  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

January 4, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Clifford Carney and Mike Dickson. The meeting began at 9:00<sup>AM</sup>.

Motion Carney seconded Caraher to approve the agenda. All ayes.

Motion Caraher seconded Carney to appoint Mike Dickson as Chair for 2016. All ayes.

Motion Caraher seconded Dickson to appoint Clifford Carney as Vice Chair for 2016. All ayes.

Motion Carney seconded Caraher to set the following holidays to be observed by the county employees. All ayes.

Memorial Day: Monday, May 30, 2016

Independence Day: Monday, July 4, 2016

Labor Day: Monday, September 5, 2016

Veterans Day: Friday, November 11, 2016

Thanksgiving Day and the Day After: Thursday and Friday, November 24-25, 2016

Christmas Eve and Christmas: Friday and Monday, December 23 & 26, 2016

New Year Day: Monday, January 2, 2017

Motion Caraher seconded Carney to table Resolution 16-06: Resolution as in accordance with the provision set out in Section 6B.4 of the Code of Iowa the Board of Supervisors shall annually appoint not less than twenty-eight residents of the county and the names of such persons shall be placed on a list and they shall be eligible to serve as members of a compensation commission in Eminent Domain proceedings. All ayes.

Motion Carney seconded Caraher to approve Resolution 16-07: resolution designating, authorizing and empowering the County Engineer to execute the certification of completion of work and final acceptance in accordance with plans and specifications in connection with all farm to market construction projects. Roll call vote: Ayes- Dickson, Carney and Caraher.

Motion Carney seconded Caraher to approve Resolution 16-08: resolution to adopt a construction evaluation resolution relating to the construction of confinement feeding operation structures. Roll call vote: Ayes- Dickson, Carney and Caraher.

Motion Caraher seconded Dickson to appoint Jerome Caraher, Clifford Carney and Jerri Christman to Region XII Council of Governments. All ayes.

Motion Carney seconded Caraher to appoint the Guthrie Center Times and The News Gazette as the official newspaper for Guthrie County per Iowa Code 349. All ayes.

Ron Allen and Brandon Thompson reviewed their FY16-17 budget.

Motion Caraher seconded Carney to appoint Eric Whitver and Brad Halterman as the Weed Commissioners. All ayes.

Motion Carney seconded Caraher to appoint Darcia Robson as the General Relief Director and the Veteran Affairs Administrator. All ayes. Robson requested the VA board members be acknowledged in the minutes of the annual appointments. The VA board members are Dennis Hoover, Karen Rosenbeck and Alfred Wessling, Jr.

Motion Dickson seconded Caraher to appoint Tom Rutledge and Everett Grasty as alternate to New Opportunities. All ayes.

Motion Caraher seconded Carney to appoint Mike Dickson to the 5th Judicial District Department of Correctional Services. All ayes.

Motion Carney seconded Caraher to appoint Linda Colby as the Juvenile Probation Officer. All ayes.

Motion Carney seconded Caraher to appoint Mike Dickson, Jerome Caraher, and Tom Rutledge to the Guthrie County Planning Board and to serve on the Guthrie County Public Safety Commission. All ayes.

Motion Caraher seconded Carney to appoint Everett Grasty to the Midwest Partnership Board. All ayes.

Motion Caraher seconded Carney to appoint MWP Director – Sarah Gomez to the Enterprise Zone Board. All ayes.

Motion Carney seconded Caraher to table the appointment to the Western Iowa Tourism Council. All ayes.

Motion Carney seconded Caraher to appoint Dr. Steve Bascom and Dr. David Ahrens as Guthrie County Medical Examiners. All ayes.

Motion Caraher seconded Carney to appoint Tom Rutledge over the EMS Management Services/Bioterrorism. All ayes.

Motion Carney seconded Caraher to appoint Stephen Patterson and Robert Kempf to the South Central Regional E911 Board. All ayes.

Motion Caraher seconded Carney to appoint Everett Grasty to the Decategorization Governance Board. All ayes.

Motion Carney seconded Caraher to table the appointments to the Guthrie County Board of Health.

Motion Dickson seconded Carney to appoint Mary Benton, County Attorney, to the Involuntary Hospitalization Board. All ayes.

Motion Caraher seconded Carney to appoint Pete Leiferman to the Zoning Commission for a five year term. All ayes.

Motion Carney seconded Caraher to appoint James Bradford to the Zoning Board of Adjustment for a five year term. All ayes.

Motion Caraher seconded Carney to appoint Mike Laabs to the Conservation Board. All ayes.

Motion Carney seconded Caraher to appoint all the Board of Supervisors over the land at the county farm, courthouse grounds, sanitary landfill and shop for 2016. All ayes.

Motion Carney seconded Caraher to allow the County Auditor to pay fixed charges, employee prescription and health insurance prior to the allowance by the board for 2016. All ayes.

Motion Caraher seconded Carney to authorize the Chairman of the Board of Supervisors and the County Auditor to execute leases and deeds on behalf of Guthrie County for 2016. All ayes.

Motion Dickson seconded Carney to approve the utilities as certified by the Iowa Department of Revenue and authorized County Auditor to spread them to the appropriate taxing districts. All ayes.

Motion Caraher seconded Dickson to allow the County Auditor to purchase supplies for the courthouse. All ayes.

Motion Carney seconded Caraher to appoint the chair for the board of supervisors as the representative on the Risk Management Committee. All ayes.

Motion Dickson seconded Caraher to appoint Clifford Carney to Hungry Canyons Alliance. All ayes.

Motion Caraher seconded Dickson to appoint Clifford Carney to the Mental Health Subcommittee and the Heart of Iowa boards. All ayes.

Motion Carney seconded Caraher to appoint Robert Reil to the Civil Service Commission. All ayes.

Minutes for 12/29/15 and 12/31/15 were reviewed and approved.

Motion Caraher seconded Carney to adjourn at 11:52<sup>AM</sup>. All ayes.

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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor



Guthrie County Board of Supervisors

Regular Session

January 7, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Everett Grasty, Clifford Carney and Mike Dickson. The meeting began at 9:01<sub>AM</sub>.

Motion Grasty seconded Carney to approve the agenda. All ayes.

Motion Grasty seconded Caraher to open the public hearing for the FY15-16 budget amendment at 9:01<sub>AM</sub>. All ayes.

Jerri Christman reviewed the FY15-16 budget amendments requested.

Motion Grasty seconded Carney to close the public hearing for the FY15-16 budget amendment 9:14<sub>AM</sub>. All ayes.

Motion Grasty seconded Carney to approve Resolution 16-10: the FY15-16 budget amendment. Roll call vote: Nays-Caraher and Dickson. Ayes-Grasty and Carney.

There was a discussion on what changes could be made to the proposed budget amendments to make it agreeable with the two voting nay.

Motion Carney seconded Grasty to approve removing the amendments for departments 29, 23, and 79 with a total reduction of \$52,001.00. Nays-Caraher. Ayes-Grasty, Carney and Dickson.

Motion Carney seconded Grasty to approve Resolution 16-10: the FY15-16 budget amendment with amendments for departments 29, 23, and 79 with a total reduction of \$52,001.00. Roll call vote: Nays-Caraher and Dickson. Ayes-Grasty and Carney.

Motion Grasty seconded Carney to table Resolution 16-11: appropriations resolution for the FY15-16 budget amendment. Roll call vote: Ayes-Caraher, Grasty, Carney and Dickson.

Motion Dickson seconded Carney to table the board of health appointments. All ayes.

Stephen Patterson reviewed the 28E agreement with Union County which addresses providing coverage if needed to Union County.

Motion Carney seconded Grasty to approve the Union County 28E agreement. All ayes.

Josh Sebern gave an overview of his FY16-17 budget.

Motion Carney seconded Caraher to table the approval of the N54 plans. All ayes.

Marci Schreck reviewed her FY16-17 budget.

Rusty Pearson gave the board a survey showing employees who would be interested in direct deposit. Dickson said he would not speak for the auditor's office but it is planned to be implemented in the future.

Motion Grasty seconded Caraher to adjourn at 11:14<sub>AM</sub>. All ayes.

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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

January 12, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Tom Rutledge, Everett Grasty, Clifford Carney and Mike Dickson. The meeting began at 9:01<sup>AM</sup>.

Motion Grasty seconded Rutledge to approve the agenda. All ayes.

Joe Hanner gave the board Guthrie County Conservation Board minutes to review. There was discussion on the special trail event application and the Greenbrier Creek bridge on the RRVT.

Minutes for 01/04/16 and 01/07/16 were reviewed and approved.

Claims in the amount of \$492,398.21 were reviewed and approved.

Dickson asked the rest of the board to review a draft letter to the Lake Panorama RIZ requesting an engineer's study for action on Thursday.

Sarah Gomez with MWP thanked the board for its continued support and requested the same funding for FY16-17 for MWP and WIA. Gomez reviewed MWP's 2015-2018 strategic plan.

Marty Arganbright and Leora Laughery reviewed his FY16-17 budget. Arganbright said the only increases were do to the 28E agreement with Guthrie Center except for salaries and health insurance.

Motion Caraher seconded Rutledge to adjourn at 11:37<sup>AM</sup>. All ayes.

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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

January 14, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Tom Rutledge, Everett Grasty, Clifford Carney and Mike Dickson. The meeting began at 9:01<sup>AM</sup>.

Motion Rutledge seconded Carney to approve the agenda. All ayes.

Joe Hanner reviewed conservation's FY16-17 budgets and Brad Halterman reviewed IRVM's budget. A 2.5% increase in salaries and an 8.0% increase in health insurance were projected for budgeting purposes.

Mary Benton reviewed her FY16-17 with the board. Benton said she would like to hire a full time assistant county attorney. It was decided that what was budgeted for FY15-16 would be enough for a full time assistant county attorney. Benton then spoke to the board about how it planned to proceed with the sale of the Bates Hilltop property and told the board a resolution would need approved to set a public hearing on the sale of the property.

Jacki Sloss reviewed work that goes through her office and Tristen Richard reviewed the Recorder's FY16-17 budget. Sloss asked to make a part time position full time.

Motion Grasty seconded Carney to approve sending a letter to the Lake Panorama RIZ to request an engineer's report per section 357H.2, subsection 1. All ayes.

Motion Dickson seconded Grasty to appoint John Wilson as clerk and LaVerne Tibben as trustee for Stuart Township. All ayes.

Motion Rutledge seconded Caraher to appoint Dr. Steve Bascom and Teresa Mowrer to the Board of Health for three year terms.

Benton brought Resolution 16-12 to set a public hearing regarding the sale of property through auction.

Motion Caraher seconded Carney to approve Resolution 16-12: resolution to set a public hearing for 9:00<sup>AM</sup> on 01/28/2016 regarding the sale of property with the legal description of lot twenty-two (22) & twenty-six (26) except for the east three feet (3') & east twenty-five feet four inches (25.4') of lots twenty-three (23) and twenty-four (24) northeast southwest section five (5), township seventy-nine (79), range thirty-one (31), west of the fifth P.M., Parrot's Addition, City of Guthrie Center, Guthrie County, Iowa. Roll call vote: Ayes-Caraher, Rutledge, Grasty, Carney and Dickson.

Motion Caraher seconded Rutledge to adjourn at 11:36<sup>AM</sup>. All ayes.

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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

January 19, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Tom Rutledge, Clifford Carney and Mike Dickson. The meeting began at 9:00<sup>AM</sup>.

Motion Rutledge seconded Caraher to approve the agenda. All ayes.

Andrew Randol, Curtis Thornberry and David Garland with Panora Telco/Guthrie Center Comm. spoke to the board about the County's IT needs. Thornberry reviewed a draft service contract saying it was laid out as to how an IT person would spend his time. There was also discussion on the Buffalo drives the County has and their failure rate and the fact the County does not have an off-site back up at this time since there is not enough capacity to transfer the data to the off-site location currently. The board asked for a quote on what it would cost to upgrade the system over a three to five year period.

Minutes for 01/12/16 and 01/14/16 were reviewed and approved.

The maintenance department had submitted an application for a Casey's VISA card so that gas could be purchased. The County already has credit cards that can be used to purchase gas so completion of the application was not necessary.

A letter was received from Carl O'Connor, president of Diamondhead Lake RIZ, to request an extension of its dissolution date from 06/30/19 to 06/30/39.

Motion Rutledge seconded Carney to approve Resolution 16-06: Resolution as in accordance with the provision set out in Section 6B.4 of the Code of Iowa the Board of Supervisors shall annually appoint not less than twenty-eight residents of the county and the names of such persons shall be placed on a list and they shall be eligible to serve as members of a compensation commission in Eminent Domain proceedings, the names of residents appointed are as shown below. Roll call Vote: Ayes- Caraher, Rutledge, Carney, and Dickson. Absent-Grasty.

