

2018-2019
Guthrie County Board of Supervisors
Adopted Resolutions

Resolution 19-01

GUTHRIE COUNTY SALARIES AND WAGES EFFECTIVE 1 JULY 2018

WHEREAS, Iowa Code Section 331.904 states the Board of Supervisors shall certify the annual base salary of the deputies for each elected official as well as the deputy sheriffs and the assistant county attorney to the Auditor; and

WHEREAS, “base salary” means the basic compensation excluding overtime pay, longevity pay, shift differential pay, or other supplemental pay and fringe benefits; and

WHEREAS, the annual base salaries do not exceed the limitations specified in Iowa Code Section 331.904; and

WHEREAS, the Board shall set the compensation for the additional employees and clerks appointed by the principal county officers pursuant to Iowa Code Section 331.904(4); and

WHEREAS, the attached table sets forth the annual base salaries and wages certified by the Board of Supervisors; and

WHEREAS, these salaries and wages are effective 1 July 2018.

NOW, THEREFORE, BE IT
RESOLVED BY THE GUTHRIE
COUNTY BOARD OF SUPERVISORS

That the Guthrie County Board of Supervisors hereby certifies the annual base salary of the deputies for each elected official as well as the deputy sheriffs and the assistant county attorney, as set forth in the attached table, to the Auditor. Furthermore, the Guthrie County Board of Supervisors hereby certifies the compensation for the additional employees and clerks appointed by the principal county officers as set forth in the attached table. Finally, the Guthrie County Board of Supervisors hereby directs these salaries and wages shall take effect 1 July 2018.

The Guthrie County Board of Supervisors adopts the above Resolution 19-01, on this 3rd day of July, 2018, and the vote thereon is as follows:

Motion: Carney Second: Lloyd

Roll Call Vote:

Carney Aye Dickson Aye Grasty Aye
Lloyd Aye Rutledge Absent

/S/
Everett L. Grasty, Chair
Guthrie County Board of Supervisors

Attest: /S/
Marci L. McClellan
Guthrie County Auditor

Salaries and Wages for Non-Union Employees FY 2018-2019

Name	Category	Salary/Wages	Rate	
Dept 02				
Marsh, Bryann	Salary	\$39,213.00	\$18.852404	
Fink, Danielle	Salary	\$34,916.00	\$16.786538	
Dept 03				
Christensen, Kim	Salary	\$45,143.00	\$21.703365	
Cleveland, Erica	Salary	\$32,928.00	\$15.830769	
Campbell, Brenda	Salary	\$45,143.00	\$21.703365	
Rumelhart, Michelle	Salary	\$39,832.00	\$19.150000	
Dept 04				
Benton, Tim	Hourly	\$68,307.20	\$41.05	
Godwin, Johanne	Salary	\$41,314.65	\$19.862813	
Bashaw, Amanda	Salary	\$36,225.00	\$17.415865	
Dept 05				
Bennett, Jeremy	Salary	\$59,902.00	\$28.799038	
Thorn, Tood	Salary	\$58,492.00	\$28.121154	
Swensen, Jesse	Salary	\$58,492.00	\$28.121154	
Gries, Kent	Salary	\$58,492.00	\$28.121154	
Herbert, Mike	Salary	\$49,331.00	\$23.716827	
Michelsen, Blake	Salary	\$56,378.00	\$27.104808	
Henry, Steven	Salary	\$49,104.00	\$23.607692	
Mink, James	Salary	\$49,104.00	\$23.607692	\$2,160.00
Laughery, Leora	Salary	\$52,854.00	\$25.410577	
Sheeder, Mary	Hourly	\$24,570.00	\$15.75	
Cleveland, Amy	Hourly	\$43,680.00	\$21.00	
Cleveland, Charles	Hourly	\$43,680.00	\$21.00	
Martinson, Paula	Hourly	\$43,680.00	\$21.00	
Reno, Denise	Hourly	\$39,312.00	\$21.00	
Lombard, Brian	Hourly		\$12.00	
Melton, Krysty	Hourly		\$21.00	
Olson, Alex	Hourly		\$21.00	
Small, Patricia	Hourly		\$21.00	
Dept 07				
Tallman, Julie	Salary	\$39,834.00	\$19.150962	

