

2018-2019  
Guthrie County Board of Supervisors  
Adopted Resolutions

Resolution 19-01

GUTHRIE COUNTY SALARIES AND WAGES EFFECTIVE 1 JULY 2018

WHEREAS, Iowa Code Section 331.904 states the Board of Supervisors shall certify the annual base salary of the deputies for each elected official as well as the deputy sheriffs and the assistant county attorney to the Auditor; and

WHEREAS, “base salary” means the basic compensation excluding overtime pay, longevity pay, shift differential pay, or other supplemental pay and fringe benefits; and

WHEREAS, the annual base salaries do not exceed the limitations specified in Iowa Code Section 331.904; and

WHEREAS, the Board shall set the compensation for the additional employees and clerks appointed by the principal county officers pursuant to Iowa Code Section 331.904(4); and

WHEREAS, the attached table sets forth the annual base salaries and wages certified by the Board of Supervisors; and

WHEREAS, these salaries and wages are effective 1 July 2018.

NOW, THEREFORE, BE IT  
RESOLVED BY THE GUTHRIE  
COUNTY BOARD OF SUPERVISORS

That the Guthrie County Board of Supervisors hereby certifies the annual base salary of the deputies for each elected official as well as the deputy sheriffs and the assistant county attorney, as set forth in the attached table, to the Auditor. Furthermore, the Guthrie County Board of Supervisors hereby certifies the compensation for the additional employees and clerks appointed by the principal county officers as set forth in the attached table. Finally, the Guthrie County Board of Supervisors hereby directs these salaries and wages shall take effect 1 July 2018.

The Guthrie County Board of Supervisors adopts the above Resolution 19-01, on this 3<sup>rd</sup> day of July, 2018, and the vote thereon is as follows:

Motion: Carney Second: Lloyd

Roll Call Vote:

Carney Aye Dickson Aye Grasty Aye  
Lloyd Aye Rutledge Absent

/S/  
Everett L. Grasty, Chair

Attest: /S/  
Marci L. McClellan

**Salaries and Wages for Non-Union Employees FY 2018-2019**

<b>Name</b>	<b>Category</b>	<b>Salary/Wages</b>	<b>Rate</b>	
Dept 02				
Marsh, Bryann	Salary	\$39,213.00	\$18.852404	
Fink, Danielle	Salary	\$34,916.00	\$16.786538	
Dept 03				
Christensen, Kim	Salary	\$45,143.00	\$21.703365	
Cleveland, Erica	Salary	\$32,928.00	\$15.830769	
Campbell, Brenda	Salary	\$45,143.00	\$21.703365	
Rumelhart, Michelle	Salary	\$39,832.00	\$19.150000	
Dept 04				
Benton, Tim	Hourly	\$68,307.20	\$41.05	
Godwin, Johanne	Salary	\$41,314.65	\$19.862813	
Bashaw, Amanda	Salary	\$36,225.00	\$17.415865	
Dept 05				
Bennett, Jeremy	Salary	\$59,902.00	\$28.799038	
Thorn, Tood	Salary	\$58,492.00	\$28.121154	
Swensen, Jesse	Salary	\$58,492.00	\$28.121154	
Gries, Kent	Salary	\$58,492.00	\$28.121154	
Herbert, Mike	Salary	\$49,331.00	\$23.716827	
Michelsen, Blake	Salary	\$56,378.00	\$27.104808	
Henry, Steven	Salary	\$49,104.00	\$23.607692	
Mink, James	Salary	\$49,104.00	\$23.607692	\$2,160.00
Laughery, Leora	Salary	\$52,854.00	\$25.410577	
Sheeder, Mary	Hourly	\$24,570.00	\$15.75	
Cleveland, Amy	Hourly	\$43,680.00	\$21.00	
Cleveland, Charles	Hourly	\$43,680.00	\$21.00	
Martinson, Paula	Hourly	\$43,680.00	\$21.00	
Reno, Denise	Hourly	\$39,312.00	\$21.00	
Lombard, Brian	Hourly		\$12.00	
Melton, Krysty	Hourly		\$21.00	
Olson, Alex	Hourly		\$21.00	
Small, Patricia	Hourly		\$21.00	

Dept 07				
Tallman, Julie	Salary	\$39,834.00	\$19.150962	
Sloss, Jacki	Hourly	\$18,850.00	\$14.50	

Dept 20				
Sebern, Josh	Salary	\$102,987.00	\$49.512981	
Edwards, Glenda	Hourly	\$48,235.20	\$23.19	
Pearey, Mike	Hourly	\$59,051.20	\$28.39	
Shetler, Ethan	Hourly	\$51,251.20	\$24.64	
Subbert, Evan	Hourly	\$52,769.60	\$25.37	
Clipperton, Randy	Hourly	\$62,150.40	\$29.88	

Dept 19/21				
Robson (Dept 21)		\$37,884.88		
Robson (Dept 19)		\$5,412.13		
Robson, Darcia	Salary	\$43,297.00	\$20.815865	

Dept 22				
Hanner, Joe	Salary	\$57,123.00	\$27.462981	
Blythe, Cinda	Hourly		\$12.22	
Nelson, Tylor	Salary	\$40,000.00	\$19.230769	
Scheuermann, Ted	Hourly	\$39,582.40	\$19.03	
Webb, Lanatte (Seasonal)	Hourly		\$10.25	

Dept 23				
Arber (Dept 23)		\$59,460.04		
Arber (Dept 29)		\$21,972.27		
Arber (Dept 79)		\$14,937.29		
Arber, Jotham	Salary	\$96,369.60	\$46.331538	
Christman, Jerri	Hourly	\$21,602.88	\$17.31	
Rasmussen (Dept 23)		\$38,438.40		
Rasmussen (Dept 29)		\$2,751.84		
Rasmussen (Dept 79)		\$2,489.76		
Rasmussen, Joline	Salary	\$43,680.00	\$21.00	
Rumelhart, Rachel (Seasonal)	Hourly	\$14,352.00	\$11.50	
Buckner, Alexi	Hourly	\$46,966.40	\$22.58	
Carper, Kristi	Hourly	\$20,941.44	\$25.17	
Ferguson, Leslie	Hourly	\$55,120.00	\$26.50	
Haworth, Deb	Hourly	\$29,739.84	\$23.83	
Sheeder (Dept 23)		\$58,256.45		
Sheeder (Dept 29)		\$2,175.55		
Sheeder, Paula	Salary	\$60,432.00	\$29.053846	