Rural Property Owners

City Property Owners

Scott McClellan – Bayard  
Paul Clark – Guthrie Center  
Randal Crawford – Adair  
Alan Farnsworth – Adair  
Jerry Dickson - Menlo  
Bob Brummer – Guthrie Center  
Keith Wirt – Panora

Curtis Twigg – Panora  
Myrna Whetstone – Casey  
Troy Christensen – Guthrie Center  
Forrest Schnobrich – Casey  
Larry Jacobson – Menlo  
Terry Kemble – Panora  
Jim Steburg – Yale

Scott Frederickson – Yale  
Jim Beck – Guthrie Center  
Jeanette Sheeder – Guthrie Center

Licensed Real Estate Broker

Douglas Hemphill – Yale  
Del Wedemeyer – Guthrie Center  
Larry Schwenk – Coon Rapids  
Pat Moylan – Panora  
Dave Ryan – Panora  
Steve Kroeger-Menlo  
Regina Lloyd – Linden

Knowledge of Property Value by Virtue of Occupation

Mike Carey – Panora  
Jerry Hagan – Bayard  
James Belden – Stuart  
Jim Laughery – Guthrie Center  
Dennis Flanery – Guthrie Center  
Mike Underwood – Guthrie Center  
Barry Monaghan – Panora

Tax records were deleted but outstanding receivables are in the Treasurer’s system for 2011 drainage assessments to secondary roads. The board stated secondary roads needs to pay the assessments. The Treasurer’s office will create invoices to be paid.

Stephen Patterson reviewed his FY16-17 budgets.

Josh Sebern and Carney updated the board on a call they had with Bob Josten regarding the windfarm TIF. It was requested that Sebern set up a conference call with Josten and Barry Monaghan.

Carney reported the mental health would have a per capita charge of \$19.70. All Counties in the region would be levying at the same per capita amount.

Motion Caraher seconded Rutledge to adjourn at 12:05<sup>PM</sup>. All ayes.

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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

January 21, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Tom Rutledge, Everett Grasty, Clifford Carney and Mike Dickson. The meeting began at 9:01<sup>AM</sup>.

Motion Rutledge seconded Grasty to approve the agenda. All ayes.

Jotham Arber reviewed public health’s FY16-17 budget. Arber told the board he budgeted a 5.0% salary increase, a 10% increase in insurance and family insurance for every employee and/or position. Arber said he plans to shuffle positions and do more quality assurance.

Motion Grasty seconded Carney to approve the letter to the Diamondhead Lake RIZ requesting an engineer’s report containing all of the information required under section 357H.2 subsection 1. All ayes.

Jerri Christman told the board that Marty Arganbright had been in the Auditor’s Office regarding his invalid lease for the new sheriff’s office vehicle. Christman suggested the vehicle be paid for in full then the issue would be handled and it would save the County interest payments. Arganbright stated he would not have a problem paying for the vehicle. The board agreed to amend Arganbright’s FY15-16 budget for the full price of the vehicle.

Mike Raibikis told the board his concerns about how roads in his area are being graded. The board asked him to contact the engineer directly in writing but to include the board in on any communications so that it was aware of the issues as well.

Motion Carney seconded Rutledge to adjourn at 11:18<sub>AM</sub>. All ayes.

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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

January 26, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Tom Rutledge, Everett Grasty, Clifford Carney and Mike Dickson. The meeting began at 9:01<sub>AM</sub>.

Motion Grasty seconded Dickson to approve the agenda. All ayes.

Chip Schultz, with UMB Bank on behalf of the City of Stuart presented information including Stuart’s most recently audit financial statements for 2014 to the board relating to the City of Stuart’s Proposed Street Improvements. Todd Benton the Flint Hills manager was also present saying he had a significant interest in keeping the traffic flow through Stuart. The ethanol plant is a consumer in the area but it would not be contributing to the project. Stuart’s current debt was discussed as was the utility board having sole authority over how its funds were used. The board plans to review the new documentation.

Diane Jackson began the review of her FY16-17 budget. Jackson will finish on 01/28/16.

There was a conference call with Bob Jostens and Barry Monaghan regarding the County’s wind farm TIF. Monaghan stated that the County would need to do nothing to convert the present loans into tax exempt instruments that would lower the County’s interest rate from 4.25% to 2.73%. No principal has to be paid on the current debt until 06/01/18. Monaghan said the auditor’s office refused to give the bank the FY2015 Audited Financials and quarterly reports. Jerri Christman stated only the 2015 Audited Financials have been requested which have not been completed by the State Auditors thus will not be available until which time as they are completed. Christman also stated she had kept all correspondence to prove what has been requested.

Minutes for 01/19/16 and 01/21/16, the veteran affairs report for the quarter ending 12/31/15 and the mental health advocate expenses were reviewed and approved.

Claims in the amount of \$164,670.12 were reviewed and approved.

Jetta Doherty left information for the board on puppy mills and requested the board proclaim 02/03/16 as Iowa Puppy Mill Awareness Day in Guthrie County.

Motion Rutledge seconded Grasty to approve the proclamation proclaiming 02/03/16 as Iowa Puppy Mill Awareness Day in Guthrie County. All ayes.

Motion Carney seconded Caraher to adjourn at 11:01<sub>AM</sub>. All ayes.

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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

January 28, 2016

Regular Session

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Tom Rutledge, Everett Grasty, Clifford Carney and Mike Dickson. The meeting began at 9:01<sup>AM</sup>.

Motion Grasty seconded Rutledge to approve the agenda. All ayes.

Motion Rutledge seconded Caraher to open the public hearing at 9:01<sup>AM</sup> on its intention to sell property through public auction. All ayes.

The supervisors discussed using Laughery's and setting a minimum bid. No one from the public was present.

Motion Grasty seconded Rutledge to close the public hearing at 9:05<sup>AM</sup>.

Motion Carney seconded Grasty to sell the property at a live auction with a minimum bid of \$2,500 in the public meeting room at the courthouse. All ayes.

Diane Jackson finished reviewing her FY16-17 budget. Jackson brought to the board's attention that two and half employees were being added in Dallas County, if salaries are paid for by the region this would have to have region approval. Jackson also asked the board to speak to their legislators regarding the lower caps on the mental health dollars in place for some Counties.

Darcia Robson reviewed the general relief and the veteran affairs budgets.

Bob Kempf reviewed activities for the last year telling the board a ranger and trailer were purchased and paid for with \$1500 from the Counties and the rest from grant money. It was used approximately 10 days per month from late July through October. Kempf told the board the County was leaving the Code Red system and moving to Alert Iowa with sign up starting for the new system now. The money saved on the change in systems was being spent on the mobile app. Kempf received a 2.5% salary increase for FY16-17.

Stephen Patterson reviewed items discussed at the Guthrie County Solid Waste Association annual meeting. The need for new scales was discussed. Also the purchase of a skid loader had been considered but it was suggested that when a new loading machine is purchased that the old one be retained. Rutledge also suggested rotating the loading machine sooner. Road maintenance by the transfer station was discussed in the past they could ask for the road to be bladed and if rock is hauled it is just dumped. The transfer station takes used oil, oil filters, tires and other materials at no cost to secondary roads.

The board reviewed the budget items that are its direct responsibility and made decisions on some of the items.

Jotham Arber changed his previous budget amendment request since Rita Petersen no longer plans to retire. This also caused changes to his FY16-17 proposed budget. Arber also asked the board if someone would be interested in participating in a budget steering committee.

Rutledge told the board he had spoke to Glenda Edwards about risk management and safety training at secondary roads.

Motion Grasty seconded Caraher approve Randy Rogers 01/25/2016 letter of employment hiring Rogers as a part-time jailer/transport officer at \$15.84/hr. effective 10/01/2015. All ayes.

There was discussion on garbage collection. The board needs to decide which departments to include and the number of pickups it wants before it can advertise for bids.

Tim Benton brought down Resolution 16-13: approving the method of sale on property to be sold by the County. It will be put on the agenda for 02/02/16.

Motion Caraher seconded Rutledge to adjourn at 11:36<sup>AM</sup>. All ayes.

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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

February 2, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Tom Rutledge, Everett Grasty and Mike Dickson. The meeting began at 9:00<sup>AM</sup>.

Motion Grasty seconded Rutledge to approve the agenda. All ayes.

Motion Rutledge seconded Grasty to table the decision on the FY16-17 library funding until 02/04/16. All ayes.

A possible increase in tipping fees at the transfer station was discussed. Stephen Patterson said a conservative estimate of annual tonnage would be 6,500. Increasing the tipping fee would help pay for the new scales. Patterson will give the board a listing of local trash haulers so notices can be mailed when the County goes out to bid for services.

Motion Grasty seconded Rutledge to approve Resolution 16-13: approving the method of sale of one parcel of real estate obtained by the County through tax sale procedures. Roll call vote: Ayes- Rutledge, Grasty and Dickson. Absent-Caraher and Carney.

Motion Rutledge seconded Grasty to approve Resolution 16-14: interfund operating transfer to transfer \$42,710.98 from the General Basic Fund and \$949,516.93 from the Rural Services Fund to the Secondary Roads Fund. Roll call vote: Ayes- Rutledge, Grasty and Dickson. Absent-Caraher and Carney.

Jerri Christman gave the results of an IT survey completed by David Garland regarding what is needed to run the Tyler system with the new real estate program in place. Rutledge called Curtis Thornberry and asked for a quote for what might be needed. Thornberry said it would be part of the migration plan. Thornberry also told the board that the road department and the assessor's office's email addresses are through Microsoft 365 which was purchased under ThinkSpace's name and it is time for renewal.

FY15-16 budget amendment discussions were rescheduled for 02/04/16.

Motion Rutledge seconded Dickson to adjourn at 10:44<sup>AM</sup>. All ayes.

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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

February 4, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Tom Rutledge, Everett Grasty, Clifford Carney and Mike Dickson. The meeting began at 9:00<sup>AM</sup>.

Motion Grasty seconded Caraher to approve the agenda. All ayes.

Dickson said he felt the libraries' funding should be left at the current rate, Rutledge and Grasty agreed. Grasty said that cities need to pick up their end of it and that in Stuart it appeared they were watching kids and providing computer services to those unwilling to get it themselves. Caraher said he would raise the funding \$2,000.00.

Motion Caraher to increase funding to the libraries for FY16-17 by \$2,000.00 there was no second to the motion.

Motion Rutledge seconded Carney to leave the FY16-17 funding for the libraries at the same amount as FY15-16. Ayes-Rutledge, Grasty, Carney and Dickson. Nay-Caraher.

Josh Sebern reviewed plans for N54 stating estimated construction costs were \$4,625,754. \$500,000 has already been spent on the project. The project is for 10.9 miles.

Motion Carney seconded Grasty to approve plans for N54, project number LFM-N54T(3)--7X-39. All ayes.

Grasty asked Sebern if more than one brush pile, if they are in close proximity could be burnt and watched at one time. Sebern said he had already brought this up and talked to them about it.

Dickson asked Sebern what the State was doing on its roads that the County wasn't doing. Sebern said there was nothing more they could do, that they have upped the salt sand mixture to 2 to 1, this was changed four or five years ago. Sebern said the State uses brine which is pure salt and the County is not equipped for it just the DOT puts brine down.

Grasty asked if patching was scheduled this year for P28 and how much has been spent on patching P28. Sebern said it would be patched with farm to market dollars and was not sure how much had been spent.

Dickson said Sebern needed to figure out something on the roads. Sebern said that without increased capacity or manpower there was nothing he could do. The board asked that he see what the costs would be to use brine and if any other Counties are using it. Sebern said if there is comp. time on the time sheets he gets questioned so he was confused on which way to go. It was suggested if there was nothing for staff to do they could be sent home.

Rutledge suggested looking into local contractors for clear cutting areas.

Stephen Patterson was present to answer questions regarding the tipping fee at the transfer station. Eric Morris, a Jensen Sanitation representative was also present telling the board it was ridiculous to be raising tipping fees again that they went up 11% in 2014. The board is considering raising the tipping fees to help pay for expenses such as new scales and loaders.

Motion Dickson seconded Carney to increasing the tipping fee \$5.00 per ton effective 07/01/16. Ayes-Grasty, Carney and Dickson. Nays-Caraher and Rutledge. Rutledge said he was not totally against it but wished it would have been thought of before the annual solid waste meeting so it could have been discussed.

The board decided to wait on the FY15-16 budget amendment. It felt that there was no need for an immediate amendment.

Proposed health insurance premiums were discussed with Denise Ballard with IGCHP. Ballard proposed that the County move to a higher Wellmark deductible but pay down to the current rates using the County's partial self-funding so the employees would see no change in their benefits. With a higher Wellmark deductible the premium increase would be considerably less. The board asked to see the effect changing the drug card would have on the premium.

The board stated decisions will be made on FY16-17 budgets next week with the salary increase being put on 02/11/16's agenda.

Motion Caraher seconded Carney to adjourn at 12:08PM. All ayes.



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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

February 9, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Tom Rutledge, Everett Grasty, Clifford Carney and Mike Dickson. The meeting began at 9:01<sup>AM</sup>.