Sloss, Jacki	Hourly	\$18,850.00	\$14.50
Dept 20			
Sebern, Josh	Salary	\$102,987.00	\$49.512981
Edwards, Glenda	Hourly	\$48,235.20	\$23.19
Pearey, Mike	Hourly	\$59,051.20	\$28.39
Shetler, Ethan	Hourly	\$51,251.20	\$24.64
Subbert, Evan	Hourly	\$52,769.60	\$25.37
Clipperton, Randy	Hourly	\$62,150.40	\$29.88
Dept 19/21			
Robson (Dept 21)		\$37,884.88	
Robson (Dept 19)		\$5,412.13	
Robson, Darcia	Salary	\$43,297.00	\$20.815865
Dept 22			
Hanner, Joe	Salary	\$57,123.00	\$27.462981
Blythe, Cinda	Hourly		\$12.22
Nelson, Tylor	Salary	\$40,000.00	\$19.230769
Scheuermann, Ted	Hourly	\$39,582.40	\$19.03
Webb, Lanatte (Seasonal)	Hourly		\$10.25
Dept 23			
Arber (Dept 23)		\$59,460.04	
Arber (Dept 29)		\$21,972.27	
Arber (Dept 79)		\$14,937.29	
Arber, Jotham	Salary	\$96,369.60	\$46.331538
Christman, Jerri	Hourly	\$21,602.88	\$17.31
Rasmussen (Dept 23)		\$38,438.40	
Rasmussen (Dept 29)		\$2,751.84	
Rasmussen (Dept 79)		\$2,489.76	
Rasmussen, Joline	Salary	\$43,680.00	\$21.00
Rumelhart, Rachel (Seasonal)	Hourly	\$14,352.00	\$11.50
Buckner, Alexi	Hourly	\$46,966.40	\$22.58
Carper, Kristi	Hourly	\$20,941.44	\$25.17
Ferguson, Leslie	Hourly	\$55,120.00	\$26.50
Haworth, Deb	Hourly	\$29,739.84	\$23.83
Sheeder (Dept 23)		\$58,256.45	
Sheeder (Dept 29)		\$2,175.55	
Sheeder, Paula	Salary	\$60,432.00	\$29.053846
Turnis, Courtney	Hourly	\$40,747.20	\$19.59
Brown, Shirley	Hourly	\$34,944.00	\$16.80
Dentlinger, Peggy	Hourly	\$33,737.60	\$16.22
James, Abigail	Hourly	\$29,702.40	\$14.28

Jensen, Cheryl	Hourly	\$35,734.40	\$17.18		
Ludwig, Sherry	Hourly	\$33,904.00	\$16.30		
Moon, Heather	Hourly	\$30,846.40	\$14.83		
Vorm, Diann	Hourly	\$33,467.20	\$16.09		
Dept 24					
Stringham, Steve	Hourly	\$47,299.20	\$22.74		
Whitver, Eric (Seasonal)	Hourly		\$15.00		
Dept 29					
Stringham, Mike	Salary	\$54,467.70	\$26.186394		
Downing, Justin	Salary	\$37,448.25	\$18.003966		
Irwin (Dept 23)		\$19,950.00			
Irwin (Dept 29)		\$19,950.00			
Irwin, Kent	Salary	\$39,900.00	\$19.182692		
Dept 47					
Jorgensen, Kristine	Salary	\$35,796.60	\$17.209904		
Dept 53					
Thompson (Dept 53)		\$45,045.00			
Thompson (Dept 79)		\$15,015.00			
Thompson, Brandon	Salary	\$60,060.00	\$28.875000		
Tallman, Wayne Robert Jr.	Hourly	\$32,240.00	\$15.50		
Dept 54					
Allen, Ron	Salary	\$43,222.00	\$20.779808		
Dept 69					
Kempf, Robert	Salary	\$47,070.00	\$22.629808		
Dept 79					
Miller, Joyce	Salary	\$35,851.20	\$17.236154		
Stone, Dick	Salary	\$35,878.50	\$17.249279		
Pierce, Allen	Hourly	\$16,705.00	\$12.85		
Rummans, Steve	Hourly	\$19,377.80	\$12.85		
King, Rita	Hourly	\$4,009.20	\$12.85		
Hoehne, Barbara	Hourly	\$3,931.20	\$12.60		
Dept 98					
Carrick, Nikki	Salary	\$64,260.00	\$30.894231		
Lawrence, Jessica	Salary	\$44,340.00	\$21.317308		
Pennock, Lynne	Salary	\$40,698.00	\$19.566346	\$ 42,273.00	If pass test