Turnis, Courtney	Hourly	\$40,747.20	\$19.59
Brown, Shirley	Hourly	\$34,944.00	\$16.80
Dentlinger, Peggy	Hourly	\$33,737.60	\$16.22
James, Abigail	Hourly	\$29,702.40	\$14.28
Jensen, Cheryl	Hourly	\$35,734.40	\$17.18
Ludwig, Sherry	Hourly	\$33,904.00	\$16.30
Moon, Heather	Hourly	\$30,846.40	\$14.83
Vorm, Diann	Hourly	\$33,467.20	\$16.09

Dept 24

Stringham, Steve	Hourly	\$47,299.20	\$22.74
Whitver, Eric (Seasonal)	Hourly		\$15.00

Dept 29

Stringham, Mike	Salary	\$54,467.70	\$26.186394
Downing, Justin	Salary	\$37,448.25	\$18.003966
Irwin (Dept 23)		\$19,950.00	
Irwin (Dept 29)		\$19,950.00	
Irwin, Kent	Salary	\$39,900.00	\$19.182692

Dept 47

Jorgensen, Kristine	Salary	\$35,796.60	\$17.209904
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Dept 53

Thompson (Dept 53)		\$45,045.00	
Thompson (Dept 79)		\$15,015.00	
Thompson, Brandon	Salary	\$60,060.00	\$28.875000
Tallman, Wayne Robert Jr.	Hourly	\$32,240.00	\$15.50

Dept 54

Allen, Ron	Salary	\$43,222.00	\$20.779808
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Dept 69

Kempf, Robert	Salary	\$47,070.00	\$22.629808
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Dept 79

Miller, Joyce	Salary	\$35,851.20	\$17.236154
Stone, Dick	Salary	\$35,878.50	\$17.249279
Pierce, Allen	Hourly	\$16,705.00	\$12.85
Rummans, Steve	Hourly	\$19,377.80	\$12.85
King, Rita	Hourly	\$4,009.20	\$12.85
Hoehne, Barbara	Hourly	\$3,931.20	\$12.60

Dept 98					
Carrick, Nikki	Salary	\$64,260.00	\$30.894231		
Lawrence, Jessica	Salary	\$44,340.00	\$21.317308		
Pennock, Lynne	Salary	\$40,698.00	\$19.566346	\$ 42,273.00	If pass test

**Salaries and Wages for Union Employees FY 2018-2019**

<b>Name</b>	<b>Category</b>	<b>Wages</b>	<b>Rate</b>
Dept 20			
Betts, Derek	Hourly	\$43,680.00	\$21.00
Chance, Nic	Hourly	\$44,220.80	\$21.26
Cline, Ryan	Hourly	\$39,436.80	\$18.96
Cook, Jerry	Hourly	\$44,491.20	\$21.39
Dentlinger, Tyler	Hourly	\$43,680.00	\$21.00
Downing, Wade	Hourly	\$43,680.00	\$21.00
Hanson, Tyler (Seasonal)	Hourly	\$22,880.00	\$11.00
Harris, Armond	Hourly	\$45,136.00	\$21.70
Heckman, Colton	Hourly	\$44,948.80	\$21.61
Herron, Chad	Hourly	\$43,680.00	\$21.00
Herron, Joel	Hourly	\$43,388.80	\$20.86
Kenyon, Michael	Hourly	\$39,436.80	\$18.96
Kirtley, Kelley	Hourly	\$43,784.00	\$21.05
Kirtley, Kevin	Hourly	\$44,699.20	\$21.49
Kress, Justin	Hourly	\$43,950.40	\$21.13
Lundy, Craig	Hourly	\$44,033.60	\$21.17
Lyll, John	Hourly	\$40,643.20	\$19.54
Ohm, Daniel	Hourly	\$43,784.00	\$21.05
Parker, Matt	Hourly	\$43,867.20	\$21.09
Plowman, Todd	Hourly	\$44,220.80	\$21.26
Redfern, Chad	Hourly	\$44,033.60	\$21.17
Rouse, William S.	Hourly	\$43,867.20	\$21.09
Sheeder, Cody	Hourly	\$42,868.80	\$20.61
Sheeder, Randy	Hourly	\$44,824.00	\$21.55
Shirbroun, Brad	Hourly	\$43,576.00	\$20.95
Wagers, Tony	Hourly	\$44,033.60	\$21.17
Walhovd, Guy	Hourly	\$43,950.40	\$21.13
Wheatley, Ryan	Hourly	\$43,201.60	\$20.77
White, Leroy	Hourly	\$43,867.20	\$21.09

Resolution 19-02

RESOLUTION AUTHORIZING THE GUTHRIE COUNTY AUDITOR TO ISSUE PAYROLL CHECKS PER IOWA CODE SECTION 331.506 WITHOUT PRIOR APPROVAL BY THE GUTHRIE COUNTY BOARD OF SUPERVISORS

WHEREAS, Iowa Code Section 331.506(3) states the board, by resolution, may authorize the auditor to issue checks to make the following payments without prior approval of the board:

- a. For fixed charges including, but not limited to, freight, express, postage, water, light, telephone service or contractual services, after a bill is filed with the auditor.
- b. For salaries and payrolls if the compensation has been fixed or approved by the board. The salary or payroll shall be certified by the officer or supervisor under whose direction or supervision the compensation is earned;

and

WHEREAS, the Guthrie County Board of Supervisors fixed as well as approved the salaries and payrolls for each office/department in Guthrie County by adopting Resolution 19-01: Guthrie County Salaries and Wages Effective 1 July 2018 during its regular meeting on 3 July 2018; and

WHEREAS, the Elected Official or Department Head for each office/department certifies the compensation earned by each employee under his or her direction and supervision by signing each employee's "Time Sheet"; and

WHEREAS, an officer certifying an erroneous claim against the county is liable on the officer's official bond for a loss to the county resulting from the error pursuant to Iowa Code Section 331.506(5).