Motion Grasty seconded Rutledge to approve the agenda. All ayes.

Joe Hanner gave the board GCCB minutes to review. Hanner told the board Dallas Co. is not interested in raising bike trail fees and there would be no more free weekends. Rutledge suggested taking sealed bids using a Craig’s List listing or an April Laughery auction for the sale of the three point broom. Hanner told the board that there is still one FEMA worksheet to be signed. Hanner told the board it was imperative that he get a budget amendment in late April or early May. Dickson asked that Hanner keep the board up to date on it.

The board discussed the additional health insurance options that were changes to the drug card. Dickson said the changes in the drug card were not making a huge difference in the premiums. Rutledge asked Marty Arganbright what he thought. Arganbright said he thought we had good insurance and asked Ron Allen what he thought. Allen said an increase in premiums would cause a loss of money on the raise, they go hand in hand and he would see how it was going to go. Arganbright asked Jerri Christman her opinion who said the consultant is recommending the change in the Wellmark plan and though it puts more risk on the County it is being addressed in the self-funding balance. Christman said she would change to the recommended Wellmark plan.

Rutledge said he liked alternative one Grasty agreed. Dickson said by changing the Wellmark plan it absorbs some of the 12% increase putting the County at more risk but he feels the County can handle it.

Motion Rutledge seconded Grasty to go with alternative one changing the Wellmark plan. All ayes.

Jotham Arber gave the board public health employee policies to review saying the first 27 pages were the same as those for courthouse employees except for the work week on page 8. The board is to review the document and Arber said he would go over them with it in a couple weeks. Dickson asked Arber to bring the cost analysis on public health’s car next time he was down.

Minutes for 02/02/16 and 02/04/16 and mental health advocate expense were reviewed and approved.

The board reviewed budgets saying the following departments were okay as presented – auditor, EMA, veteran affairs, general relief, E911, public health, treasurer, conservation with a change in salaries to what is approved by the board, recorder with the part-time person staying at 25 hours per week, transfer station with the addition of scales and the Sheriff’s office with the removal of the car lease expense. The board discussed secondary roads. Josh Sebern will bring more information and review it with the board on Thursday. Sebern was asked to submit his capital projects budget. Sebern said he would discuss it with the board Thursday too.

Jerry Caraher said he received a call regarding the appointments to the eminent domain commission. The board will review the appointments and make any appropriate changes.

Motion Carney seconded Rutledge to adjourn at 11:55<sup>AM</sup>. All ayes.

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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

February 11, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Everett Grasty, Clifford Carney and Mike Dickson. The meeting began at 9:01<sub>AM</sub>.

Motion Grasty seconded Caraher to approve the agenda. All ayes.

Dickson read an email from Tom Rutledge stating that he was at a state supervisors meeting and if the board came to an agreement on wages he was okay with that if not it will have to be figured out at Tuesday’s meeting. Dickson said that the compensation board had recommended a 5.0% increase. Marty Arganbright reminded the board that some do not take insurance in his office so it affects them more if there is no cost of living increase. Arganbright also told the board dispatchers are 24/7 and that he can’t get them off the street. Ron Allen said the salary increase should not be based on the insurance increase. Grasty said that we should look at insurance differently some places only pay single and that we may need to look at how it is structured. Darcia Robson said there was a difference in benefit between single and family coverage. Grasty said he would like it to be more equitable. Carney said the school provides single coverage for employees and then employees pay the difference for family coverage. Arganbright asked what other Counties do. Carney said as of right now this is where we are at and most in the room take family. Grasty said it was discriminatory towards those that don’t take it or have single. Carney said insurance was a tax free benefit to the employee. Grasty said it was too late to look at insurance this year.

Motion Caraher seconded Dickson to have no increase in salaries for the FY16-17. Ayes-Caraher and Dickson. Nays-Grasty and Carney.

Motion Grasty seconded Carney to approve a 1.0% salary increase for FY16-17. Ayes-Grasty and Carney. Nays-Caraher and Dickson.

Claims in the amount of \$111,289.42 were reviewed and approved.

Josh Sebern said he moved the cold storage building to another line item in his budget and that he was even in expenses and revenues. There was discussion on what should be included in Sebern’s capital budget. It was decided to include the road and three bridges, the Larson, Rose Acres and Beaver 33, approximately 6.5 million. Sebern also gave the board a survey previously requested by Decatur County in 2014 on brine. Sebern also told that board the County’s sand salt ratio is three to one instead of two to one. Sebern also told the board if brine is run 24/7 then it is fine if you don’t then it freezes up and you have trouble.

Diane Jackson spoke to the board about a possible 28E agreement between Greene/Guthrie/Audubon in which 5% of her wages would be paid by the three County’s out of the general fund so that the person in her position could continue to do work such as HIPAA and verifying claims for those receiving mental health services are correct which would be work outside the region. Jackson also spoke about a Memo of Understanding. The FY16-17 budget will have to be amended if the 28E agreement is approved.

Ron Allen and Brandon Thompson explained to the board what they plan to do with the handicap parking at the courthouse. The current ramp has been grandfathered in but if there is new construction then it would have to meet current ADA requirements.

Motion Caraher seconded Grasty to adjourn at 11:30<sub>AM</sub>. All ayes.

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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

February 16, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Tom Rutledge, Everett Grasty, Clifford Carney and Mike Dickson. The meeting began at 9:00<sup>AM</sup>.

Motion Grasty seconded Caraher to approve the agenda. All ayes.

Dickson said salaries are on the agenda again.

Caraher said he realized that insurance premiums increased and the County will have to pay more, some people deserve raises some don't because of the comp. board system that is how it works. The comp. board recommended a 5.0% increase that he had been thinking about it quite a bit and considering what everyone does Caraher made a motion to cut the comp. board's recommendation in half and give a 2.5% increase.

Motion Caraher seconded Rutledge to approve a 2.5% across the board pay increase. Ayes-Caraher, Rutledge and Carney. Nays- Grasty and Dickson. Rutledge said before seconding the motion that the County is not on a merit system some deserve more, less or the same that he wished the system was different but it was not, he also didn't like the large differences between union and non-union employees.

Motion Grasty seconded Rutledge to approve the liquor license for Dale Valley Vineyard and Winery. All ayes.

Minutes for 02/09/16 and 02/11/16 and the auditor's report fees collected for the quarter ending 12/31/15 were reviewed and approved.

The board gave Rusty Pearson, Assessor, quotes for a technology upgrade needed for the new real estate software to operate correctly. Carney asked Pearson if it could be paid out of the Assessor's budget since it was commented at the conference board meeting that the Assessor had large reserves. Pearson said he did not see an issue and would put it on the conference board's agenda for 02/25/16 for approval. Dickson told Pearson that Janet Dickson would be interested in filling the vacancy on the Board of Review.

The board is requesting all revised budgets be submitted to the auditor by 4:00<sup>PM</sup> on 02/18/16. The budget will be published the week of 02/29/16 with the public hearing on 03/14/16 or 03/15/16.

Rutledge gave an update from the state supervisors meeting.

Dr. David Ahrens and Marshall Burgess spoke to the board on behalf of the airport authority asking for the same funding for FY16-17.

Motion Rutledge seconded Grasty to keep the airport funding at \$20,000.00 for FY16-17. Ayes- Caraher, Rutledge, Grasty and Carney. Nay-Dickson.

Motion Rutledge seconded Carney to adjourn at 11:39<sup>AM</sup>. All ayes.

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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

The Guthrie County Board of Supervisors met in regular session with the following members present: Tom Rutledge, Everett Grasty, Clifford Carney and Mike Dickson. The meeting began at 9:01<sup>AM</sup>.

Motion Grasty seconded Rutledge to approve the agenda. All ayes.

Stephen Patterson rescheduled for 02/23/16.

Marci Schreck asked the board to increase her budget so that Michelle Rumelhart could be increased from 65% to 70% of her salary. Rumelhart has worked for the County two years at part-time status and one year at full-time. Grasty said since she was on family insurance she had also received a 35 cent per hour increase. Carney asked if there were any planned retirements in her office. Schreck said possible within the next year or two. Dickson said in his opinion 65% to 70% was too much. Rutledge said he would give a little. Dickson said he would be in favor of approving an increase in Schreck's budget of 1.5% of the treasurer's salary if she wanted to increase Rumelhart's salary more than that she could take from the other line items since the board approved the total dollar amounts of department budgets. All the board members were in favor of this change.

Grant Sheeder, Kendall Kipp, Erica Tunink and Paul Clark from the Guthrie County Fair Board gave the board a 01/31/16 financial statement to review. Sheeder told the board it is being discussed to take down some of the old buildings and build a new multi-species building. Kipp said they were there to learn what funds were available and to start using the funds properly. Grasty asked what the board is going to do if another group such as the boy scouts comes to the board wanting funding they would have to be helped as well. There was discussion about moving the funds between the two line items and the revenue that is generated by the fair and the events held at the fairgrounds.

Motion Rutledge seconded Grasty to keep the funding for FY16-17 at the same levels as FY15-16 for the 4-H and fairgrounds. All ayes.

Andrew Randol and Curtis Thornberry with Panora Telco/Guthrie Center Communications reviewed the service contract for FY16-17.

Motion Rutledge seconded Carney to enter into the service contract with Panora Communications Cooperative for IT services for the FY16-17 at a contract rate of \$46,920.00. All ayes.

Thornberry then reviewed the three quotes to upgrade the County's current system. Rusty Pearson was present also. The board agreed to accept the proposed quotes. If the conference board would not approve the expenditures it will come out of the County's budget.

Dickson read a note from Jerome Caraher stating that he was in the hospital and asking that the Resolution 16-15 be tabled until he could be present. Grasty said that you can't table things because people are gone.

Motion Grasty seconded Dickson to disapprove Resolution 16-15: approving in resolution form the 2.5% across the board salary increase for elected officials. Ayes- Grasty and Dickson. Nays- Rutledge and Carney.

Josh Sebern updated the board on the road conditions saying that they were hauling rock but have switched to sand since the pit was open and starting Monday he is going to have grader operators start at their normal time but work until dark on Monday and Tuesday possibly Wednesday. Sebern said they are trying to get to the worst spots and that his supervisors know where they all are.

Jerri Christman informed the board that there have been questions on how comp. time was paid out to union members. Sebern is aware of the issue was well. Comp. time was paid out as directed by Mike Galloway, the human resource consultant.

Motion Grasty seconded Rutledge to adjourn at 11:20<sub>AM</sub>. All ayes.

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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

February 23, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Tom Rutledge, Everett Grasty, Clifford Carney and Mike Dickson. The meeting began at 9:00<sub>AM</sub>.

Motion Grasty seconded Caraher to approve the agenda. All ayes.

Stephen Patterson asked that the part-time employees at the transfer station salaries be increased to \$12.00/hr. from \$11.10/hr. Most new part-time employees are being hired at a starting wage of \$12.00/hr. thus it is unfair to not increase their pay. Caraher said the change sounded fair. Rutledge arrived at 9:04<sub>AM</sub>.

Motion Caraher seconded Grasty to increase the hourly rate for the part-time employees at the transfer station to \$12.00 effective 07/01/16. All ayes.

Mary Benton gave the board two letters one stating the Assistant County Attorney Tim Benton’s hours would increase to up to four days per week or eight days per pay period at his current pay rate and the other stated Benton was giving her secretary a six month salary increase in an annual amount of \$1,000.00 effective 02/29/16.

Minutes for 02/16/16 and 02/18/16 were reviewed and approved.

Motion Carney seconded Caraher to approve Resolution 16-16 to approve in resolution format the 2.5% across the board raise for elected officials. Ayes-Caraher, Rutledge and Carney. Nays-Grasty and Dickson. Grasty said he would like to see the supervisors be taken out of this.

Submitted budgets with changes were reviewed by the board. The recorder had submitted a budget changing her part-time employee to full-time at 80% of the recorder’s salary and added an additional family insurance policy. The board said that should be changed to the agreed upon part-time status of 25 hours per week at the 2.5% increase with no additional health insurance. The county attorney’s and secondary road’s budgets were accepted with the changes submitted. The additional \$4900.00 added to the Sheriff’s budget was removed.

The state auditors requested a copy of the loan agreement the board had with the Diamondhead Sanitary District. Dickson asked Stephen Patterson for a copy of the document.

The board discussed the FY16-17 budget. Dickson said if there is anything you are not happy with and want to change it now is the time to say it.

Motion Rutledge seconded Caraher to adjourn at 11:21<sub>AM</sub>. All ayes.

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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

February 25, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Tom Rutledge, Everett Grasty, Clifford Carney and Mike Dickson. The meeting began at 9:00AM.

Motion Grasty seconded Rutledge to approve the agenda. All ayes.