Salaries and Wages for Union Employees FY 2018-2019

Name	Category	Wages	Rate
Dept 20			
Betts, Derek	Hourly	\$43,680.00	\$21.00
Chance, Nic	Hourly	\$44,220.80	\$21.26
Cline, Ryan	Hourly	\$39,436.80	\$18.96
Cook, Jerry	Hourly	\$44,491.20	\$21.39
Dentlinger, Tyler	Hourly	\$43,680.00	\$21.00
Downing, Wade	Hourly	\$43,680.00	\$21.00
Hanson, Tyler (Seasonal)	Hourly	\$22,880.00	\$11.00
Harris, Armond	Hourly	\$45,136.00	\$21.70
Heckman, Colton	Hourly	\$44,948.80	\$21.61
Herron, Chad	Hourly	\$43,680.00	\$21.00
Herron, Joel	Hourly	\$43,388.80	\$20.86
Kenyon, Michael	Hourly	\$39,436.80	\$18.96
Kirtley, Kelley	Hourly	\$43,784.00	\$21.05
Kirtley, Kevin	Hourly	\$44,699.20	\$21.49
Kress, Justin	Hourly	\$43,950.40	\$21.13
Lundy, Craig	Hourly	\$44,033.60	\$21.17
Lyall, John	Hourly	\$40,643.20	\$19.54
Ohm, Daniel	Hourly	\$43,784.00	\$21.05
Parker, Matt	Hourly	\$43,867.20	\$21.09
Plowman, Todd	Hourly	\$44,220.80	\$21.26
Redfern, Chad	Hourly	\$44,033.60	\$21.17
Rouse, William S.	Hourly	\$43,867.20	\$21.09
Sheeder, Cody	Hourly	\$42,868.80	\$20.61
Sheeder, Randy	Hourly	\$44,824.00	\$21.55
Shirbroun, Brad	Hourly	\$43,576.00	\$20.95
Wagers, Tony	Hourly	\$44,033.60	\$21.17
Walhovd, Guy	Hourly	\$43,950.40	\$21.13
Wheatley, Ryan	Hourly	\$43,201.60	\$20.77
White, Leroy	Hourly	\$43,867.20	\$21.09

Resolution 19-02

RESOLUTION AUTHORIZING THE GUTHRIE COUNTY AUDITOR TO ISSUE PAYROLL CHECKS PER IOWA CODE SECTION 331.506 WITHOUT PRIOR APPROVAL BY THE GUTHRIE COUNTY BOARD OF SUPERVISORS

WHEREAS, Iowa Code Section 331.506(3) states the board, by resolution, may authorize the auditor to issue checks to make the following payments without prior approval of the board:

- a. For fixed charges including, but not limited to, freight, express, postage, water, light, telephone service or contractual services, after a bill is filed with the auditor.
- b. For salaries and payrolls if the compensation has been fixed or approved by the board. The salary or payroll shall be certified by the officer or supervisor under whose direction or supervision the compensation is earned;

and

WHEREAS, the Guthrie County Board of Supervisors fixed as well as approved the salaries and payrolls for each office/department in Guthrie County by adopting Resolution 19-01: Guthrie County Salaries and Wages Effective 1 July 2018 during its regular meeting on 3 July 2018; and

WHEREAS, the Elected Official or Department Head for each office/department certifies the compensation earned by each employee under his or her direction and supervision by signing each employee’s “Time Sheet”; and

WHEREAS, an officer certifying an erroneous claim against the county is liable on the officer’s official bond for a loss to the county resulting from the error pursuant to Iowa Code Section 331.506(5).