NOW, THEREFORE, BE IT  
RESOLVED BY THE GUTHRIE  
COUNTY BOARD OF SUPERVISORS

That the Guthrie County Board of Supervisors hereby authorizes the Guthrie County Auditor to issue checks for the fixed as well as approved salaries and payrolls for each office/department in Guthrie County without prior approval of the Supervisors during Fiscal Year 2018-2019. Furthermore, the Guthrie County Board of Supervisors mandates the Guthrie County Auditor shall comport with all provisions of Iowa Code Section 331.506 and this Resolution when making such payments. Finally, the Guthrie County Board of Supervisors authorizes said process to commence upon approval of this Resolution.

The Guthrie County Board of Supervisors adopts the above Resolution 19-02, on this 3<sup>rd</sup> day of July, 2018, and the vote thereon is as follows:

Motion: Carney

Second: Grasty

Roll Call Vote:

Carney Aye

Dickson Aye

Grasty Aye

Lloyd Aye

Rutledge Absent

/S/  
Everett L. Grasty, Chair  
Guthrie County Board of Supervisors

Attest: /S/  
Marci L. McClellan  
Guthrie County Auditor

Resolution 19-03

RESOLUTION AUTHORIZING THE PERIODIC TRANSFER OF FUNDS FROM THE GUTHRIE COUNTY GENERAL SUPPLEMENTAL FUND TO THE ADAIR/GUTHRIE COUNTY EMERGENCY MANAGEMENT COMMISSION FUND

WHEREAS, the Guthrie County Board of Supervisors (Supervisors) budgeted \$66,001.00 in the General Supplemental Fund of the Fiscal Year (FY) 2018-2019 Guthrie County Budget to fund its share of the Adair/Guthrie County Emergency Management Commission (EMC) FY 2018-2019 Budget; and

WHEREAS, the Guthrie County Auditor (Auditor) is the fiscal agent for the EMC; and

WHEREAS, Iowa Code Section 331.432 mandates the Supervisors must authorize all inter fund transfers by resolution; and

WHEREAS, the Auditor needs to periodically transfer funds from the General Supplemental Fund (Protection/Security Services-Misc Expense: 0002-01-1210-000-486990) to the EMC Fund (Emer Mngmt Services Agency Funding: 4000-4-69-1210-251100) during FY 2018-2019; and

WHEREAS, the total transfer shall not exceed \$66,001.00; and

WHEREAS, during the regular meeting on 20 June 2017, the Supervisors directed the Auditor to make these transfers once each quarter; and

WHEREAS, the Auditor shall divide the transfer it four (4) equal sums of \$16,500.25; and

WHEREAS, the Auditor shall transfer the funds in September 2018, December 2018, March 2019 as well as June 2019; and

WHEREAS, the Auditor shall notify the Guthrie County Treasurer, Marci Schreck, as well as Robert Kempf, the Adair/Guthrie County Emergency Management Coordinator, upon completion of said transfers.

NOW, THEREFORE, BE IT  
RESOLVED BY THE GUTHRIE  
COUNTY BOARD OF SUPERVISORS

That the Guthrie County Board of Supervisors hereby authorizes the Guthrie County Auditor to make quarterly transfers of \$16,500.25 from the Guthrie County General Supplemental Fund (Protection/Security Services-Misc Expense: 0002-01-1210-000-486990) to the Adair/Guthrie County Emergency Management Commission Fund (Emer Mngmt Services Agency Funding: 4000-4-69-1210-251100) in September 2018, December 2018, March 2019 and June 2019. The total transfers shall not exceed \$66,001.00. Furthermore, the Guthrie County Board of Supervisors directs the Auditor to notify the Guthrie County Treasurer, Marci Schreck, as well as Robert Kempf, the Adair/Guthrie County Emergency Management Coordinator, upon completion of said transfers. Finally, the Guthrie County Board of Supervisors authorizes said transfers to begin upon approval of this Resolution.

The Guthrie County Board of Supervisors adopts the above Resolution 19-03, on this 3<sup>rd</sup> day of July, 2018, and the vote thereon is as follows:

Motion: Lloyd

Second: Dickson

Roll Call Vote:

Carney Aye

Dickson Aye

Grasty Aye

Lloyd Aye

Rutledge Absent

/S/  
Everett L. Grasty, Chair  
Guthrie County Board of Supervisors

Attest: /S/  
Marci L. McClellan  
Guthrie County Auditor

Resolution 19-04

**RESOLUTION AUTHORIZING THE PERIODIC TRANSFER OF FUNDS FROM THE GUTHRIE COUNTY GENERAL BASIC FUND AND THE GUTHRIE COUNTY RURAL SERVICES FUND TO THE GUTHRIE COUNTY SECONDARY ROADS FUND**



WHEREAS, the Guthrie County Board of Supervisors (Supervisors) budgeted \$55,766.50 in the General Basic Fund of the Fiscal Year (FY) 2018-2019 Guthrie County Budget to transfer property tax revenue pursuant to Iowa Code Section 331.429(1)(a) into the Secondary Roads Fund of the FY 2018-2019 Budget; and

WHEREAS, the Guthrie County Board of Supervisors (Supervisors) budgeted \$1,759,130.70 in the Rural Services Fund of the Fiscal Year (FY) 2018-2019 Guthrie County Budget to transfer property tax revenue pursuant to Iowa Code Section 331.429(1)(b) into the Secondary Roads Fund of the FY 2018-2019 Budget; and

WHEREAS, Iowa Code Section 331.432 mandates the Supervisors must authorize all inter fund transfers by resolution; and