Marty Arganbright gave the board monthly hours and activity reports to review. Arganbright said there were nine in jail yesterday and that Kent Gries had been T-boned when someone ran a stop sign but he was okay but there was major damage to the vehicle. Argranbright also told the board he had visited with all 6 towns and had good luck; Yale, Menlo, Casey and Bagley were pretty favorable towards paying something for law enforcement. Jamaica now had a municipal infraction officer which would lessen the calls they were receiving and Casey was planning on doing its own tickets for municipal infractions.

Motion Grasty seconded Caraher to set the public hearing for the FY16-17 budget for 03/14/16 at 10:00AM. All ayes.

The board was given a copy of the BPTC correction report. It was noted that the windfarm portion had been written on it. The board has the information to share with those it feels needs access to it.

Claims in the amount of \$94,897.89 were reviewed and approved.

Josh Sebern opened the bids for N54. Sebern told those present that he would open the bids, read the totals, announce the apparent low bidder and after reviewing everything the contract would be awarded next week. Manatts Inc. was the apparent low bidder at a bid of \$3,914,988.66.

Motion Caraher seconded Carney to adjourn at 10:47AM. All ayes.

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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

March 1, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Tom Rutledge, Everett Grasty, Clifford Carney and Mike Dickson. The meeting began at 9:02AM.

Motion Grasty seconded Carney to approve the agenda. All ayes.

Jacki Sloss read from a letter to the board stating she misunderstood when Rutledge told her of the board’s decision to continue to budget her part-time person as a part-time employee not a full time employee with benefits. Sloss had submitted a budget to the board with an additional full time person budgeted. On 02/23/16 the board reviewed submitted budgets with changes from what had been agreed upon, the board gave direction to enter Sloss’s budget with a part-time person at 25 hours per week with a 2.5% salary increase. Sloss went on to say she was informing the board that due to insufficient funding she will be unable to run her office in the same manner and that she plans to eliminate passports and selling hunting and fishing licenses. Sloss said Julie’s hours are strictly 11:30AM - 4:30PM and that three mornings in March she and Tristen had other commitments so her office will be closed until Julie arrives. Grasty stated her previous part-time person was only 20 hours per week and the current person is 25 hours per week. Sloss said prior to Darcia her office had a part-time person for 30 hours per week and that Julie needs a full-time job or another part-time job. Judy Hilgenberg with Guthrie County Abstract said her business needs access to the recorder’s office to do searches and file documents. Rutledge asked if there are any more changes coming from the state. Sloss said she is

usually blindsided by those things but she was not aware of any changes. Sloss also told the board that years ago staff were given 5% raises ever six months and it was built into the budgets. Dickson responded budgets are different now there are no longer the large fund balances and the County continues to eat into the balances. Rutledge said he thought Julie should be full time. Carney said he would like to see Sloss leave services the same and if she did he would agree to look at adding a new person for FY17-18. Dickson said the FY16-17 budget has been published but that the board would talk to Sloss again next week. Carney asked Tristen Richard to bring in documentation to show the board how far behind she is.

Josh Sebern recommended the board award the contract for N54 to Manatts, Inc. at the bid price of \$3,914,988.66. Sebern said the late start date was 05/16/16 and it had 85 working days.

Motion Carney seconded Grasty to award the contract for N54 to Manatts, Inc. All ayes.

Robert Kempf spoke to the board about the options for completing the multijurisdictional hazard mitigation plan. The County's plan is up in 2019. The plan can be handled as it was in the past with the supervisors contracting with Region XII or let the State handle the bidding process for writing the plan. Kempf recommended going with the State. The board made no objections.

Minutes for 02/23/16 and 02/25/16 were reviewed and approved.

Dickson said he had received a call from a lady upset that the sidewalk was removed from west doors at the courthouse.

Rutledge told the board the realtor he had spoken to about the County home had a basic profile. Rutledge asked if MWP could do a commercial profile for the property. Rutledge also brought up the issue of mowing.

Motion Carney seconded Rutledge to adjourn at 11:01<sub>AM</sub>. All ayes.

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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

March 3, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Tom Rutledge, Everett Grasty, Clifford Carney and Mike Dickson. The meeting began at 9:05<sub>AM</sub>.

Motion Grasty seconded Rutledge to approve the agenda. All ayes.

Jotham Arber reviewed two new grants for 2016 and mileage reports showing the benefit of using County cars versus using personal cars and paying mileage. Rutledge told Arber to check with Josh Sebern about DOT auctions. Carney said they do them in the spring and fall. Arber also asked about participation in a quarterly budget committee meeting.

Motion Grasty seconded Rutledge to approve liquor license for Coulter Panorama Marine. All ayes.

Motion Carney seconded Rutledge to adjourn at 10:02<sub>AM</sub> for union negotiations. All ayes.

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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

March 8, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Tom Rutledge, Everett Grasty, Clifford Carney and Mike Dickson. The meeting began at 9:00AM. Rutledge arrived at 9:02AM and Carney arrived 9:04AM.

Motion Grasty seconded Caraher to approve the agenda. All ayes.

Josh Sebern reviewed the proposed revisions to the five year DOT plan. Sebern said he was adding a farm to market rock haul and increasing the amount included for patching. Sebern also told the board he was doing a feasibility study on the Bagley blacktop.

Motion Grasty seconded Rutledge to approve Resolution 16-09: to revise the five year program. Roll call vote: Ayes- Caraher, Rutledge, Grasty, Carney and Dickson.

Minutes for 03/01/16 and 03/03/16 were reviewed and approved.

Caraher asked Rutledge what he told Jacki Sloss for her to be confused about her budget. Rutledge said he told her we weren't in favor of putting Julie at full-time. Caraher asked how that was confused. Rutledge said Sloss heard what she wanted to hear.

Diane Jackson spoke to the board about a new 28E agreement and that Iowa's managed care had been approved and would be starting April 1<sup>st</sup>.

Motion Caraher seconded Rutledge to adjourn at 10:34AM. All ayes.

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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

March 10, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Tom Rutledge, Everett Grasty, Clifford Carney and Mike Dickson. The meeting began at 9:00AM.

Motion Grasty seconded Caraher to approve the agenda. All ayes.

Jacki Sloss handed out copies of the letter she read at the 03/01/16 meeting. She gave the board a printout listing items her office is behind on relating to the Iowa Land Records system. Sloss said it takes 30 minutes to do an entry. Dickson and Carney both asked for clarification of what the printout represented. Sloss told the board that after the previous meeting she found out the state is going to require them to do something additional with marriage licenses that was too complicated to explain. Caraher asked Sloss about her statement that Julie worked strictly 11:30am – 4:30pm since he had reviewed Julie's timesheets and her time varies with earlier start times and days where she worked eight hours. Sloss said she used a poor choice of words. Rutledge said you can't change what was printed and Grasty said Caraher was just pointing out a fact of hours actually worked. Caraher then asked how Sloss misunderstood what Rutledge said and Rutledge said Sloss thought the board would pull her back in to talk to her. Grasty said he did not recall Sloss coming in to tell them she was 1,000 behind on anything. Sloss told Grasty she is handling her office just fine. Dickson said it is her decision if she is going to cut services but since only \$25.00 was charged for each passport and it takes an hour to do one that there is no profit and he would not have a problem if she



did away with it. Grasty said that hunting and fishing licenses can be purchased at Sparky's. To work on the communication between the offices Sloss was asked to update the board on a quarterly basis.

Rutledge told the board he had asked Guthrie County Abstract to prepare an abstract for the Bates Hilltop property. The estimated cost was \$400-\$500 and that Tim Benton, Assistant Guthrie County Attorney, said the board needed to by motion set the date and time of the sale for the property.

Motion Grasty seconded Carney to approve Resolution 16-18: authorizing bridge postings. Roll call vote: Ayes- Caraher, Rutledge, Grasty, Carney and Dickson.

Motion Grasty seconded Carney to approve Resolution 16-19: to establish a procurement policy as required by FEMA. Roll call vote: Ayes-Caraher, Rutledge, Grasty, Carney and Dickson.

Josh Sebern told them that there would have to be an ordinance as well on how the County will replace structures. Grasty asked what the cost difference was between a 30 ft. and a 24 ft. bridge. Sebern said it would be a \$100-\$150 per square foot cost difference.

Motion Rutledge seconded Grasty to set the date and time of the sale of the Bates Hilltop property for 04/16/16 at 9:00AM in the public meeting room at the Guthrie County Courthouse. All ayes.

Motion Rutledge seconded Caraher to approve Resolution 16-17: for the appointment of special prosecutors. Roll call vote: Ayes-Caraher, Rutledge, Grasty, Carney and Dickson.

Marci Schreck told the board the public computer in the back of the recorder's office will not support the new real estate program but it can still run the recorder's software. The board told Schreck to get a new computer and it could be paid for through general services. Schreck also asked about the FY15-16 budget amendment. The board said it planned to do the amendment in April.

Motion Rutledge seconded Caraher to adjourn at 10:51AM. All ayes.

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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

March 14, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Tom Rutledge, Everett Grasty, Clifford Carney and Mike Dickson. The meeting began at 9:00AM.

Motion Carney seconded Rutledge to approve the agenda. All ayes.

Darcia Robson spoke to the board regarding a request for a County burial. The deceased owned property and her family made a payment to the funeral home both of which would disqualify the deceased's family from financial help from the County.

Minutes for 03/08/16 and 03/10/16 were reviewed and approved.

Claims in the amount of \$397,972.19 were reviewed and approved.

Motion Rutledge seconded Grasty to approve Ken Burns' longevity raise to increase his salary from \$18.69/hr. to \$18.73/hr. effective 03/30/16. Ayes- Caraher, Rutledge, Grasty and Carney. Nay-Dickson.

Motion Grasty seconded Carney to open the public hearing for the FY16-17 budget at 10:00<sub>AM</sub>. All ayes.

Dickson made introductions and asked Jerri Christman to review the FY16-17 budget.

Steve Brannan asked to hear from department heads if they were okay with their budgets and asked the opinions of Marty Arganbright, Joe Hanner, Josh Sebern and Ron Allen. Arganbright said he did not increase his budget any but was told to absorb the cost of a base radio maintenance agreement. Arganbright went on to say he never knows where he is going to be things change and that he was appreciative of the 2.5% pay increase. Hanner said his budget was unique with July kicking off their busiest time of their year that he has a lot of unknowns but property tax requests have gone down in prior years though not this year because of a trail project and he was appreciative 2.5% increase. Sebern said he too was appreciative of the 2.5% increase and that a lot of money is going into roads but that the gas tax and the TIF were not the silver bullets that will cure all the problems for now we are holding our own. Allen said that things had been increased in his budget to make the courthouse safer and he could work with his budget very well. Brannan asked if more departments have amendments. Dickson said if emergencies come up budget amendments can be done.

Motion Grasty seconded Rutledge to close the public hearing at 10:25<sub>AM</sub>. All ayes.

Motion Carney seconded Rutledge to approve the FY16-17 budget. Ayes-Caraher, Carney and Rutledge. Nays-Grasty and Dickson.

Motion Rutledge seconded Carney to approve Resolution 16-20 to adopt budget and certification of taxes for FY16-17. Roll call vote: Ayes-Caraher, Rutledge, Grasty and Carney. Nay-Dickson.

Motion Rutledge seconded Carney to approve Resolution 16-21 to approve appropriations for FY16-17. Roll call vote: Ayes-Caraher, Rutledge, Grasty and Carney. Nay-Dickson.

Motion Caraher seconded Rutledge to adjourn at 11:04<sub>AM</sub>. All ayes.

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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

March 17, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Everett Grasty, Clifford Carney and Mike Dickson. The meeting began at 9:00<sub>AM</sub>.

Motion Grasty seconded Carney to approve the agenda. All ayes.

Stephen Patterson spoke to the board about getting quotes for the new scales at the transfer station with a goal of a July installation. Patterson told the board Allen Pierce offered to sell the Transfer Station his old pickup for \$500.00. Pierce could then use this pickup to pick up recycling now Pierce is being paid mileage for using his own vehicle. Patterson was going to do some additional research and get back to the board.

Motion Carney seconded Grasty to approve contract and performance bond for the Adair Road and overlay project, project number L-N54T(3)--7X-39. All ayes.

Motion Carney seconded Grasty to approve the purchase agreements and temporary construction agreements with Dale and Suzanne Seidl, Paul and David McCool, and Curtis and Marci McClellan. All ayes.

Joe Hanner gave the board GCCB minutes to review. The signage on the bike trial was discussed tickets can now be written for violations under chapter 350.5 and local ordinance.

Motion Grasty seconded Carney to approve the liquor license for the Port. All ayes.

The board gave permission for processing the FY15-16 Guthrie County Tourism claim.

The board participated in a conference board meeting official minutes were taken by the conference board secretary.

The board received a certified letter from the DNR regarding the lagoons at the County home, it did not renew a permit resulting in a possible fine.

Denise Ballard reviewed the County's health insurance plan.

Mike Herbert explained the memo of understanding between the IDC (Iowa Dept. of Corrections) and Guthrie County.

Motion Grasty seconded Carney to approve the memo of understanding between the IDC and Guthrie County. All ayes.