NOW, THEREFORE, BE IT
RESOLVED BY THE GUTHRIE
COUNTY BOARD OF SUPERVISORS

That the Guthrie County Board of Supervisors hereby authorizes the Guthrie County Auditor to issue checks for the fixed as well as approved salaries and payrolls for each office/department in Guthrie County without prior approval of the Supervisors during Fiscal Year 2018-2019. Furthermore, the Guthrie County Board of Supervisors mandates the Guthrie County Auditor shall comport with all provisions of Iowa Code Section 331.506 and this Resolution when making such payments. Finally, the Guthrie County Board of Supervisors authorizes said process to commence upon approval of this Resolution.

The Guthrie County Board of Supervisors adopts the above Resolution 19-02, on this 3rd day of July, 2018, and the vote thereon is as follows:

Motion: Carney Second: Grasty

Roll Call Vote:

Carney Aye Dickson Aye Grasty Aye

Lloyd Aye Rutledge Absent

_____/S/
Everett L. Grasty, Chair
Guthrie County Board of Supervisors

Attest: _____/S/
Marci L. McClellan
Guthrie County Auditor

Resolution 19-03

RESOLUTION AUTHORIZING THE PERIODIC TRANSFER OF FUNDS FROM THE GUTHRIE COUNTY GENERAL SUPPLEMENTAL FUND TO THE ADAIR/GUTHRIE COUNTY EMERGENCY MANAGEMENT COMMISSION FUND

WHEREAS, the Guthrie County Board of Supervisors (Supervisors) budgeted \$66,001.00 in the General Supplemental Fund of the Fiscal Year (FY) 2018-2019 Guthrie County Budget to fund its share of the Adair/Guthrie County Emergency Management Commission (EMC) FY 2018-2019 Budget; and

WHEREAS, the Guthrie County Auditor (Auditor) is the fiscal agent for the EMC; and

WHEREAS, Iowa Code Section 331.432 mandates the Supervisors must authorize all inter fund transfers by resolution; and

WHEREAS, the Auditor needs to periodically transfer funds from the General Supplemental Fund (Protection/Security Services-Misc Expense: 0002-01-1210-000-486990) to the EMC Fund (Emer Mngmt Services Agency Funding: 4000-4-69-1210-251100) during FY 2018-2019; and

WHEREAS, the total transfer shall not exceed \$66,001.00; and

WHEREAS, during the regular meeting on 20 June 2017, the Supervisors directed the Auditor to make these transfers once each quarter; and

WHEREAS, the Auditor shall divide the transfer it four (4) equal sums of \$16,500.25; and

WHEREAS, the Auditor shall transfer the funds in September 2018, December 2018, March 2019 as well as June 2019; and

WHEREAS, the Auditor shall notify the Guthrie County Treasurer, Marci Schreck, as well as Robert Kempf, the Adair/Guthrie County Emergency Management Coordinator, upon completion of said transfers.

**NOW, THEREFORE, BE IT
RESOLVED BY THE GUTHRIE
COUNTY BOARD OF SUPERVISORS**

That the Guthrie County Board of Supervisors hereby authorizes the Guthrie County Auditor to make quarterly transfers of \$16,500.25 from the Guthrie County General Supplemental Fund (Protection/Security Services-Misc Expense: 0002-01-1210-000-486990) to the Adair/Guthrie County Emergency Management Commission Fund (Emer Mngmt Services Agency Funding: 4000-4-69-1210-251100) in September 2018, December 2018, March 2019 and June 2019. The total transfers shall not exceed \$66,001.00. Furthermore, the Guthrie County Board of Supervisors directs the Auditor to notify the Guthrie County Treasurer, Marci

Schreck, as well as Robert Kempf, the Adair/Guthrie County Emergency Management Coordinator, upon completion of said transfers. Finally, the Guthrie County Board of Supervisors authorizes said transfers to begin upon approval of this Resolution.