WHEREAS, the Auditor needs to periodically transfer funds from the General Basic Fund (To Secondary Road Fund-Misc Expense: 0001-99-0300-000-812990) to the Secondary Roads Fund (General Basic Fund: 0020-0-20-7000-900000) during FY 2018-2019; and

WHEREAS, the Auditor needs to periodically transfer funds from the Rural Services Fund (To Secondary Road Fund-Misc Expense: 0011-99-0300-000-812990) to the Secondary Roads Fund (Rural Services Basic Fund: 0020-0-20-7000-902000) during FY 2018-2019; and

WHEREAS, the total transfer shall not exceed \$55,766.50 from the General Basic Fund; and

WHEREAS, the total transfer shall not exceed \$1,759,130.70 from the Rural Services Fund; and

WHEREAS, the Auditor shall divide the transfer from the General Basic Fund into (2) equal sums of \$27,883.25; and

WHEREAS, the Auditor shall divide the transfer from the Rural Services Fund into (2) equal sums of \$879,565.35; and

WHEREAS, the Auditor shall transfer the funds in October 2018 and April 2019; and

WHEREAS, the Auditor shall notify the Guthrie County Treasurer, Marci Schreck, as well as Guthrie County Engineer, Joshua Sebern, upon completion of said transfers.

**NOW, THEREFORE, BE IT  
RESOLVED BY THE GUTHRIE  
COUNTY BOARD OF SUPERVISORS**

That the Guthrie County Board of Supervisors hereby authorizes the Guthrie County Auditor to make semi-annual transfers of \$27,883.25 from the Guthrie County General Basic Fund (To Secondary Road Fund-Misc Expense: 0001-99-0300-000-812990) to the Secondary Roads Fund (General Basic Fund: 0020-0-20-7000-900000) in October 2018 and April 2019. The total transfers shall not exceed \$55,766.50. Furthermore, the Guthrie County Board of Supervisors hereby authorizes the Auditor to make semi-annual transfers of

\$879,565.35 from the Guthrie County Rural Services Fund (To Secondary Road Fund-Misc Expense: 0011-99-0300-000-812990) to the Secondary Roads Fund (Rural Services Basic Fund: 0020-0-20-7000-902000) in October 2018 and April 2019. The total transfers shall not exceed \$1,759,130.70. In addition, the Guthrie County Board of Supervisors directs the Auditor to notify the Guthrie County Treasurer, Marci Schreck, as well as Guthrie County Engineer, Joshua Sebern, upon completion of said transfers. Finally, the Guthrie County Board of Supervisors authorizes said transfers to commence upon approval of this Resolution.

The Guthrie County Board of Supervisors adopts the above Resolution 19-04, on this 3<sup>rd</sup> day of July, 2018, and the vote thereon is as follows:

Motion: Lloyd

Second: Dickson

Roll Call Vote:

Carney Aye

Dickson Aye

Grasty Aye

Lloyd Aye

Rutledge Absent

/S/  
Everett L. Grasty, Chair  
Guthrie County Board of Supervisors

Attest: /S/  
Marci L. McClellan  
Guthrie County Auditor

## **Resolution to Revise Guthrie County 2019 Five Year Road Program**

### **Resolution No. 19-05**

Unforeseen circumstances have arisen since adoption of the approved Secondary Road Construction Program, and previous revisions, requiring changes to the sequence, funding and timing of the proposed work plan,

The Board of Supervisors of Guthrie County, Iowa, in accordance with Iowa Code section 309.22, initiates and recommends modification of the following project(s) in the accomplishment year (State Fiscal Year 2019), for approval by the Iowa Department of Transportation (Iowa DOT), per Iowa Code 309.23 and Iowa DOT Instructional Memorandum 2.050.

The following PRE-EXISTING Accomplishment Year projects shall be MODIFIED as follows:

Project Number Local ID TPMS #	Project Location Description of work	AADT Length NBIS #	Type Work Fund basis	Modification(s) applied	Accomplishment Year (\$1000's of dollars)		
					Previous Amount	New amount	Net change
STBG-SWAP-C039(92)--FG-39 F51 Rehabilitation TPMS ID: 25084	F51: From Hwy 25 to P28 Montieth Rd Rehabilitation	230 8.18 MI	HMA Paving  SWAP-STBG	Changed FM funding amount by -100,000 dollars Changed SWAP funding amount by 100,000 dollars	\$2900	\$2900	\$0
<b>Totals</b>					\$2900	\$2900	\$0

Fund ID	Accomplishment year (\$1000's of dollars)		
	Previous Amount	New Amount	Net Change
Local Funds	\$670	\$670	\$0
Farm to Market Funds	\$2,150	\$2,050	-\$100
Special Funds	\$0	\$0	\$0
Federal Aid Funds	\$0	\$0	\$0
SWAP Funds	\$2,880	\$2,980	\$100
Total construction cost (All funds)	\$5,700	\$5,700	\$0
Local 020 Construction cost totals (Local Funds + BROS-8J FA funds)	\$670	\$670	\$0

**Recommended:**

July 10, 2018

Date

/S/

County Engineer

**Approved:**

10 July 2018

Date

/S/

Chair Board of Supervisors

**Attested:**

I, Marci L. McClellan, Auditor in and for Guthrie County, Iowa, do hereby certify the above and foregoing to be a true and exact copy of a resolution passed and approved by the Board of Supervisors of Guthrie County, Iowa, at its meeting held on the 10th day of July, 2018

/S/

County Auditor

Resolution #19-06

RESOLUTION TO APPROVE FINANCIAL INSTITUTIONS AS DEPOSITORIES OF PUBLIC FUNDS AND TO SPECIFY THE MAXIMUM AMOUNT THAT MAY BE KEPT IN EACH DEPOSITORY AS PER IA CODE 12C.