Motion Grasty seconded Carney to adjourn at 11:40<sup>AM</sup>. All ayes.

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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Gwen Blass  
Guthrie County Deputy Auditor

Guthrie County Board of Supervisors

Regular Session

March 22, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Tom Rutledge, Everett Grasty, Clifford Carney and Mike Dickson. The meeting began at 9:00<sup>AM</sup>.

Motion Rutledge seconded Carney to approve the agenda. All ayes.

Minutes for 03/14/16 and 03/17/16 were reviewed and approved.

Motion Grasty seconded Rutledge to approve the Business Property Tax Credit applications as recommended by the Assessor's Office. All ayes.

A letter from Central Iowa Recovery (CIR) was discussed with Diane Jackson. Jackson is the board's designee on the CIR board. The CIR is requesting that approval of a resolution that would allow the entity to borrow money. Jackson also told the board they would have four HIPAA policies a week to review on Tuesday and approve on Thursday until all the HIPAA policies were approved. Dave Garland reviewed four HIPAA IT policies. Jackson spoke to the board about terminating the current 28E agreement for the mental health coordinator position. It must be terminated by resolution so it was placed on the 03/24/16 agenda.

Josh Sebern told the board that he was requesting a \$.50 increase for Steve Stringham. Sebern had requested a \$1.00 raise in April 2015 and the board approved a \$.50 increase saying it would review it again in a year. Stringham is in charge of managing rock/gravel and grader operations. Dickson said he was not seeing improvement in his road grader's performance and Grasty commented there had been no improvements with all the red flags that were out. Sebern said all the flags will be gone by the end of summer. Caraher had no problem with the increase. Rutledge said with the operator's pay increasing and Stringham is management above the operators then he needs to be paid above them but his salary needs to be enough below Randy Clipperton's because of years of experience.

Motion Caraher seconded Grasty to approve the salary increase for Steve Stringham from \$20.21 to \$20.71 effective 03/24/16. Ayes-Caraher, Rutledge, Grasty and Carney. Nay-Dickson.

Iowa Code Section 441.6 assessor appointment was discussed.

Rutledge said the DNR is sending the paperwork for the permit that needs to be renewed for the County home lagoons.

Motion Carney seconded Rutledge to adjourn at 11:04<sub>AM</sub>. All ayes.

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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

March 24, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Tom Rutledge, Everett Grasty, Clifford Carney and Mike Dickson. The meeting began at 9:02<sub>AM</sub>.

Motion Grasty seconded Caraher to approve the agenda. All ayes.

The board reviewed and Dickson signed the Wellmark renewal documents.

The board was given a document from the assessor’s office regarding how 2015 property taxes should be handled for the property bought by Conservation. A copy was also given to Conservation.

Diane Jackson and David Garland answered questions on the security policies.

Motion Carney seconded Grasty to adopt HIPAA security policies: 2.0 user access maintenance, 3.0 authentication and password management, 5.0 workstation access controls and 10.0 protection from malicious software. All ayes.

Jackson told the board that she would like to address the termination and adoption of the 28E agreement for the mental health coordinator position and the memo of understanding at the same meeting.

Rutledge arrived at 9:41<sub>AM</sub>. Rutledge updated the board on the outstanding permit renewal for the lagoons saying he got the original application from Gary Randol and will copy the information over into the new permit application documents for submission. Rutledge request a check for \$85.00 be cut today to be sent with those documents that had to be mailed. Rutledge is also trying to find out what steps need to be taken to deal with the lagoons long-term. The permit application/renewal needs to be submitted every five years.

Motion Carney seconded Caraher to adjourn at 11:14<sub>AM</sub>. All ayes.

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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Tom Rutledge, Everett Grasty and Clifford Carney. The meeting began at 9:00<sup>AM</sup>.

Motion Grasty seconded Rutledge to approve the agenda. All ayes.

Minutes for 03/22/16 and 03/24/16 and mental health advocate expenses were reviewed and approved.

Jotham Arber gave a public health update telling the board Kristi Carper's last day is 03/31/16 and he would be splitting her position into two positions and hiring a part-time nurse. There would now be a clinical care coordinator and a public health coordinator which would be supervisor positions and would be nurses already employed with caseloads. There would be a \$.50/hr. pay increase for both.

Rutledge arrived at 9:25<sup>AM</sup>.

Dave Garland reviewed the next four HIPAA security policies 1.0, 14.0, 15.0, and 16.0. Garland said the security officer needed to be directly involved in the day to day operations and thus a Panora Telco representative should not be the security officer. Garland recommended that Arber be the security officer and the auditor be the compliancy officer. Garland also recommended that the board review 15.0 to make sure it was in agreement with the County's handbook. Rutledge said you can't assign additional responsibilities without additional pay. If Arber is the security officer he should be paid, the risk manager is paid for those additional duties. Arber suggested with Diane Jackson and Stephen Patterson both retiring soon that mental and environmental health could come under the public health umbrella.

Josh Sebern told the board he was not requesting an advance at this time but he wanted the board's input on whether to proceed with bridge projects now or to wait until after the highway project. Grasty asked which bridges he was thinking about and Sebern said Union 302, the Rose Acres bridge and one in Victory Township. Grasty asked about the Menlo dump bridge. Sebern said he considered that one underway. Grasty said we needed to wait until after the highway project. Sebern said he would continue with the highway and the Menlo dump bridge and wait on the rest. Carney said that he has not heard anything from Bob Josten, Barry Monaghan was supposed have called him but he has heard nothing. It was agreed the board needed to find out what the interest payments were going to be. It was suggested the Rose Acres bridge be done with local money and to do Union 302 with TIF money. Sebern said he would call Bob Josten for an update.

Sebern also discussed Randy Sparks' road. Approximately \$7,000 has been put into the road. The road was back in shape before cement trucks tore it up. In a similar case of the windfarms they would responsible for the roads not the County but Sebern said he would speak to the board. Sebern said typically whoever tears the road up once the County rocks and shapes it is liable continued work is beyond his scope. Rutledge said you have to find common ground but the department can't be at his beck and call. Sebern said he has taken it as far as he can to go further he needs direction from the board.

Claims in the amount of \$232,416.48 and \$85.00 (a special claim run had to be done for emergency DNR check) were reviewed and approved.

Rutledge told the board he had completed the paperwork for the DNR regarding the lagoons at the County home.

Motion Rutledge seconded Grasty to adjourn at 10:34<sup>AM</sup>. All ayes.

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Clifford Carney  
Vice Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

March 31, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Tom Rutledge, Everett Grasty, Clifford Carney and Mike Dickson. The meeting began at 9:00<sub>AM</sub>. Dickson arrived at 9:03<sub>AM</sub>.

Motion Grasty seconded Caraher to approve the agenda. All ayes.

Marty Arganbright gave the board the Guthrie Center activity and case logs to review. Arganbright told the board that insurance was covering the replacement of the Tahoe and any equipment that could not be salvaged from the totaled Tahoe. Arganbright also shared a report on the jail, civil papers served and the permits to carry for January – March. One of the part-time dispatchers, Josephine Cable, resigned for a full-time position elsewhere. Arganbright has three full-time dispatchers. The need for four full-time dispatchers was discussed to cover the hours four people are needed. Arganbright planned to move forward with a fourth full-time dispatcher. Nathan Grove will begin 04/01/16 as the new deputy in relation to the 28E agreement with Guthrie Center. Arganbright and Diane Jackson were having a meeting regarding a telepsych services for the jail.

Motion Rutledge seconded Carney to approve the United Healthcare dental renewal. All ayes.

Jackson recommended that Resolution 16-22 be tabled.

Motion Grasty seconded Carney to table Resolution 16-22: regarding participation in the CIR 28E agreement. Roll call vote: Ayes-Caraher, Rutledge, Grasty, Carney and Dickson.

Jackson asked if the board wanted to move forward with the new 28E agreement and memo of understanding for her position. The board was in favor of moving forward.

HIPAA security policies were reviewed. It was recommended that corrections be made to policy 1.0, changing Panora Telco to Guthrie County public health director and inserting public health director in 3.4.

Motion Carney seconded Grasty to approve corrected HIPAA security policies 1.0 assigned security responsibility, 14.0 security awareness and training, 15.0 sanctions, 16.0 policy creation and documentation. All ayes.

Randy Sparks spoke to the board about 255<sup>th</sup> Lane. The road had been torn up by cement trucks and the road department has rocked and reshaped the road. Josh Sebern said he had taken it as far as he could full-filling his obligation to provide access to the residence without direction from the board that if the road was tore up again it be at Sparks' expense. Sparks said he had called both the Engineer and the Assessor's office before he started this project. Sparks said there would be other heavy loads once it was up and running which could potential damage the road and asked if he would be held liable for that as well. Sebern said it was in the County's best interest regrade the road otherwise they will be out there all the time. Caraher, Rutledge, Grasty and Carney told Sebern to meet with Sparks, get it fixed and Sparks would not be charged if the road should get torn up again.

Jackson update the board on the telepsych meeting saying that the cost would be a monthly charge of \$50.00 and an additional per session cost of \$200.00. A proposal is being drafted and will be taken to the next governing board meeting.

Motion Caraher seconded Rutledge to adjourn at 11:20<sub>AM</sub>. All ayes.

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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

April 5, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Tom Rutledge, Everett Grasty, Clifford Carney and Mike Dickson. The meeting began at 9:00AM.

Motion Grasty seconded Rutledge to approve the agenda. All ayes.

Trudi Tam asked the board about putting the names of businesses on benches that would be donated for the veteran’s memorial. The board said if the money was donated it should be okay but it would check with the County attorney before a final decision is made. Grasty said he would call Tam when a final decision is made.

Minutes for 03/29/16 and 03/31/16 were reviewed and approved.

Motion Grasty seconded Caraher to approve the substance abuse grant application, subcontract and assigning Jerri Christman as the board authorized signatory for the grant. All ayes.

Public Health asked that an employee who will be working less than 30 hours be setup to receive vacation, sick and personal time pending the board of health’s approval. Since this is currently not a County policy it was brought to the board’s attention. The board thought such a policy would raise a lot of issues as to who would be eligible for benefits and was not in favor of it.

Josh Sebern reviewed a proposed ordinance to establish a policy for the construction and reconstruction of roadways and bridges on the Guthrie County secondary road system which has been reviewed by Iowa Homeland Security. The ordinance needs to be in place so that the County can apply for FEMA if the needs should arise. Sebern told the board he planned to do a windfarm advance request on Thursday for \$250,000.00. Sebern also asked the board where it was with the draft union contract. The board had no issues with it.

Rutledge told the board that Gary Randel had received a certified letter from the DNR regarding the lagoons at the County home. It was identical to the letter already received and handled. Rutledge also told the board he had been called about the house at the County home regarding sewer problems. Rutledge asked if the rest of the board had any issues if he gave permission to call a plumber. They had none. Rutledge also suggested that the board think about selling the house on the County home property.

Motion Caraher seconded Carney to adjourn at 10:54AM. All ayes.

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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

April 7, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Tom Rutledge, Everett Grasty, Clifford Carney and Mike Dickson. The meeting began at 9:02AM.

Motion Grasty seconded Rutledge to approve the agenda. All ayes.

Stephen Patterson was unable to attend the meeting and will reschedule for another time.

Motion Carney seconded Caraher to approve Resolution 16-22: interfund operating transfer to transfer \$559,538.98 from the Rural Services Fund to the Secondary Roads Fund. Roll call vote: Ayes- Caraher, Rutledge, Grasty, Carney and Dickson.

Josh Sebern read Ordinance 32: to establish a policy for the construction and reconstruction of roadways and bridges on the Guthrie County secondary road system for the first reading of the ordinance.

Sebern presented a windfarm advance request for \$250,000.

Motion Carney seconded Rutledge to approve the windfarm advance request. All ayes.

Sebern reviewed the IDOT secondary road construction program (five year plan) and IDOT secondary road budget.

Motion Caraher seconded Grasty to approve the IDOT secondary road construction program. All ayes.

Motion Rutledge seconded Caraher to approve the IDOT secondary road budget. All ayes.

Motion Grasty seconded Carney to approve patching plans for project FM-CO39(86)--55-39. All ayes.

Motion Caraher seconded Rutledge to approve rock haul plans for project FM-CO39(87)--55-39. All ayes.

Motion Carney seconded Caraher to approve HIPAA security policies 7.0 audit controls, 8.0 incident response and reporting, 9.0 transmission security and 11.0 contingency plan. All ayes.

Motion Caraher seconded Carney to adjourn at 10:53<sup>AM</sup>. All ayes.

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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

April 12, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Tom Rutledge, Everett Grasty and Clifford Carney. The meeting began at 9:04<sup>AM</sup>.

Motion Grasty seconded Rutledge to approve the agenda. All ayes.