The Guthrie County Board of Supervisors adopts the above Resolution 19-03, on this 3rd day of July, 2018, and the vote thereon is as follows:

Motion: Lloyd Second: Dickson

Roll Call Vote:

Carney Aye Dickson Aye Grasty Aye

Lloyd Aye Rutledge Absent

/S/
Everett L. Grasty, Chair
Guthrie County Board of Supervisors

Attest: /S/
Marci L. McClellan
Guthrie County Auditor

Resolution 19-04

RESOLUTION AUTHORIZING THE PERIODIC TRANSFER OF FUNDS FROM THE GUTHRIE COUNTY GENERAL BASIC FUND AND THE GUTHRIE COUNTY RURAL SERVICES FUND TO THE GUTHRIE COUNTY SECONDARY ROADS FUND

WHEREAS, the Guthrie County Board of Supervisors (Supervisors) budgeted \$55,766.50 in the General Basic Fund of the Fiscal Year (FY) 2018-2019 Guthrie County Budget to transfer property tax revenue pursuant to Iowa Code Section 331.429(1)(a) into the Secondary Roads Fund of the FY 2018-2019 Budget; and

WHEREAS, the Guthrie County Board of Supervisors (Supervisors) budgeted \$1,759,130.70 in the Rural Services Fund of the Fiscal Year (FY) 2018-2019 Guthrie County Budget to transfer property tax revenue pursuant to Iowa Code Section 331.429(1)(b) into the Secondary Roads Fund of the FY 2018-2019 Budget; and

WHEREAS, Iowa Code Section 331.432 mandates the Supervisors must authorize all inter fund transfers by resolution; and

WHEREAS, the Auditor needs to periodically transfer funds from the General Basic Fund (To Secondary Road Fund-Misc Expense: 0001-99-0300-000-812990) to the Secondary Roads Fund (General Basic Fund: 0020-0-20-7000-900000) during FY 2018-2019; and

WHEREAS, the Auditor needs to periodically transfer funds from the Rural Services Fund (To Secondary Road Fund-Misc Expense: 0011-99-0300-000-812990) to the Secondary Roads Fund (Rural Services Basic Fund: 0020-0-20-7000-902000) during FY 2018-2019; and

WHEREAS, the total transfer shall not exceed \$55,766.50 from the General Basic Fund; and

WHEREAS, the total transfer shall not exceed \$1,759,130.70 from the Rural Services Fund; and

WHEREAS, the Auditor shall divide the transfer from the General Basic Fund into (2) equal sums of \$27,883.25; and

WHEREAS, the Auditor shall divide the transfer from the Rural Services Fund into (2) equal sums of \$879,565.35; and

WHEREAS, the Auditor shall transfer the funds in October 2018 and April 2019; and

WHEREAS, the Auditor shall notify the Guthrie County Treasurer, Marci Schreck, as well as Guthrie County Engineer, Joshua Sebern, upon completion of said transfers.

NOW, THEREFORE, BE IT
RESOLVED BY THE GUTHRIE
COUNTY BOARD OF SUPERVISORS

That the Guthrie County Board of Supervisors hereby authorizes the Guthrie County Auditor to make semi-annual transfers of \$27,883.25 from the Guthrie County General Basic Fund (To Secondary Road Fund-Misc Expense: 0001-99-0300-000-812990) to the Secondary Roads Fund (General Basic Fund: 0020-0-20-7000-900000) in October 2018 and April 2019. The total transfers shall not exceed \$55,766.50. Furthermore, the Guthrie County Board of Supervisors hereby authorizes the Auditor to make semi-annual transfers of \$879,565.35 from the Guthrie County Rural Services Fund (To Secondary Road Fund-Misc Expense: 0011-99-0300-000-812990) to the Secondary Roads Fund (Rural Services Basic Fund: 0020-0-20-7000-902000) in October 2018 and April 2019. The total transfers shall not exceed \$1,759,130.70. In addition, the Guthrie County Board of Supervisors directs the Auditor to notify the Guthrie County Treasurer, Marci Schreck, as well as Guthrie County Engineer, Joshua Sebern, upon completion of said transfers. Finally, the Guthrie County Board of Supervisors authorizes said transfers to commence upon approval of this Resolution.

The Guthrie County Board of Supervisors adopts the above Resolution 19-04, on this 3rd day of July, 2018, and the vote thereon is as follows:

Motion: Lloyd Second: Dickson

Roll Call Vote:

Carney Aye Dickson Aye Grasty Aye

Lloyd Aye

Rutledge Absent

/S/
Everett L. Grasty, Chair
Guthrie County Board of Supervisors

Attest: _____
/S/
Marci L. McClellan
Guthrie County Auditor