WHEREAS, the Guthrie County Board of Supervisors is required by IA Code section 12C to approve financial institutions as depositories of public funds; and

WHEREAS, IA Code section 12C requires that the Guthrie County Board of Supervisors specify the maximum amount that may be kept in each depository; and

THEREFORE, BE IT RESOLVED, that the Guthrie County Board of Supervisors hereby approves the following list of financial institutions as depositories for Guthrie County; and

THEREFORE, the Guthrie County Treasurer is hereby authorized to deposit county funds in the following institutions in amounts not to exceed the following specified maximums.

Depository Name	Maximum Balance Approved
Guthrie County State Bank (Guthrie & Panora)	\$20,000,000
Farmers State Bank (Yale)	\$ 5,000,000
First State Bank (Stuart)	\$ 5,000,000
Rolling Hills Bank & Trust (Casey)	\$ 5,000,000
Iowa Savings Bank (Bayard & Coon Rapids)	\$ 5,000,000
Exchange State Bank (Adair)	\$ 5,000,000
Panora State Bank	\$ 5,000,000
Peoples Trust & Savings Bank (Guthrie Center)	\$ 5,000,000
Iowa Public Agency Investment Trust	\$ 5,000,000

The Guthrie County Board of Supervisors adopts the above Resolution 19-06, on this 21<sup>st</sup> day of August, 2018, and the vote thereon is as follows:

Motion: Dickson

Second: Carney

Roll Call Vote:

Carney Aye

Dickson Aye

Grasty Absent

Lloyd Aye

Rutledge Aye

/S/

Tom Rutledge, Vice-Chair  
Guthrie County Board of Supervisors

Attest: /S/

Marci L. McClellan  
Guthrie County Auditor

**RESOLUTION ADOPTING MULTI-JURISDICTIONAL  
HAZARD MITIGATION PLAN**

**A RESOLUTION OF GUTHRIE COUNTY ADOPTING THE ADAIR & GUTHRIE COUNTIES  
MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN 2018**

**WHEREAS**, The Board of Supervisors of Guthrie County, Iowa has authorized the development of a multi-jurisdictional hazard mitigation plan; and

**WHEREAS**, the Adair & Guthrie Counties Multi-Jurisdictional Hazard Mitigation Plan was prepared in compliance with the Hazard Mitigation Planning Requirement of the Disaster Mitigation Act of 2000 provided by the Iowa Homeland Security and Emergency Management Division; and

**WHEREAS**, all meetings of the Guthrie County Planning Committee were open to the public; and

**WHEREAS**, the municipalities that participated in the multi-jurisdictional plan process will each pass their own resolutions to approve and adopt the plan.

***NOW, THEREFORE, BE IT  
RESOLVED BY THE GUTHRIE  
COUNTY BOARD OF SUPERVISORS***

That the Guthrie County Board of Supervisors herewith adopts the Adair & Guthrie Counties Multi-Jurisdictional Hazard Mitigation Plan, incorporating citizen comments and recommendations.

The Guthrie County Board of Supervisors adopts the above Resolution 19-07, on this 4<sup>th</sup> day of September, 2018, and the vote thereon is as follows:

Motion: Dickson

Second: Lloyd

Roll Call Vote:

Carney Aye

Dickson Aye

Grasty Aye

Lloyd Aye

Rutledge Absent

/S/  
Everett L. Grasty, Chair  
Guthrie County Board of Supervisors

Attest: /S/  
Marci L. McClellan  
Guthrie County Auditor

**Guthrie County Secondary Road Department  
Resolution No. 19-08**

**A Resolution Approving an Agreement between Guthrie County Secondary  
Road Department and the Iowa Department of Transportation  
for a Living Roadway Trust Fund Grant**

WHEREAS, Guthrie County Secondary Road Department is responsible for the Integrated Roadside Vegetation Management program and for managing certain roadside properties, and

WHEREAS, the Iowa Department of Transportation provides funding assistance through the Living Roadway Trust Fund for some expenses related to these responsibilities, and

WHEREAS, Guthrie County Secondary Road Department has applied for and been awarded a Living Roadway Trust Fund grant for the amount of \$15,000.00 for a forestry mulcher,

BE IT THEREFORE RESOLVED by the Guthrie County Board of Supervisors that the project development agreement be approved, and

BE IT FURTHER RESOLVED by the Guthrie County Board of Supervisors that County Engineer, Josh Sebern be authorized to sign and execute the project development agreement.

Signed this 18<sup>th</sup> day of September, 2018.

Everett L. Grasty

Chairman, Board of Supervisors

Clifford L. Carney

Mike Dickson

Thomas D. Rutledge

Jack Lloyd

Marci L. McClellan

Auditor

**Guthrie County Secondary Road Department  
Resolution No. 19-09**

**A Resolution Approving an Agreement between Guthrie County Secondary  
Road Department and the Iowa Department of Transportation  
for a Living Roadway Trust Fund Grant**

WHEREAS, Guthrie County Secondary Road Department is responsible for the Integrated Roadside Vegetation Management program and for managing certain roadside properties, and

WHEREAS, the Iowa Department of Transportation provides funding assistance through the Living Roadway Trust Fund for some expenses related to these responsibilities, and

WHEREAS, Guthrie County Secondary Road Department has applied for and been awarded a Living Roadway Trust Fund grant for the amount of \$24,000.00 for a hydroseeder,

BE IT THEREFORE RESOLVED by the Guthrie County Board of Supervisors that the project development agreement be approved, and

BE IT FURTHER RESOLVED by the Guthrie County Board of Supervisors that County Engineer, Josh Sebern be authorized to sign and execute the project development agreement.

Signed this 18<sup>th</sup> day of September, 2018.