Dr. David Ahrens spoke to the board about information he had provided to it for review regarding the LPA wells on the airport's property. The regional airport was to be provided water by these wells for allowing the wells to be on its property but this has never happened. It is felt that the airport should be reimbursed its Xenia water expenses and either water should be provided by the wells in the future or LPA should pay for the airport's water. Ahrens has supporting documentation for this agreement. Ahrens wanted to make sure the board had no issue if he sent a letter of which he had supplied the board a draft for review. The board felt it was not its issue to address but had no issue with Ahrens sending the letter to LPA.

Nikki Carrick spoke to the board about the zoning administrator position. The assessor was also the zoning administrator but with that position now open there is no zoning administrator and there have been zoning questions. The zoning administrator is appointed by the board and does not have to be the assessor. Carrick said that the code does not authorize her to do planning and zoning under the role of interim assessor. Rutledge asked Carrick to contact ISAC for advice and Caraher said he would call Region XII.



Josh Sebern read Ordinance 32 to establish a policy for the construction and reconstruction of roadways and bridges on the Guthrie County secondary road system for the second reading of the ordinance.

Motion Grasty seconded Rutledge to waive the third reading on Ordinance 32. All ayes.

Motion Rutledge seconded Caraher to approve Ordinance 32 to establish a policy for the construction and reconstruction of roadways and bridges on the Guthrie County secondary road system. Roll call vote: Ayes- Caraher, Rutledge, Grasty and Carney. Absent-Dickson.

Minutes for 04/05/16 and 04/07/16 were reviewed and approved.

Claims in the amount of \$208,847.05 were reviewed and approved.

Motion Grasty seconded Rutledge to approve EBS renewal form, EBS group authorization for release of information and EBS administration agreement. All ayes.

Diane Jackson told the board the advertisement for her job has been sent to the papers and told the board telepsych services for the jail will be discussed at the next regional meeting.

Motion Rutledge seconded Caraher to adjourn at 10:26<sup>AM</sup>. All ayes.

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Clifford Carney  
Vice Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

April 14, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Everett Grasty and Clifford Carney. The meeting began at 9:00<sup>AM</sup>.

Motion Caraher seconded Carney to approve the agenda. All ayes.

Mental health advocate expenses were reviewed and approved.

Jotham Arber suggested to the board that since the board of health had already approved similar HIPAA policies that he will review the ones proposed by The Guard and if they are the same the board could approve all the policies at once. Jerri Christman told the board she thought Diane Jackson was doing four policies at a time so the board would have time to read them and ask any questions it might have. Arber was going to call Jackson to discuss the process.

Motion Grasty seconded Caraher to approve HIPAA security policies 4.0 facility access controls, 6.0 device and media controls, 12.0 business associate and 13.0 monitoring effectiveness and assurance. All ayes.

Motion Grasty seconded Caraher to approve the end of probationary period increase for John Lyall increasing his salary from \$15.54/hr. to \$16.54/hr. effective 05/09/16. All ayes.

Nikki Carrick gave the board copies of the email correspondence with Kristi Harshbarger regarding the zoning administrator position and a copy of the zoning questions that have come in thus far. Caraher was going to take the questions to Region XII. Carrick also brought to the board's attention that Rusty Pearson had also served as the flood plain coordinator.

An information letter from Marty Arganbright was routed to the board stating that Denise Reno's status has changed from part-time to full-time dispatcher/jailer effective 04/02/16.

Joe Hanner asked Dan Towers to speak to the board about the Southern Prairie Potholes Project. The project is mainly in Greene County but it does include a portion of Guthrie County as well. Towers said he is a local face for the long term project. It is actually being funded by federal and state dollars and the DNR will manage it. They are working to get designated as National Wetlands. Towers requested a letter of support of the project.

Josh Sebern updated the board on the N54 pre-con. meeting. The road will be closed 04/19/16 and it will hopefully be completed by the end of June.

Motion Grasty seconded Caraher to adjourn at 10:25<sup>AM</sup>. All ayes.

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Clifford Carney  
Vice Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

April 19, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Tom Rutledge, Everett Grasty, Clifford Carney and Mike Dickson. The meeting began at 9:02<sup>AM</sup>.

Motion Carney seconded Rutledge to approve the agenda. All ayes.

Brad Halterman and Eric Whitver reviewed the annual weed resolution.

Motion Grasty seconded Rutledge to approve Resolution 16-23: annual weed resolution. Roll call vote: Ayes – Rutledge, Grasty, Carney and Dickson. Absent – Caraher.

Resolution 16-24 was reviewed and Carney reviewed a worksheet on where the County stands regarding the TIF windfarm interest and principal payments. Dickson asked Josh Sebern to give the board a report showing what has been drawn down and expended thus far.

Motion Carney seconded Grasty to approve Resolution 16-24: resolution authorizing the sale and issuance of an urban renewal tax increment revenue bond, series 2016, in the maximum principal of \$10,000,000, pledging to the payment of the bond funds and the portions of taxes created pursuant to the authority of subsection 2 of section 403.19 of the code of Iowa, and providing for the securing of the bond, all for urban renewal purposes of Guthrie County, Iowa. Roll call vote: Ayes – Rutledge, Grasty, Carney and Dickson. Absent – Caraher.

Sebern was asked to include the additional gas tax in his proposed FY15-16 budget amendment.

Marty Arganbright reviewed his FY15-16 budget amendment with the board. It included a pay increase for dispatchers and expenses and revenue relating to the 28E agreement. The board had no issues with the proposed amendment.

Minutes for 04/12/16 and 04/14/16 were reviewed and approved.

Motion Grasty seconded Carney to approve the renewals for Avesis and Delta Dental. All ayes.

Ron Allen and Brandon Thompson spoke to the board regarding their FY15-16 budget. It was decided that the work to the handicap parking could be done in this year's budget.

Carney reviewed information for the regional mental health meeting.

Motion Rutledge seconded Carney to adjourn at 11:26<sub>AM</sub>. All ayes.

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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

April 21, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Tom Rutledge, Everett Grasty, Clifford Carney and Mike Dickson. The meeting began at 9:00<sub>AM</sub>.

Motion Grasty seconded Caraher to approve the agenda. All ayes.

HIPAA Privacy Polices 1.0, 2.0, 4.0 and 5.0 were reviewed for approval.

Motion Rutledge seconded Carney to approve HIPAA Privacy Polices 1.0 accounting of disclosures, 2.0 individual's right to request amendment of protected health information, 4.0 charging for copies and summaries of protected health information and 5.0 communication of protected health information. All ayes.

The veteran affairs commission report for the quarter ending 03/31/16 was reviewed and approved.

Motion Carney seconded Rutledge to approve the payroll change notice for Justin Kress changing his position from a laborer to a truck driver effective 04/19/16 with a pay change from \$16.62/hr. to \$18.19/hr. All ayes.

Motion Grasty seconded Caraher to approve the Southern Prairie Pothole letter of support. All ayes.

The handicap parking area was reviewed at the courthouse. A revised quote was requested from Caliber Concrete reflecting the ideas discussed.

Motion Rutledge seconded Carney to table the Caliber Concrete contract. All ayes.

The Treasurer's budget amendment was discussed with Marci Schreck.

Motion Carney seconded Caraher to set the public hearing for the FY15-16 budget amendment for 05/10/16 at 9:30<sub>AM</sub>. All ayes.

Josh Sebern gave the board an estimate of 2016 TIF expenditures. According to Carney's estimates the County should be able to make principal and interest payments.

Sebern talked to the board about being short staff and the need to hire a seasonal or full time employee.

Motion Grasty seconded Caraher to adjourn at 10:47<sub>AM</sub>. All ayes.

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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

April 26, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Tom Rutledge, Everett Grasty, Clifford Carney and Mike Dickson. The meeting began at 9:00AM.

Motion Grasty seconded Rutledge to approve the agenda. All ayes.

Dennis Flanery spoke to the board representing a group with a potential interest in purchasing the County home. The group is in the process of putting together a business plan. Flanery was acting in an advisory role at this time. Flanery said he would like to know if the property was for sale, if so how much of the property is available for purchase and the price/terms and timing of a purchase. Flanery asked if 30-40 acres could be purchased that included the buildings and pond. Dickson said the board would be willing to sell but there are currently contracts in place. Flanery said he would keep the board updated and Dickson said if there would be another offer made on the property the board would contact Flanery.

Minutes for 04/19/16 and 04/21/16 were reviewed and approved.

Claims in the amount of \$170,764.41 were reviewed and approved.

Motion Grasty seconded Rutledge to approve the 2016 County Weed Commissioner Certification Form. All ayes.

Jerri Christman gave the board a listing of items added to the Courthouse Safety Cabinet telling it that items had been added that were required by ANSI according to the Cintas representative and that if the County chose not to stock the items the board would need to sign a release.

Grasty told the board that Guthrie County was the only County not to have a board member at the Wild Rose Casino Grant Awards night and that next year someone should attend.

Josh Sebern opened the bid from Schildberg Construction for the farm to market rock haul. Evan Subbert was present. The bid was for \$17.95/unit and a total price of \$285,405.00 for 15,900 ton. Sebern plans to review the bid before asking the board to award the contract on 04/28/16.

Motion Rutledge seconded Caraher to adjourn at 10:33AM. All ayes.

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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

April 28, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Tom Rutledge, Everett Grasty, Clifford Carney and Mike Dickson. The meeting began at 9:01AM.

Motion Carney seconded Grasty to approve the agenda. All ayes.

Marty Arganbright gave the board activity and time reports for Guthrie Center for the month to review, showed them documentation where he had received meal and room and board reimbursement from a former inmate and told the board that Kent Gries has received an award for traffic safety enforcement. Arganbright told the board that he was short on dispatchers and that there would probably be some overtime and 12 hour shifts.

Jotham Arber told the board he wanted its approval for making two positions exempt salaried supervisors, a public health coordinator and a clinical supervisor, with a \$.50/hr. raise. These two positions would still carry full caseloads. The board of health has already approved the changes. Arber also told the board he plans to speak to Diane Jackson regarding the HIPAA policies and process of approving the policies.

Josh Sebern asked the board to approve Resolution 16-25: honoring Daniel Readinger on his retirement after more than 40 years of service to the road department.

Motion Rutledge seconded Carney to approve Resolution 16-25: honoring Daniel Readinger's retirement and his service to the County. Roll call vote: Ayes- Caraher, Rutledge, Grasty, Carney and Dickson.

Motion Caraher seconded Carney to award the contract for the rock haul to Schildberg Construction. All ayes.

Chris Whitaker, Region XII Local Assistance Director, told the board the proposed zoning administrator contract could be on an interim basis or long-term basis whatever the board chose. Whitaker told the board that he has worked with zoning before and was familiar with it he has just not been on the administrative side of things. Whitaker will review any building permits, some will need to go to the board of adjustment some to the board of supervisors for approval. Nikki Carrick was asked how many building permits the County has in a year. Carrick said 10-15 for dwellings and that the County did not have bigger stuff very often. Dickson asked if the \$75.00/hr. rates was negotiable. Whitaker said probably not.

Motion Grasty seconded to Caraher to approve the local planning and administrative assistance contract for zoning administrator duties with Region XII. All ayes.

Whitaker went on to tell the board of his concerns that there was no zoning map and three issues that may need to be addressed which were solar energy power, wind generators and cell towers. It was suggested that if Region XII is hired to do a zoning map that it review the current zoning ordinance as well. Whitaker reviewed a permit request for an asphalt plant. Whitaker will get the board a quote on what it would cost for Region XII to do a zoning map and to review the zoning ordinance.

Brandon Thompson and Ron Allen gave the board the new quote from Caliber Concrete for work on courthouse parking lot and ramp. The board requested a map so they could see what was to be done before a decision is made.

Stephen Patterson gave the board an update from the Regional 911 meeting. There is a possibility that the legislature may be using the 911 surcharge for other uses.

Motion Carney seconded Caraher to adjourn at 11:34<sup>AM</sup>. All ayes.

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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

May 3, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Tom Rutledge, Everett Grasty, Clifford Carney and Mike Dickson. The meeting began at 9:00<sup>AM</sup>.

Motion Grasty seconded Caraher to approve the agenda. All ayes.

Minutes for 04/26/16 and 04/28/16 were reviewed and approved.

Motion Grasty seconded Rutledge to approve the building permit for the temporary asphalt plant with the stipulation that there be adequate signage. All ayes.

Dickson said that Caliber Concrete would like to do both projects at the same time since all of its equipment would be here. The board called the representative of Caliber Concrete to ask questions about the drawing of the parking lot. There would be four spots with one van accessible that would take two of the spots if used for a van. The flower garden area would be removed and it could be an additional parking place if the board so chose. The sheriff's department would lose no parking. The cost of the parking lot was \$20,576.00 and the cost of the ramp was \$24,196.00 not including the hand rail.

Motion Carney seconded Grasty to approve the recommended salary and position changes at public health all are effective 04/16/16 and all are salaried exempt positions, Paula Sheeder is changing from staff nurse to public health coordinator, with a \$.50/hr. increase increasing her hourly rate to \$23.58, Sarah Hart is changing from staff nurse to clinical nurse supervisor, with a \$.50/hr. increase increasing her hourly rate to \$23.45 and Jo Rasmussen is changing from administrative assistant to financial coordinator with her wage remaining at \$17.15/hr. All ayes.