Everett L. Grasty

Chairman, Board of Supervisors

Clifford L. Carney

Mike Dickson

Thomas D. Rutledge

Jack Lloyd

Marci L. McClellan

Auditor

Resolution 19-10

RESOLUTION AUTHORIZING THE PERIODIC TRANSFER OF FUNDS FROM THE GUTHRIE COUNTY GENERAL BASIC FUND TO THE GUTHRIE COUNTY CONSERVATION RESERVE FUND

WHEREAS, the Guthrie County Conservation Board (GCCB) had \$1,797.56 remaining in its Fiscal Year (FY) 2017-2018 Budget (Fund: 0001 - General Basic, Dept: 22 - Conservation Board Budget) on 30 June 2018; and

WHEREAS, GCCB also collected excess Camping Fees (line item 0001-1-22-6120-520000) in the amount of \$10,807.35; and

WHEREAS, GCCB requested the Guthrie County Board of Supervisors (Supervisors) transfer these funds, in the amount of \$12,604.91, to Fund: 0027 - County Conservation Reserve Fund pursuant to Iowa Code Section 350.6; and

WHEREAS, GCCB authorized these transfers subject to Supervisors' approval during its regular meetings on Monday, 9 July 2018 (\$1,797.56) and 13 August 2018 (\$10,807.35); and

WHEREAS, Iowa Code Section 331.432 mandates the Supervisors must authorize all inter fund transfers by resolution; and

WHEREAS, the Auditor may transfer funds from the General Basic Fund (To Other Budgetary Funds-Misc Expense: 0001-99-0300-000-814990) to the Conservation Reserve Fund (General Basic Fund: 0027-0-50-6000-900000) during FY 2018-2019; and

WHEREAS, the total transfer shall not exceed \$12,604.91 from the General Basic Fund; and

WHEREAS, the Auditor shall transfer the funds in October 2018; and

WHEREAS, the Auditor shall notify the Guthrie County Treasurer, Marci Schreck, as well as Guthrie County Conservation Director, Joe Hanner, upon completion of said transfers.

NOW, THEREFORE, BE IT  
RESOLVED BY THE GUTHRIE  
COUNTY BOARD OF SUPERVISORS

That the Guthrie County Board of Supervisors hereby authorizes the Guthrie County Auditor to make a transfer of \$12,604.91 from the Guthrie County General Basic Fund (To Other Budgetary Funds-Misc Expense: 0001-99-0300-000-814990) to the Conservation Reserve Fund (General Basic Fund: 0027-0-50-6000-900000) in October 2018. The total transfers shall not exceed \$12,604.91. Furthermore, the Guthrie County Board of Supervisors directs the Auditor to notify the Guthrie County Treasurer, Marci Schreck, as



well as Guthrie County Conservation Director, Joe Hanner, upon completion of said transfers. Finally, the Guthrie County Board of Supervisors authorizes said transfer to commence upon approval of this Resolution.

The Guthrie County Board of Supervisors adopts the above Resolution 19-10, on this 25<sup>th</sup> day of September, 2018, and the vote thereon is as follows:

Motion: Rutledge

Second: Carney

Roll Call Vote:

Carney Aye

Dickson Aye

Grasty Aye

Lloyd Absent

Rutledge Aye

/S/  
Everett L. Grasty, Chair  
Guthrie County Board of Supervisors

Attest: /S/  
Marci L. McClellan  
Guthrie County Auditor

Resolution 19-11

RESOLUTION AUTHORIZING THE GUTHRIE COUNTY SHERIFF’S OFFICE TO CHARGE AN ADDITIONAL FEE FOR CANCELLATION OF A SHERIFF’S SALE

WHEREAS, it is in the best public interest for the Guthrie County Sheriff’s Office to charge an additional fee, in the amount of seventy-five dollars (**\$75.00**), for the cancellation of Sheriff’s sales. Said amount will reimburse the Sheriff’s Office for paperwork and research done prior to the sale; and

WHEREAS, Iowa Code Section 331.655(1)(k) increased said fee from fifty dollars (\$50.00) to seventy-five dollars (\$75.00) on July 1, 2017.

NOW, THEREFORE, BE IT  
RESOLVED BY THE GUTHRIE  
COUNTY BOARD OF SUPERVISORS

That the Guthrie County Board of Supervisors authorize the Guthrie County Sheriff’s Office to charge an additional fee of seventy-five dollars (**\$75.00**) for the cancellation of a Sheriff’s sale. Finally, the Guthrie County Board of Supervisors authorizes said Resolution to be retroactive to July 1, 2017.

The Guthrie County Board of Supervisors adopts the above Resolution 19-11, on this 2<sup>nd</sup> day of October, 2018, and the vote thereon is as follows:

Motion: Lloyd

Second: Dickson

Roll Call Vote:

Carney Aye

Dickson Aye

Grasty Absent

Lloyd Aye

Rutledge Aye

/S/  
Thomas D. Rutledge, Vice-Chair  
Guthrie County Board of Supervisors

Attest: /S/  
Marci L. McClellan  
Guthrie County Auditor

Resolution 19-12

RESOLUTION AUTHORIZING THE SECOND PERIODIC TRANSFER OF FUNDS FROM THE GUTHRIE COUNTY GENERAL BASIC FUND TO THE GUTHRIE COUNTY CONSERVATION RESERVE FUND

WHEREAS, the Guthrie County Conservation Board (GCCB) collected Trail User Fees (line item 0001-1-22-6120-529100) in the amount of \$13,268.45 during Fiscal Year (FY) 2017-2018; and

WHEREAS, GCCB requested the Guthrie County Board of Supervisors (Supervisors) transfer these funds, in the amount of \$13,268.45, to Fund: 0027 - County Conservation Reserve Fund pursuant to Iowa Code Section 350.6; and

WHEREAS, GCCB authorized this transfer into a "Restricted Use Account" subject to Supervisors' approval during its regular meetings on Monday, 9 July 2018; and

WHEREAS, Iowa Code Section 331.432 mandates the Supervisors must authorize all inter fund transfers by resolution; and

WHEREAS, the Auditor may transfer funds from the General Basic Fund (To Other Budgetary Funds-Misc Expense: 0001-99-0300-000-814990) to the Conservation Reserve Fund (General Basic Fund: 0027-0-50-6000-900000) during FY 2018-2019; and

WHEREAS, the total transfer shall not exceed \$13,268.45 from the General Basic Fund; and

WHEREAS, the Auditor shall transfer the funds in October 2018; and

WHEREAS, the Auditor shall notify the Guthrie County Treasurer, Marci Schreck, as well as Guthrie County Conservation Director, Joe Hanner, upon completion of said transfers.