The board reviewed a proposed contract with Region XII for review the zoning ordinance and creating a zoning map for \$2,500.00. The board asked Nikki Carrick if the zoning map could be added to the GIS system. Carrick said she believed it could be added as another layer. The board asked her to find out what the cost would be for adding it as a layer, if it needed to be in specific format and if it could be update as needed.

Motion Rutledge seconded Caraher to approve the contract with Region XII for the zoning ordinance review and the creation of a zoning map. All ayes.

Motion Carney seconded Caraher to table Resolution 16-26: authorizing the sale and issuance of GO bonds relating to the wind farm TIF until the documents can be prepared by Bob Josten. Roll call vote: Ayes-Caraher, Rutledge, Grasty, Carney and Dickson.

Brandon Thompson spoke to the board about the parking lot and ramp quotes. A temporary handicap accessible ramp will be available during the construction.

Motion Rutledge seconded Grasty to approve the quote from Caliber Concrete for parking area and sidewalk for \$20,576.00. All ayes.

Motion Carney seconded Rutledge to approve the bid from Caliber Concrete for the ramp for \$24,196.00. All ayes.

The board reviewed the last correspondence from the DNR, IDNR Administrative Order No. 2016-WW-05, regarding the lagoons at the County home. The board feels it does not owe any type of fine. It has not been mandated to pay any type of fine at this time.

Motion Rutledge seconded Caraher to adjourn at 10:47<sup>AM</sup>. All ayes.

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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

May 5, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Everett Grasty, Clifford Carney and Mike Dickson. The meeting began at 9:00<sup>AM</sup>.

Motion Grasty seconded Caraher to approve the agenda. All ayes.

Stephen Patterson gave the board a document entitled invitation to bid on platform scale to review. Patterson used a document from Carroll County as a basis for the document changing it to address Guthrie County's specific needs. A 40 ft. scale is being replaced with an 80 ft. scale so some work will have to be done to change the approaches for the larger scale. Patterson asked the board for help in finding contractors to do the approaches. Temporary scales would cost \$10,000.00 and a flat spot would have to be prepared for them. Patterson said they would estimate the weights while the scales were down.

Motion Carney seconded Grasty to approve Resolution 16-26: authorizing a loan agreement and the issuance of a GO urban renewal bond series 2016, in the maximum principal amount of \$10,000,000.00 for the urban renewal purposes of Guthrie County relating to the windfarm TIF. Roll call vote: Ayes-Caraher, Grasty, Carney and Dickson.

Motion Grasty seconded Caraher to approve a fireworks permit for the LPA. All ayes.

Diane Jackson reviewed the resolution that ended the old 28E agreement with Greene and Aububon Counties for CPC services.

Motion Carney seconded Grasty to approve Resolution 16-27: terminating the Greene-Audubon-Guthrie County mental health services coordinator 28E agreement including amendments (1995) (2005) (2009). Roll call vote: Ayes-Caraher, Grasty, Carney and Dickson.

Motion Carney seconded Caraher to approve the new 28E agreement between Greene, Audubon, and Guthrie Counties for community services. All ayes.

Jackson told the board that Genesis needs \$300,000.00 to get to the end of July so each County in the Region will be paying its portion of this to the Region but with managed care starting it will hopefully help the shortfalls.

Motion Caraher seconded Carney to adopt HIPAA privacy policies 6.0 fundraising and protecting health information, 7.0 patient right to request confidential communications, 8.0 HIPAA privacy program and 9.0 identity verification. All ayes.

Jackson said she would talk to Jotham Arber. Public Health has adopted HIPAA policies but the rest of the County has not and the County is required to adopt them as well. Also the reason the County went with The Guard was because of the tracking it provided. Jackson said the policies should be the same since they are both based on Federal regulations.

Motion Grasty seconded Caraher to adjourn at 9:50<sup>AM</sup>. All ayes.

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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

May 10, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Tom Rutledge, Everett Grasty, Clifford Carney and Mike Dickson. The meeting began at 9:00<sup>AM</sup>. Dickson arrived at 9:04<sup>AM</sup>.

Motion Grasty seconded Caraher to approve the agenda. All ayes.

Joe Hanner gave the board Guthrie County Conservation Board minutes to review. Hanner told the board that Brad Halterman had resigned his last day will be 05/15/16 but that Halterman has graciously offered to work part-time on

weekends and evenings as his schedule allows to help with the spraying at an hourly rate of \$15.00. Hanner went on to say that he didn't see any way to get the County fully covered this year but they would hopefully get 50% of it covered. Hanner told the board that the engineer made a mistake on the public hearing for the Greenbrier Creek Bridge project so public hearing would have to be reset. Hanner was not sure if the project would be completed in FY15-16. Hanner asked that a management agreement with the IDNR for the Seeley Creek Timber area be placed on the board's agenda for approval.

The board thanked Halterman for his service to the County. Halterman thanked the board for working with him and conservation for the past 13 years.

Minutes for 05/03/16 and 05/05/16 were reviewed and approved.

Claims in the amount of \$690,729.23 were reviewed and approved.

Motion Rutledge seconded Caraher to open the public hearing for the FY15-16 budget amendment at 9:30<sub>AM</sub>. All ayes.

There were no questions on the proposed amendment.

Motion Carney seconded Grasty to close the public hearing for the FY15-16 budget amendment at 9:40<sub>AM</sub>. All ayes.

Motion Grasty seconded Caraher to approve Resolution 16-28: to adopt FY15-16 budget amendment. Roll call vote: Ayes-Caraher, Rutledge, Grasty, Carney and Dickson.

Motion Carney seconded Caraher to approve Resolution 16-29: appropriations resolution for FY15-16 approved budget amendment. Roll call vote: Ayes-Caraher, Rutledge, Grasty, Carney and Dickson.

Dickson gave an update on the County's 457 plan.

Carney and Grasty spoke with one of the scale representatives at the transfer station. Carney reviewed what was discussed and the plan of where to put the new scales and the approaches.

The board was given a copy of the letter from the Guthrie County State Bank regarding the 06/01/16 interest and bond payment and a copy of the April 2016 general ledger fund balance for the wind farm urban renewal fund.

Motion Rutledge seconded Caraher to adjourn at 10:46<sub>AM</sub>. All ayes.

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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

May 12, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Tom Rutledge, Everett Grasty, Clifford Carney and Mike Dickson. The meeting began at 9:00<sub>AM</sub>. Caraher arrived at 9:04<sub>AM</sub>.

Motion Grasty seconded Rutledge to approve the agenda. All ayes.

Joe Hanner reviewed and requested the board approve the management agreement between the IDNR and the Guthrie County Board of Supervisors for the Seeley Creek Timber area.



Motion Carney seconded Grasty to approve the management agreement with the IDNR for the Seeley Creek Timber area. All ayes.

The board spoke to Stephen Patterson via phone to discuss the bid request for the new scales at the transfer station. A ramp needs to be added and the width of the scale needs to be changed. A list of local contractors will be prepared and given to those bidding.

Motion Grasty seconded Carney to approve the certification of cost allocation plan document. All ayes.

Diane Jackson reviewed the HIPAA policies on the agenda for approval.

Motion Rutledge seconded Caraher to approve the HIPAA privacy policies 10.0 use/disclosure of PHI for judicial and administrative procedures, 11.0 use/disclosure of protected health information for marketing purposes, 12.0 minimum necessary and 13.0 minors' privacy rights. All ayes.

Jackson told the board she had spoken with Jotham Arber and that he was reviewing the County's and public health's policies and it was agreed that both entities need to adopt HIPAA policies.

Clel Baudler was present. Jackson asked him where he stood on the mental health levy and why it did not pass. Baudler said he voted in favor of it and that it had passed the House but was not brought up in the Senate. MCO's were also discussed. The board also asked Baudler about the E911 surcharge fund and why money was taken out of it for other projects.

The conference board agenda was discussed.

Motion Caraher seconded Carney to adjourn at 10:44<sub>AM</sub>. All ayes.

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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

May 17, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Everett Grasty and Clifford Carney. The meeting began at 9:00<sub>AM</sub>.

Motion Grasty seconded Caraher to approve the agenda. All ayes.

Josh Sebern presented an advance request for the wind farm TIF of \$2,000,000.00, four bridges and N54 were listed as projects for which the advance would be used. Sebern said the vast majority of the request would be used for N54. Carney expressed concern on how information was being disbursed to those effected by the N54 road construction. Sebern said people with questions need to contact him or Manatts.

Motion Carney seconded Grasty to approve the wind farm TIF advance request for \$2,000,000.00. All ayes.

Motion Grasty seconded Caraher to approve contract FM-CO39-(87)--55-39 for the rock haul. All ayes.

Minutes for 05/10/16 and 05/12/16 and mental health advocate expenses were reviewed and approved.

Motion Caraher seconded Grasty to approve quotation number 5132016001 from Solutions for items needed to protect new network hardware, maintain existing battery backup runtime and enable remote server shutdown. All ayes.

Motion Caraher seconded Grasty to approve HIPAA privacy policies 14.0, 15.0, 16.0 and 17.0. All ayes.

Motion Caraher seconded Grasty to adjourn at 10:02<sub>AM</sub>. All ayes.

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Clifford Carney  
Vice Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

May 19, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Tom Rutledge and Clifford Carney. The meeting began at 9:00<sub>AM</sub>.

Motion Rutledge seconded Caraher to approve the agenda. All ayes.

Tim Benton reviewed documents that need to be approved to finish the sale of the Bates property.

Motion Rutledge seconded Carney to approve the closing statement for the Bates property. All ayes

Motion Rutledge seconded Caraher to adjourn at 9:37<sub>AM</sub>. All ayes.

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Clifford Carney  
Vice Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

May 24, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Tom Rutledge, Clifford Carney and Mike Dickson. The meeting began at 9:00<sub>AM</sub>.

Motion Carney seconded Rutledge to approve the agenda. All ayes.

Becky Benton gave the board a flier on an ICAP educational summit for the sheriff's office and told the board that ICAP had a \$1,000 grant available for qualifying safety items purchased. Benton reviewed the workers compensation renewal. The experience mod is increasing from .68 to .77 for FY16-17.

Minutes for 05/17/16 and 05/19/16 were reviewed and approved.

Brandon Thompson told the board that an old storm sewer well was found where the handicap parking was going to be and it had to be handled before the project could move forward.

Jotham Arber gave the board the new overtime final rule for the non-profit sector and told it that it would not affect his department. Arber also told the board that he planned to look at vehicles available at DOT auction and asked the board if he could take medical cabinets at the County home for public health. The board told him to take the cabinets. Arber also told the board there were some USDA rural service grants for \$1 million available that the County home might be eligible for and he would be willing to help write the grant if the board is interested.

Stephen Patterson told the board that he finalizing the bid form for the scales at the transfer station.

Brenda Rose spoke to the board about her proposed use of the County home facility. Rose is proposing it be an adult board and care facility. Rose reviewed the ideas she had for the facility. Rutledge said that the facility was once County run and then Country View ran it but the County is not a developer but he would be willing to work with them. The board asked her what part of the property/facility she was interested in that would have to be determined before things can move forward. Rutledge said he was open to anything that when Country View leased it they were responsible for everything, all maintenance. Dickson said that if the property was leased it could come back to the County. Caraher said the property should be sold. Rose asked about a two year lease with a first option to buy. The board again told Rose that she needed to let it know what she was proposing.

Josh Sebern asked the board about hiring two new employees, one to replace a current retiree and the other to help cover for shortages and if someone should retire he will not replace the position at that time. The board was okay with two new employees. Sebern said they are paving N54 and that the corps. of engineers had given the permit for the Menlo dump bridge.

Motion Rutledge seconded Caraher to adjourn at 11:30<sup>AM</sup>. All ayes.

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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

May 26, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Clifford Carney and Mike Dickson. The meeting began at 9:00<sup>AM</sup>.

Motion Caraher seconded Carney to approve the agenda. All ayes.

Marty Arganbright, Mike Clayton with Rose Acres, Dan Clark with Iowa Prison Industries and Cornell Smith with the Dept. of Corrections spoke to the board regarding having inmates work at Rose Acres. Clayton said he had never seen it this bad trying to get laborers and that his business was a seven day a week operation. Clark said the prison industries enhancement program allows inmates to work for private industry while incarcerated. There are several steps to setting up a program including the employer showing need. The inmate is paid the going wage but keeps only 20% of the wage. It is a benefit to the inmate because it helps them to be more successful after his release. The inmates would be from the North Central Correctional Facility which is a re-entry and transitional facility where approximately 490 inmates will be out in the next two years. The board and Arganbright had no issue with the program moving forward. The board needs to take no formal action. Arganbright gave the board Guthrie Center activity reports to review.

Motion Caraher seconded Carney to approve the fireworks permit for William Lloyd. All ayes.

Motion Carney seconded Caraher to approve HIPAA privacy policies 18.0, 19.0, 20.0 and 21.0. All ayes.

Diane Jackson reminded the board that the Heart of Iowa Regional board is supposed to do a yearly evaluation for the CEO of the region and that it should know and understand the 28E agreement for the region to be aware of all requirements.

Josh Sebern reviewed the DOT budget amendment. The farm to market rock haul was the largest part of the amendment.

Motion Caraher seconded Caraher to approve the DOT budget amendment. All ayes.

Caraher left at 10:05<sub>AM</sub>.

The flood plain administrator position was discussed and conference board minutes were reviewed.

Meeting adjourned at 10:55<sub>AM</sub>.

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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

May 31, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Everett Grasty, Clifford Carney and Mike Dickson. The meeting began at 9:02<sub>AM</sub>.

Motion Grasty seconded Carney to approve the agenda. All ayes.

Minutes for 05/24/16 and 05/26/16 were reviewed and approved.

Claims in the amount of \$402,551.66 were reviewed and approved.

Motion Grasty seconded Dickson to approve the partial self-funded summary of benefits and coverage, partial self-funded summary plan description, plan document and non-ERISA disclaimer form relating to the County’s health insurance. All ayes.

Dickson said he had spoken to Tim Benton and Benton was putting together a checklist of steps that will need to be followed in the sale of a property.

Chris Whitaker with Region XII responded to an email sent by Jerri Christman regarding acting as the flood plain administrator since he is currently acting as the County’s zoning administrator. Whitaker replied it would make sense to keep the duties with zoning.

The board was informed that Chris Carlson had contacted the auditor’s office stating that the bank’s calculation of the interest for the windfarm TIF debt payment had been incorrect and that there was more interest than initially calculated. Corrected amounts are being emailed.

Motion Caraher seconded Grasty to adjourn at 10:15<sub>AM</sub>. All ayes.

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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

June 2, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Tom Rutledge, Everett Grasty and Clifford Carney. The meeting began at 9:02<sub>AM</sub>.

Motion Caraher seconded Grasty to approve the agenda. All ayes.

Motion Carney seconded Grasty to approve Guy Walhovd's longevity raise to increase his salary from \$18.57/hr. to \$18.61/hr. effective 06/29/16. All ayes.

Motion Caraher seconded Grasty to approve Jeremy Andersen's longevity raise to increase his salary from \$16.58/hr. to \$16.62/hr. effective 06/14/16. All ayes.

BillieJo Gomez has been hired as a Deputy Auditor with starting date of 06/06/16 and a starting salary of \$31,096 annually.

Motion Rutledge seconded Caraher to adjourn at 9:46<sub>AM</sub>. All ayes.

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Clifford Carney  
Vice Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

June 7, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Everett Grasty, Clifford Carney and Mike Dickson. The meeting began at 9:00<sub>AM</sub>.

Motion Grasty seconded Carney to approve the agenda. All ayes.

Minutes for 05/31/16 and 06/02/16 were reviewed and approved.

Stephen Patterson reviewed changes to the bid request form for the scales at the transfer station.

The board canceled the 06/09/16 meeting.

Motion Carney seconded Caraher to adjourn at 10:12<sub>AM</sub>. All ayes.

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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

June 14, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Tom Rutledge, Clifford Carney and Mike Dickson. The meeting began at 9:00<sup>AM</sup>.

Motion Rutledge seconded Caraher to approve the agenda. All ayes.

Joe Hanner gave the board Guthrie County Conservation Board minutes to review. Hanner told the board that IRVM might have 35% of the County covered and it would probably get over 50% of the County. An offer was made to Ethan Vander Pol for the open position and Vander Pol had accepted. Hanner also told the Board that camping had been up for the weekend before and the weekend of Memorial Day but had dropped off the last couple of weeks. Art in the Village was last weekend and the Baccoon Ride is this Saturday.

Carney arrived at 9:05<sup>AM</sup>.

Motion Carney seconded Caraher to table the union contract until Mike Galloway can have corrections made. All ayes.

Motion Rutledge seconded Carney to approve the hiring of Wade Downing effective 06/13/16 at a starting salary of \$15.54/hr. All ayes.

Motion Rutledge seconded Carney to approve the hiring of Chad Herron effective 06/13/16 at a starting salary of \$15.54/hr. All ayes.

Motion Caraher seconded Rutledge to approve agreement for BROS-CO39(83)--8J-39 for bridge replacement. All ayes.

Motion Carney seconded Caraher to approve the windfarm TIF advance requested by Josh Sebern of \$1,500,000.00. All ayes.

Minutes for 06/07/16 were reviewed and approved.

Dickson showed the board a letter submitted to him on 06/15/16 from Jacki Sloss, Guthrie County recorder, stating she was resigning her position effective 07/01/16.

Motion Rutledge seconded Carney to approve the fireworks permit for Scott Kurtz. All ayes.

Motion Rutledge seconded Caraher to approve the fireworks permit for Eric Grove. All ayes.

The board reviewed the revised bid request form for the transfer station scales. Additional changes were requested before the document is approved.

The board was informed that Tricia Small has been hired as a part-time dispatcher/jailer at a rate of \$12.00/hr. effective 05/31/16 and that Alexander Olson's, a part-time dispatcher/jailer, salary was increased from \$15.84/hr. to \$17.84/hr.

The votes for the 06/07/16 Primary Election were canvassed and remained the same. The nominees for the County positions are: County Supervisor District 1: Republican-Jack E. Lloyd, Democrat-Jerome F. Caraher, County Supervisor District 5: Republican-Mike Dickson, Democrat-No Nominee, County Auditor: Republican-Marci L. McClellan, Democrat-No Nominee, County Sheriff: Republican-No Nominee, Democrat-Marty Arganbright.

The board canceled the 06/16/16 meeting.

Motion Caraher seconded Carney to adjourn at 11:21<sup>AM</sup>. All ayes.

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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

June 21, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Tom Rutledge, Clifford Carney and Mike Dickson. The meeting began at 9:00<sup>AM</sup>.

Motion Caraher seconded Rutledge to approve the agenda. All ayes.

Dr. David Ahrens resigned as a County representative on the Guthrie County Airport Regional Authority because the City of Guthrie Center appointed him as its representative on 06/13/16. Ahrens recommended the board appoint William Allen Darrow to the airport board in his place.

Motion Caraher seconded Rutledge to appoint William Allen Darrow to fill the term of Dr. David Ahrens as a representative of the County on the regional airport authority board. All ayes.

Stephen Patterson gave the board the revised transfer station scales bid request form for its approval.

Motion Rutledge seconded Caraher to approve the transfer station scales bid request form. All ayes.

Patterson also told the board that it may be difficult to keep Steve Rummans hours down during certain times of the year and depending on vacation schedules.

Jotham Arber gave the board a budget update and asked if it would have any issues with him buying another car for public health. The board said if he had it in his budget it was okay with the purchase.

Minutes for 06/14/16 were reviewed and approved.

Carney gave an update from the regional mental health meeting. The new mental health coordinator will start on 07/11/16.

Motion Rutledge seconded Carney to approve a fireworks permit for Michael James. All ayes.

Motion Dickson seconded Carney to approve a fireworks permit for Melissa Morrison. All ayes.

Motion Rutledge seconded Carney to approve a fireworks permit for Rita Scheiring. All ayes.

Motion Carney seconded Caraher to approve a fireworks permit for Todd Tinken. Ayes-Caraher, Carney and Dickson. Abstain-Rutledge. Tinken is Rutledge's brother-in-law thus he abstained.

Motion Rutledge seconded Carney to approve a fireworks permit for Merri Grow. All ayes.

Motion Rutledge seconded Carney to approve the cigarette/tobacco/nicotine/vapor Iowa retail permit for LPA. All ayes.

Motion Carney seconded Rutledge to approve the union contract with teamster local union no. 238 for 07/01/16 to 06/30/18. All ayes.

Dickson said he has spoken to Rod Rumelhart regarding the County’s 457 plan to determine how to end the plan and have affected employees roll their money into other plans.

Motion Rutledge seconded Carney to adjourn at 10:21<sup>AM</sup>. All ayes.

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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

June 23, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Everett Grasty, Clifford Carney and Mike Dickson. The meeting began at 9:00<sup>AM</sup>.

Motion Grasty seconded Caraher to approve the agenda. All ayes.

Eric Whitver spoke to the board about a weed complaint received. Pursuant to Iowa Code Section 317 the board must approve the weed commissioner assessing the costs associated with the control of the weeds to property taxes should it be necessary for the weed commissioner to control the weed problem if not addressed by the property owner.

Motion Grasty seconded Dickson to approve Whitver taking action pursuant to Section 317 and approving the related assessment to the individual’s property taxes for the real estate described as the NW quarter of section 25, Beaver Township and the SE quarter of section 7, Penn Township all in Guthrie County. All ayes.

Motion Grasty seconded Carney to approve a fireworks permit for Jason Lewis. All ayes.

Motion Carney seconded Grasty to approve a fireworks permit for Joe Chaloupka. All ayes.

Motion Grasty seconded Caraher to table the decision on the 457 plans. All ayes.

Luann Waldo asked the board why the sidewalk was removed from the front of the courthouse. The board told her it was too steep and did not meet ADA requirements.

Charleen McNeill is starting as a part-time dispatcher/jailer at \$12.00/hr. effective 06/10/16.

Motion Carney seconded Caraher to adjourn at 10:12<sup>AM</sup>. All ayes.

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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor



Guthrie County Board of Supervisors

Regular Session

June 28, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Tom Rutledge, Everett Grasty, Clifford Carney and Mike Dickson. The meeting began at 9:00<sub>AM</sub>.

Motion Carney seconded Grasty to approve the agenda. All ayes.

Darcia Robson told the board Alfred Wessling’s term on the veteran’s commission board ends on 06/30/16 and Wessling has agreed to be reappointed until a replacement can be found.

Rutledge arrived at 9:04<sub>AM</sub>.

Motion Caraher seconded Carney to reappoint Alfred Wessling to the veteran’s commission board until a replacement can be found. All ayes.

Minutes for 06/21/16 and 06/23/16 were reviewed and approved.

There were questions on the mental health advocate expenses that will be addressed before they are approved.

Chris Whitaker with Region XII reviewed the zoning permits he was issued thus far in his role as zoning administrator. Dickson asked if the permit fees were covering his time. Whitaker said it was close. Whitaker told the board as soon as the new member of the zoning commission was appointed he was ready to have a meeting to review the revised zoning ordinance.

Josh Sebern asked for approval of the plans for project no. L-BE33T--73-39, Beaver 33 bridge. It has a cost estimate for the box culvert structure only of \$536,000.00. It is intended the crossing be done before winter.

Motion Dickson seconded Grasty to approve the plans for project no. L-BE33T--73-39. All ayes.

Tristen Richard asked the board if it had any issues with Julie Tallman coming in Mondays and Tuesdays since Jacki Sloss’s last day was 07/01/16. The board said her budget should be okay since there will be additional funds with Sloss’s salary no longer being paid.

Motion Grasty seconded Rutledge to adjourn at 10:41<sub>AM</sub>. All ayes.

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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

June 30, 2016

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Clifford Carney and Mike Dickson. The meeting began at 9:02<sub>AM</sub>.

Motion Caraher seconded Carney to approve the agenda. All ayes.

Marty Arganbright told the board that district court will meet every other Monday starting in July 2016. Mike Herbert gave a report on the annual jail inspection. The jail passed inspection. Arganbright said he would talk with the Carroll County Board of Supervisors regarding the letter that the board and he received to talk about future possibilities.

Arganbright passed around the monthly Guthrie Center activity reports. Arganbright updated the board on the recent search for a missing person and the robbery at Sparky's One Stop in Bayard.

There was a discussion about metal detectors in the courthouse. Caraher asked if there should be two one at a main entrance and one outside the courtroom. Arganbright said the one at the main entrance would have to be manned full time.

Motion Caraher seconded Carney to approve Resolution 16-30: interfund operating transfer to \$128,161.53 from the Rural Services Fund to the Secondary Roads Fund. Roll call vote: Ayes- Caraher, Carney and Dickson. Absent- Rutledge and Grasty.

Auditors report for fees collected and the mental health advocate expenses were reviewed and approved.

Motion Carney seconded Caraher to approve a fireworks permit for Paul Davis. All ayes.

Motion Caraher seconded Carney to appoint Ron White to fill the term ending 12/31/19 on the zoning commission. All ayes.

Motion Carney seconded Caraher to approve a fireworks permit for Adair-Casey schools. All ayes.

The board was given a copy of the retiree administration rules it completed in 2012.

Motion Caraher seconded Carney to adjourn at 11:04<sub>AM</sub>. All ayes.

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Mike Dickson  
Chair – Guthrie County Board of Supervisors

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Attest: Jerri Christman  
Guthrie County Auditor