NOW, THEREFORE, BE IT  
RESOLVED BY THE GUTHRIE  
COUNTY BOARD OF SUPERVISORS

That the Guthrie County Board of Supervisors hereby authorizes the Guthrie County Auditor to make a transfer of \$13,268.45 from the Guthrie County General Basic Fund (To Other Budgetary Funds-Misc Expense: 0001-99-0300-000-814990) to the Conservation Reserve Fund (General Basic Fund: 0027-0-50-6000-900000) in October 2018. The total transfers shall not exceed \$13,268.45. Furthermore, the Guthrie County Board of Supervisors directs the Auditor to notify the Guthrie County Treasurer, Marci Schreck, as well as Guthrie County Conservation Director, Joe Hanner, upon completion of said transfers. Finally, the Guthrie County Board of Supervisors authorizes said transfer to commence upon approval of this Resolution.

The Guthrie County Board of Supervisors adopts the above Resolution 19-12, on this 9<sup>th</sup> day of October, 2018, and the vote thereon is as follows:

Motion: Rutledge

Second: Dickson

Roll Call Vote:

Carney Aye

Dickson Aye

Grasty Aye

Lloyd Aye

Rutledge Aye

/S/  
Everett L. Grasty, Chair  
Guthrie County Board of Supervisors

Attest: /S/  
Marci L. McClellan  
Guthrie County Auditor

**RESOLUTION FOR LOW-WATER STREAM CROSSING**

**Guthrie County Resolution No. 19-13**

WHEREAS: The Board of Supervisors is empowered under the authority of Sections 321.236 and 321.255 of the Code of Iowa to regulate, warn or guide traffic on highways under their jurisdiction and to place and maintain traffic control devices, and

WHEREAS: The County Engineer has evaluated and determined there is a need for regulating traffic at the ford type low-water stream crossings,

NOW, THEREFORE, BE IT RESOLVED by the Guthrie County Board of Supervisors that warning signs with the messages, "Flood Area Ahead" and "Impassible During High Water," and a regulatory sign with the message "Do Not Enter When Flooded" be erected for the safety and welfare of the traveling public at the approaches to the ford type low-water crossings at the following locations:

Bear Grove 193 - On Fir Avenue 1000' South of 220<sup>Th</sup> Street

Passed this 18th day of December, 2018.

Ayes

Nays

\_\_\_\_\_  
Everett L. Grasty  
\_\_\_\_\_  
Clifford L. Carney  
\_\_\_\_\_  
Mike Dickson  
\_\_\_\_\_  
Thomas D. Rutledge  
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Jack Lloyd  
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ATTEST: \_\_\_\_\_  
                  Marci L. McClellan  
                  Marci McClellan  
                  Guthrie County Auditor

RESOLUTION APPOINTING MEMBERS OF THE 2019 COMPENSATION COMMISSION

WHEREAS, in accordance with the provision set out in Iowa Code Section 6B.4, annually the Board of Supervisors of Guthrie County shall appoint not less than twenty-eight residents of the county and the names of such persons shall be placed on a list and they shall be eligible to serve as members of a compensation commission in Eminent Domain proceedings; and

WHEREAS, one-fourth of the persons appointed shall be owner-operators of agricultural property, one-fourth of the persons appointed shall be owners of city property, one-fourth shall be licensed real estate salespersons or real estate brokers, and one-fourth shall be persons having knowledge of property values in the county by reason of their occupation, such as bankers, auctioneers, property managers, property appraisers, and persons responsible for making loans on property.

NOW, THEREFORE, BE IT  
RESOLVED BY THE GUTHRIE  
COUNTY BOARD OF SUPERVISORS

That the Guthrie County Board of Supervisors hereby appoints the following names of residents to the 2019 Compensation Commission:

Rural Property Owners

Bob Brummer – Guthrie Center  
Paul Clark – Guthrie Center  
Randal Crawford – Adair  
Jerry Dickson – Menlo  
Jim Laughery – Guthrie Center  
Scott McClellan – Bayard  
Bryan Mowrer – Guthrie Center

City Property Owners

Jim Beck – Guthrie Center  
Troy Christensen – Guthrie Center  
Scott Frederickson – Yale  
Larry Jacobson – Menlo  
Terry Kemble – Panora  
Forrest Schnobrich – Casey  
Jeanette Sheeder – Guthrie Center  
Jim Steburg – Yale  
Curtis Twigg – Panora  
Myrna Whetstone – Casey

Licensed Real Estate Broker

Alan Farnsworth – Adair  
Jay Gerlich - Panora  
Laura Kemble - Panora  
Steve Kroeger – Menlo  
Larry Schwenk – Coon Rapids  
Bret Wedemeyer – Casey  
Dave Wagler – Panora

Knowledge of Property Value  
by Virtue of Occupation

James Belden – Stuart  
Mike Carey – Panora  
Dennis Flanery – Guthrie Center  
Jerry Hagan – Bayard  
Barry Monaghan – Panora  
Dave Ryan – Panora  
Mike Underwood – Guthrie Center

The Guthrie County Board of Supervisors adopts the above Resolution 19-14, on this 2<sup>nd</sup> day of January, 2019, and the vote thereon is as follows:

Motion: Grasty

Second: Dickson

Roll Call Vote:

Carney Aye

Dickson Aye

Grasty Aye

Lloyd Aye

Kuster Aye

/S/  
Jack E. Lloyd, Chair  
Guthrie County Board of Supervisors

Attest: /S/  
Marci L. McClellan  
Guthrie County Auditor

Resolution 19-15

RESOLUTION AUTHORIZING THE GUTHRIE COUNTY AUDITOR TO PAY FIXED CHARGES AND OTHER CLAIMS PER IOWA CODE SECTION 331.506 WITHOUT PRIOR APPROVAL BY THE GUTHRIE COUNTY BOARD OF SUPERVISORS

WHEREAS, Iowa Code Section 331.506(3) states the board, by resolution, may authorize the auditor to issue checks to make the following payments without prior approval of the board:

- a. For fixed charges including, but not limited to, freight, express, postage, water, light, telephone service or contractual services, after a bill is filed with the auditor.
- b. For salaries and payrolls if the compensation has been fixed or approved by the board. The salary or payroll shall be certified by the officer or supervisor under whose direction or supervision the compensation is earned;

and

WHEREAS, Iowa Code Section 331.506(4) mandates the bills paid under subsection 3 of section 331.506 shall be submitted to the Board of Supervisors (Supervisors) for review and approval at its next meeting following the payment. In addition, the action shall be recorded in the Supervisors' Minutes; and

WHEREAS, an officer certifying an erroneous bill or claim against the county is liable on the officer's official bond for a loss to the county resulting from the error pursuant to Iowa Code Section 331.506(5); and

WHEREAS, there are times the Guthrie County Auditor must issue checks when the Supervisors are not in session because the payment of a claim is due before an upcoming Accounts Payable date.

NOW, THEREFORE, BE IT  
RESOLVED BY THE GUTHRIE  
COUNTY BOARD OF SUPERVISORS

That the Guthrie County Board of Supervisors hereby authorizes the Guthrie County Auditor to issue checks to make payments for fixed charges, claims for employee prescription and health insurance as well as claims with a due date before an upcoming Accounts Payable date without prior approval of the Supervisors during 2019. Furthermore, the Guthrie County Board of Supervisors mandates the Guthrie County Auditor shall comport with all provisions of Iowa Code Section 331.506 when making such payments. Finally, the Guthrie County Board of Supervisors authorizes said process to commence upon approval of this Resolution.

The Guthrie County Board of Supervisors adopts the above Resolution 19-15, on this 2<sup>nd</sup> day of January, 2019, and the vote thereon is as follows:

Motion: Dickson Second: Grasty

Roll Call Vote:

Carney Aye Dickson Aye Grasty Aye

Lloyd Aye Kuster Aye

/S/  
Jack E. Lloyd, Chair  
Guthrie County Board of Supervisors

Attest: /S/  
Marci L. McClellan  
Guthrie County Auditor

Resolution 19-16

RESOLUTION GIVING THE COUNTY ENGINEER THE RIGHT OF FINAL ACCEPTANCE

BE IT RESOLVED BY THE GUTHRIE  
COUNTY BOARD OF SUPERVISORS

That Josh Sebern, County Engineer for Guthrie County, Iowa is hereby designated, authorized, and empowered on behalf of the Board of Supervisors to execute the certification of completion of work and

final acceptance thereof in accordance with plans and specifications therefore in connection with all farm to market construction projects.

The Guthrie County Board of Supervisors adopts the above Resolution 19-16, on this 2<sup>nd</sup> day of January, 2019, and the vote thereon is as follows:

Motion: Grasty Second: Carney

Roll Call Vote:

Carney Aye Dickson Aye Grasty Aye

Lloyd Aye Kuster Aye

/S/  
Jack E. Lloyd, Chair  
Guthrie County Board of Supervisors

Attest: /S/  
Marci L. McClellan  
Guthrie County Auditor

**Resolution 19-17**

**CONSTRUCTION EVALUATION RESOLUTION ENABLING THE GUTHRIE COUNTY BOARD OF SUPERVISORS TO USE THE MASTER MATRIX TO EVALUATE APPLICATIONS FOR CONSTRUCTION PERMITS FOR LARGE ANIMAL CONFINEMENT OPERATIONS**

**WHEREAS**, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and

**WHEREAS**, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the



board of supervisors between February 1, 2019 and January 31, 2020 and submit an adopted recommendation regarding that application to the DNR; and

**WHEREAS**, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

**NOW, THEREFORE, BE IT RESOLVED  
BY THE BOARD OF SUPERVISORS  
OF GUTHRIE COUNTY**

That the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3) enabling the Guthrie County Board of Supervisors to use the master matrix to evaluate applications for construction permits for large animal confinement operations.

The Guthrie County Board of Supervisors adopts the above Resolution 19-17, on this 2<sup>nd</sup> day of January, 2019, and the vote thereon is as follows:

Motion: Carney Second: Grasty

Roll Call Vote:

Carney Aye Dickson Aye Grasty Aye

Lloyd Aye Kuster Aye

/S/  
Jack E. Lloyd, Chair  
Guthrie County Board of Supervisors

Attest: /S/  
Marci L. McClellan  
Guthrie County Auditor

Resolution 19-18

**RESOLUTION REGARDING PART-TIME STATUS OF GUTHRIE COUNTY ATTORNEY**

WHEREAS, Iowa Code Section 331.752 provides that the county board of supervisors may provide, by resolution, the full or part time status of the county attorney and that a part time county attorney is permitted to engage in the private practice of law, while a full time county attorney must refrain from the private practice of law; and

WHEREAS, the county attorney taking office in 2019 has requested that the status change from full to part time, although it will not change the number of hours she works or her work responsibility; and

WHEREAS, it the intention of the Guthrie County Board of Supervisors, through this resolution, to change the current status of the office of the Guthrie County Attorney to part time status, permitting the private practice of law by the Guthrie County Attorney.

NOW, THEREFORE, BE IT  
RESOLVED BY THE GUTHRIE  
COUNTY BOARD OF SUPERVISORS

That the Guthrie County Board of Supervisors hereby changes the status of the Guthrie County Attorney to part time effective as of January 2, 2019 until otherwise designated under the procedures of Iowa Code Section 331.752.

The Guthrie County Board of Supervisors adopts the above Resolution 19-18, on this 3<sup>rd</sup> day of January, 2019, and the vote thereon is as follows:

Motion: Grasty

Second: Carney

Roll Call Vote:

Carney Aye

Dickson Aye

Grasty Aye

Lloyd Aye

Kuster Aye

/S/  
Jack E. Lloyd, Chair  
Guthrie County Board of Supervisors

Attest: /S/  
Marci L. McClellan  
Guthrie County Auditor